

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.al.ga.gov

**(Cover Sheet)****Date:** 9/18/2020**VisitType:** EX-Monitoring**Arrival:** 2:30PM**Departure:** 3:20PM**EX-44622 EXMT-13196 EX-1 - Government  
Camden County - Crooked River Elementary  
Extended Day Program****Regional Consultant**

Sarah Benton

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3570 Charlie Smith, Sr. Highway, St. Marys GA  
31558 Camden County  
(912) 673-7064 ldurbin@camden.k12.ga.us**Mailing Address**

Joint with:

311 South East Street, GA 31548

Staff:Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
1		1	0	Y	Children not yet arrived.

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 1

#Children Count: 0

Comments:

The administrative review was begun on September 17, 2020 and the virtual visit was completed on September 18, 2020. This virtual visit was completed virtually via GoTo meeting. The report was emailed to the program for a signature.

Discussed the following and provided technical assistance regarding the following as per the CDC Guidance for schools and camps as well as the Guidance to meet the Executive Order. Specialist emailed a copy of the checklist and CDC Guidance.

1) Healthy Hygiene practices (hand washing, cleaning and disinfecting, ensuring water fountains and ventilation are functioning properly)

2) Discussed promoting social distancing

3) Limiting sharing of supplies and materials

4) Ensuring staff are trained

5) Checking for signs and systems and ensuring procedures are in place.

## Website Resources:

<https://dph.georgia.gov/>

<http://dec.al.ga.gov/BFTS/Covid19.aspx>

<https://gov.georgia.gov/>

<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/summer-camps.html>

Corrective Action Plan:Developed This Date



Please refer the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1. Facility name, provider number and visit date
- 2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
- 4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
- 5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non compliance may jepordize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature\_\_\_\_\_

Printed Name\_\_\_\_\_ Date\_\_\_\_\_

Specialist Signature\_\_\_\_\_ Date\_\_\_\_\_

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**(Summary Report)****Date:** 9/18/2020**VisitType:** EX-Monitoring**Arrival:** 2:30PM**Departure:** 3:20PM**EX-44622 EXMT-13196 EX-1 - Government  
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**The following information is associated with a Exemption Monitoring:****Activities and Equipment****EX-HS-F Equipment & Toys (CS)****Met****Comment**

A variety of equipment and toys were observed throughout the Program. Program has set up a system to ensure materials are individually used and then disinfected.

**EX-HS-Q Swimming Pools & Water-related Activities (CS)****Met****Comment**

Program does not provide swimming activities.

**Exemptions****EX-HS-X Exemption Requirements (NCP)****Met****Comment**

Observed compliance with the local zoning authorities, fire safety agencies and local building authorities on this date.

**Facility****EX-HS-L Physical Plant (NCP)****Met****Comment**

Observed approval from the Department, local zoning authorities, fire safety agencies and local building authorities on this date.

**EX-HS-M Playgrounds (CS)****Not Met****Comment**

Discussed maintenance of the rust observed on the swing chains.

**Finding**

EX-HS-M(2) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observed during a virtual visit that the fall zones under several climbers did not have adequate resilient surfacing when they measured less than 2 inches in several areas. Program official used a ruler to measure for the specialist.

**POI (Plan of Improvement)**

The Program will add additional resilient surfacing and monitor.

**Correction Deadline: 9/28/2020**

<b>Health and Hygiene</b>
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<b>EX-HS-U Diapering Areas &amp; Practices (CS)</b>	<b>Met</b>
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**Comment**

No diapered children are enrolled.

<b>EX-HS-H Hygiene (NCP)</b>	<b>Met</b>
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**Comment**

Hand washing was not observed during the visit but proper hand washing rules were discussed. Program official discussed temperature taking, handwashing, social distancing and ensure children have own materials for use.

<b>EX-HS-I Medications (CS)</b>	<b>Not Evaluated</b>
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**Comment**

Medication not dispensed.

<b>Policies and Procedures</b>
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<b>EX-HS-J Operational Policies &amp; Procedures (NCP)</b>	<b>Met</b>
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**Comment**

It was determined that the program provides Parents a copy of the Program's written policies and procedures.

<b>EX-HS-T Required Reporting (NCP)</b>	<b>Met</b>
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**Comment**

There were no incidents or injuries that required reporting.

<b>Safety</b>
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<b>EX-HS-S</b>	<b>N/A</b>
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**Comment**

No field trips are offered

<b>EX-HS-E Discipline (CS)</b>	<b>Met</b>
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**Comment**

Observed age-appropriate discipline policies on this date.

<b>EX-HS-R Transportation (CS)</b>	<b>N/A</b>
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**Comment**

Program does not provide routine transportation.

<b>Sleeping &amp; Resting Equipment</b>
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**Comment**

No safe sleep policies are necessary.

**Staff Records****Records Reviewed: 38****Records with Missing/Incomplete Components: 0**

Met

Met

Met

Met

Met

Met

Met

Met

Met

Met

Met

Met

Met

Met

Met

Met

Met

Met

Met

Met

Met

Met

Met

Date of Hire: 10/04/2019

Met

Date of Hire: 07/27/2020

Met

Met

Met

Met

Met

Met

Met

Date of Hire: 08/05/2010

Met

Met

Met

Met

Met

Met

Met

**EX-HS-D Criminal Records and Comprehensive Background Checks (CS)****Met****Comment**

Criminal record checks were observed to be complete for the three staff currently assigned to this site.

**EX-HS-W First Aid & CPR (NCP)****Met****Comment**

Observed evidence of staff training in CPR and first aid on this date.

**EX-HS-P Staff Training (NCP)****Met****Comment**

Observed training for all staff members on this date.

**Staffing and Supervision****EX-HS-O Staff:Child Ratios and Supervision (CS)****Met****Comment**

There were no children during the visit. Proper ratios and classroom capacities were discussed with the director on this date.