



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Francine Taylor, Program Official

Date

Alva Huff, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
 2 Martin Luther King Jr. Drive SE, 670 East Tower
 Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 5/3/2018 **VisitType:** Licensing Study **Arrival:** 12:00 PM **Departure:** 3:00 PM

FR-29591

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR) **Met**

Comment

A variety of equipment and toys were observed.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR) **Not Met**

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Correction Deadline: 12/7/2017

Corrected on 5/3/2018

.19(1)(a) - Previous citation corrected in that

Finding

290-2-3-.19(2)(c) requires that staff shall not attach objects or allow objects to be attached to a crib with a sleeping infant such as but not limited to crib gyms, toys, mirrors and mobiles. It was determined, based on an observation that a one-year-old child was placed in a crib with a blanket and stuffed animal on this date.

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Correction Deadline: 5/3/2018

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Home does not provide swimming activities.

Children's Records

Records Reviewed: 8

Records with Missing/Incomplete Components: 2

Child # 1	Met
Child # 2	Not Met
<u>"Missing/Incomplete Components"</u>	
Immunization Form - (.08)(2)	
Child # 3	Met
Child # 4	Met
Child # 5	Met
Child # 6	Not Met
<u>"Missing/Incomplete Components"</u>	
Mom Work # Missing -(08)(1),Dad Work # Missing -(08)(1),Emergency Medical Authorization - (.08)(3),Physician & Emergency Contact Information - (.08)(1)	
Child # 7	Met
Child # 8	Met

290-2-3-.08 Children's Records

Not Met

Finding

290-2-3-.08(1) requires the Home to have a current and updated record for each Child in care and for a period of one (1) year after each Child leaves. Such records shall include: identifying information (Child's name, birth date, Parent's name, home and business addresses, telephone numbers); name, address and telephone number of persons, including Child's physician, to contact in emergencies; and name, address, telephone numbers, relationship to Child and to Parent(s) and other identifying information of person(s) to whom the Child may be released. It was determined, based on a review of records that the provider did not have complete enrollment records for one of six children enrolled in the program on this date.

Correction Deadline: 5/3/2018

Finding

290-2-3-.08(2) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the Home may not continue for more than 30 days without such evidence. It was determined, based on an observation that the provider did not have documentation of current immunization for one of six enrolled children on this date.

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Correction Deadline: 5/3/2018

	Facility
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290-2-3-.11 Physical Plant - Safe Environment(CR) Not Met

Finding

290-2-3-.11(2)(f) requires that poisons, medicines, cleaning agents and other hazardous materials be in locked areas or inaccessible to children. It was determined, based on an observation that there were baby wipes which stated "keep out of reach of children" located in a child's bookbag on a shelf accessible to children in care. It was further determined, that there were plastic bags located in children's cubbies on this date.

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Correction Deadline: 5/3/2018

290-2-3-.13 Physical Plant-Structural/Mechanical(CR) Met

Comment

The Home appears clean and free from hazards.

290-2-3-.13 Playgrounds(CR) Not Met

Finding

290-2-3-.13(2)(a) requires that outdoor play areas be kept clean and free of hazards such as exposed sharp corners of concrete or equipment, rust and splinters on equipment, broken glass, open drainage ditches, holes and stagnant water. It was determined, based on an observation that there were several vines and shrubs growing through the back and right side of the fencing material. It was further determined, that there were two active ant hills/beds on the children's outside play area on this date.

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Correction Deadline: 5/13/2018

Finding

290-2-3-.13(2)(d) requires that outside play areas be protected from traffic or other hazards by fencing or other barriers at least four feet in height and approved by the Department. Fencing material shall not present a hazard to children. A fence shall be provided around swimming pools to make them inaccessible when not in use. It was determined, based on an observation that the back and right side fencing material measured three feet nine inches on this date.

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Correction Deadline: 5/3/2018

Comment

There is no pool on the property

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Food Service

290-2-3-.10 Food Service & Nutrition **Not Met**

Finding

290-2-3-.10(2) requires that meals and snacks be nutritious, well balanced, and varied. Lunch and supper meals shall consist of vegetables or fruit or both; meat, poultry, fish, cheese, eggs, or protein substitute; bread; and milk unless the child has a specific health reason for prohibiting milk. It was determined, based on an observation that there were children that did not receive a well balanced meal for lunch that should have consisted of a vegetables or fruit or both; meat, poultry, fish, cheese, eggs, or protein substitute; bread; and milk on this date. Consultant observed lunch to consist of two chicken nuggets, french fries, oranges, and ketchup. Consultant observed one child with french fries only and some children with two chicken nuggets and french fries.

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290-2-3-.11 Children's Health and Hygiene(CR)

Not Met

Comment

Proper diapering procedures observed.

Finding

290-2-3-.11(1)(i) requires that personnel shall wash their hands with liquid soap and warm running water: immediately before and after each diaper change; immediately upon the first Child's arrival in the Home for care and upon re-entering the Home after outside play; before and after dispensing oral medications and applying topical medications, ointments, creams or lotions, handling and preparing food, eating, drinking, preparing bottles, feeding or assisting children with eating and drinking; after toileting or helping children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, handling bodily fluids such as, but not limited to, mucus, saliva, vomit or blood, and after contamination by any other means. It was determined, based on an observation that helpers did not wash hands prior to feeding children lunch/meals. It was further determined, that the helper did not wash hands after cleaning a child's nose during lunch time on this date.

Correction Deadline: 5/3/2018

Finding

290-2-3-.11(1)(j) requires children's hands to be washed with liquid soap and warm running water: immediately upon arrival for the day and re-entering the child care area after outside play; before and after eating meals and snacks, handling or touching food, and playing in water; after toileting and diapering, playing in sand, touching animals or pets, contact with bodily fluids such as, but not limited to, mucus, saliva, vomit or blood, and after contamination by any other means. It was determined, based on an observation that children did not wash their hands prior to lunch. It was further determined that children used adult liquid body wash to their hands after lunch on this date.

Correction Deadline: 5/3/2018

290-2-3-.11 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

290-2-3-.11 Medications(CR)

Met

Comment

Provider stated no medication is being dispensed at this time.

Licensure

290-2-3-.04 Application Requirements(CR)

Met

Correction Deadline: 12/7/2017

Corrected on 5/3/2018

.04(1)(d) - Previous citation corrected in that consultant observed eight children present on this date. Consultant reviewed six children for pay and two children with notarized statement from the Parent(s) attesting to the non-pay status on this date.

Safety and Discipline

290-2-3-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

290-2-3-.11 Transportation(CR)

Met

Comment

The provider does not provide routine transportation.

Staff Records

290-2-3-.21 Criminal Records Check(CR)

Not Met

Finding

290-2-3-.21(1)(a) requires the Home to ensure that the Provider, every actual and potential Employee and Provisional Employee has a Satisfactory Records Check Determination before the individual is present at the Home while any child is present at the Home. It was determined based on a review of records that an individual residing in the home did not have a Satisfactory Records Check Determination on file.

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Correction Deadline: 5/3/2018

Recited on 5/3/2018

Finding

290-2-3-.21(1)(e) requires every Employee hired before January 1, 2014 must have either a satisfactory Preliminary Records Check Determination or a satisfactory Fingerprint Records Check Determination on file. If the Employee has only a satisfactory Preliminary Records Check, the Employee must obtain a Fingerprint Records Check Determination before January 1, 2017. It was determined based on a review of records that two helpers had Preliminary Records Check Determinations completed before January 1, 2014, but did not have satisfactory Fingerprint Records Check Determinations on file.

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Correction Deadline: 5/3/2018

Recited on 5/3/2018

290-2-3-.07 First Aid & CPR **Not Met**

Finding

290-2-3-.07(5) requires the Home to maintain for the Provider and any Provisional Employee or Employee with direct care responsibilities current evidence of successful completion of a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid which have been offered by certified or licensed health care professionals or trainers and which dealt with emergency care for infants and children. This training must be completed prior to initial license for the Provider and within 90 days from date of hire for Provisional Employees and Employees. It was determined, based on a review of records that the provider did not have documentation of current first aid certification on this date. It was further determined, that two helpers did not have documentation of first aid and CPR certification on this date.

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Correction Deadline: 6/2/2018

290-2-3-.11 Prohibited Substances **Met**

Correction Deadline: 12/7/2017

Corrected on 5/3/2018

.11(1)(I) - Previous citation corrected in that consultant did not observe any individuals smoking a cigarette on the premises on this date.

290-2-3-.07 Staff Qualifications(CR) **Met**

Comment

Discussed staff qualifications and compliance with applicable laws and regulations.

Finding

290-2-3-.07(14) requires that each adult responsible for the supervision of the children, if not the Provider, shall receive orientation regarding these rules; the Provider's policies regarding discipline, injuries and illnesses, and release of Children; the Provider's written plan for handling emergencies; and appropriate information about any Child's specific health needs. It was determined, based on a review of records that a helper present at the home did not have documentation of orientation on file on this date.

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Correction Deadline: 6/2/2018

Finding

290-2-3-.07(4) requires the Provider, Employees and Provisional Employees with direct care responsibilities to complete health and safety training at the time of employment. Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the training within the first 90 days of employment. The training must address the following health and safety topics: prevention and control of infectious diseases; prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome and abusive head trauma; emergency preparedness and response planning for emergencies resulting from a natural disaster, or threatening event such as violence at the facility; handling and storage of hazardous materials and the appropriate disposal of bio contaminants; and precautions in transporting children (if applicable). It was determined based on a review of records that two helpers had not completed the health and safety orientation training as required.

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Correction Deadline: 5/17/2018

Recited on 5/3/2018

Finding

290-2-3-.07(6) requires the Home to maintain for the Provider and any Provisional Employee or Employee, current evidence of successful completion of ten (10) clock hours of diverse training which is related to the care of children and which is offered by an accredited college, university or vocational program or other Department approved source annually. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training programs shall be maintained in the Home by the Provider, as required by these rules. It was determined, based on an observation that the provider and helpers did not have documentation of the required ten hours of annual training for 2017 on this date.

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Correction Deadline: 6/2/2018

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR) **Met**

Comment
Appropriate ratios were observed on this date.

290-2-3-.07 Supervision(CR) **Met**

Comment
Adequate supervision observed on this date.