



Bright from the Start - Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.al.ga.gov

(Cover Sheet)

Date: 10/14/2020

VisitType: EX-Monitoring

Arrival: 10:00AM

Departure: 11:00AM

**EX-50862 EXMT-15854 EX-7 - Day camp
YMCA of Waycross Summer Day Camp**

201 Ava Street, Waycross GA 31501 Ware County
(912) 285-8660 rhall@ymcawaycross.org

Mailing Address

1634 Plant avenue, GA 31501

Regional Consultant

Sarah Benton

Phone: (770) 357-5103

Fax: (770) 357-5105

sarah.benton@dec.al.ga.gov

Joint with:

Staff:Child Ratios

Comments:

The administrative review was begun on October 13, 2020 and the virtual visit was completed on October 14, 2020. This virtual visit was completed virtually via GoTo meeting. The report was discussed and emailed to the program for a signature.

The exempt program is not currently operating.

Discussed the following regarding the following as per the CDC Guidance for schools and camps as well as the Guidance to meet the Executive Order.

- 1) Healthy Hygiene practices (hand washing, cleaning and disinfecting, ensuring water fountains and ventilation are functioning properly)
- 2) Discussed promoting social distancing
- 3) Limiting sharing of supplies and materials
- 4) Ensuring staff are trained
- 5) Checking for signs and systems and ensuring procedures are in place.

Website Resources:

<https://dph.georgia.gov/>

<http://dec.al.ga.gov/BFTS/Covid19.aspx>

<https://gov.georgia.gov/>

<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/summer-camps.html>

Corrective Action Plan:Developed This Date



Please refer the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

1. Facility name, provider number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non compliance may jepordize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature _____

Printed Name _____ Date _____

Specialist Signature _____ Date _____



Bright from the Start - Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.gov

(Summary Report)

Date: 10/14/2020 **VisitType:** EX-Monitoring

Arrival: 10:00AM **Departure:** 11:00AM

**EX-50862 EXMT-15854 EX-7 - Day camp
YMCA of Waycross Summer Day Camp**

201 Ava Street, Waycross GA 31501 Ware County
(912) 285-8660 rhall@ymcawaycross.org

Mailing Address

1634 Plant avenue, GA 31501

Regional Consultant

Sarah Benton

Phone: (770) 357-5103

Fax: (770) 357-5105

sarah.benton@dec.state.ga.gov

Joint with:

The following information is associated with a Exemption Monitoring:

Activities and Equipment

EX-HS-.A **Not Evaluated**

Comment

EX-HS-.A(1) - Program not currently operating. No activities observed.

Correction Deadline: 10/14/2020

EX-HS-.F Equipment & Toys (CS) **Met**

Comment

Program not currently operating. Ensure equipment is secured as needed.

EX-HS-.Q Swimming Pools & Water-related Activities (CS) **N/A**

Comment

Program does not provide swimming activities this summer due to Covid-19.

Exemptions

EX-HS-.X Exemption Requirements (NCP) **Technical Assistance**

Technical Assistance

EX-HS-.X(3) - Program will submit an updated handbook regarding the ages for the exempt summer camp.

Program uses one handbook for both the licensed after school program and the exempt summer camp.

Different ages are allowed in each program and it was not clear. Program official stated that camp is for ages 5 -11.

Correction Deadline: 10/14/2020

Facility

EX-HS-.L Physical Plant (NCP) **Met**

Comment

Observed approval from the Department, local zoning authorities, fire safety agencies and local building authorities on this date.

EX-HS-.M Playgrounds (CS) **Met**

Comment

Program uses a fenced concrete area for play. Program official stated that they use cones to secure the route to the play area. Program stated that they occasionally use the field outside the fence. Suggest using cones to create a barrier on these special occasions.

Health and Hygiene

EX-HS-U Diapering Areas & Practices (CS)

N/A

Comment

No diapered children are enrolled.

EX-HS-H Hygiene (NCP)

Met

Comment

Hand washing was not observed during the visit but proper hand washing rules were discussed.

EX-HS-I Medications (CS)

Not Evaluated

Comment

Medication is not dispensed during the exempt program.

Policies and Procedures

EX-HS-J Operational Policies & Procedures (NCP)

Met

Comment

Policy and procedures met.

Correction Deadline: 10/19/2020

EX-HS-T Required Reporting (NCP)

N/A

Comment

There were no incidents or injuries that required reporting.

Safety

EX-HS-S

N/A

Comment

No field trips are offered

EX-HS-E Discipline (CS)

Met

Comment

Observed age-appropriate discipline policies on this date.

EX-HS-R Transportation (CS)

N/A

Comment

Program does not provide routine transportation.

Sleeping & Resting Equipment

EX-HS-V Safe Sleeping and Resting Requirements (CS)

N/A

Comment

No safe sleep policies are necessary.

Staff Records

Records Reviewed: 16

Records with Missing/Incomplete Components: 6

Staff # 1

Not Met

Date of Hire: 03/09/2020

"Missing/Incomplete Components"

EX-HS-.P(3)-Health and Safety Training	Met
Date of Hire: 07/22/2019	
	Met
Date of Hire: 08/10/2020	
	Met
Date of Hire: 08/17/2020	
Staff # 5	Not Met
Date of Hire: 01/08/2020	
<u>"Missing/Incomplete Components"</u>	
EX-HS-.P(3)-Health and Safety Training	
Staff # 6	Not Met
Date of Hire: 11/11/2019	
<u>"Missing/Incomplete Components"</u>	
EX-HS-.P(3)-Health and Safety Training	
	Met
Date of Hire: 04/25/2013	
Staff # 8	Not Met
Date of Hire: 01/28/2020	
<u>"Missing/Incomplete Components"</u>	
EX-HS-.P(3)-Health and Safety Training	
	Met
Date of Hire: 05/27/2019	
	Met
Date of Hire: 04/11/2018	
	Met
Date of Hire: 12/17/2019	
	Met
Date of Hire: 07/23/2018	
Staff # 13	Not Met
Date of Hire: 01/20/2019	
<u>"Missing/Incomplete Components"</u>	
EX-HS-.P(3)-Health and Safety Training	
	Met
Date of Hire: 07/24/2018	
	Met
Date of Hire: 08/23/2018	
Staff # 16	Not Met
Date of Hire: 05/18/2020	
<u>"Missing/Incomplete Components"</u>	

EX-HS-.P(3)-Health and Safety Training

EX-HS-.D Criminal Records and Comprehensive Background Checks (CS)**Met****Comment**

Criminal record checks were observed to be complete.

EX-HS-.W First Aid & CPR (NCP)**Not Met****Finding**

EX-HS-.W(1) requires Program Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Program shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined based on documentation submitted by the admin that 3 of 14 staff eligible to have completed CPR and FA within the first 90 days of employment.

POI (Plan of Improvement)

The Program will ensure that staff complete training as required by the standards.

Correction Deadline: 11/12/2020**EX-HS-.P Staff Training (NCP)****Not Met****Finding**

EX-HS-.P(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on documentation submitted by the admin that 6 of 14 staff did not obtain health and safety orientation within 90 days of employment as required by the standards.

POI (Plan of Improvement)

The Program will ensure that staff complete training as required.

Correction Deadline: 11/12/2020**Staffing and Supervision****EX-HS-.O Staff:Child Ratios and Supervision (CS)****Met****Comment**

There were no children enrolled on this date. Proper ratios and classroom capacities were discussed with the director on this date. This program is not currently operating.