



Bright from the Start - Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.al.ga.gov

(Cover Sheet)

Date: 9/29/2020

VisitType: EX-Monitoring

Arrival: 10:00AM

Departure: 11:00AM

EX-45053 EXMT-9341 EX-7 - Day camp
Albany Area YMCA Sports Park Summer Day Camp

4508 Gillionville Road, Albany GA 31707 Dougherty County
(229) 435-8389 chobson@albanyareaymca.org

Mailing Address

1701 Gillionville Road, GA 31707

Regional Consultant

Rosalyn Elder

Phone: (404) 780-0868

Fax: (770) 232-1931

rosalyn.elder@dec.al.ga.gov

Joint with:

Table with 4 columns: Compliance Zone Designation, Prevention Action Category, Intermediate Action Category, Dismissal Action Category. It details various levels of prevention and intermediate actions and their corresponding dismissal actions.

Staff: Child Ratios

Comments:

CAPS Health and Safety Monitoring visit was conducted virtually due to COVID-19.

Corrective Action Plan: No Plan Developed



Please refer the website, http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
• New clearance is required at least once every five years
• Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
• All staff members are required to have completed at least a national fingerprint based clearance check
• Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
• Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature _____

Printed Name _____ Date _____

Specialist Signature _____ Date _____



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(Summary Report)

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The following information is associated with a Exemption Monitoring:

Activities and Equipment

EX-HS-.A

Met

Comment

EX-HS-.A(1) - Program has a prescribed plan of activities. Not observed during this visit due to no children were present.

Correction Deadline: 9/30/2020

EX-HS-.F Equipment & Toys (CS)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

EX-HS-.Q Swimming Pools & Water-related Activities (CS)

Met

Comment

Swimming rules discussed.

Children's Records

EX-HS-.C

Met

Comment

EX-HS-.C(1) - It was determined the program does maintain a a file for each child while such child is in care at the Program and for a period of one (1) year after such child is no longer in care at the Program. The file does contain the following: identifying information about the child to include: name, date of birth, sex, address, and names of both Parents, if applicable, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released.

Correction Deadline: 9/30/2020

Exemptions

EX-HS-.X Exemption Requirements (NCP)

Met

Comment

It was observed the program does not have the approval letter and notice of exemption posted.

Facility

EX-HS-.B

Met

Comment

EX-HS-.B(5) - Bathrooms are located in between each room adjacent to childcare areas. Supplies are within easy reach of children and equipped with soap, toilet tissue and single-use towels.

Correction Deadline: 9/30/2020

EX-HS-.L Physical Plant (NCP)

Met

Comment

No hazards observed accessible to children on this date.

EX-HS-.M Playgrounds (CS)

Met

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Health and Hygiene

EX-HS-.U Diapering Areas & Practices (CS)

Met

Comment

No diapered children are enrolled.

EX-HS-.H Hygiene (NCP)

Met

Comment

Hand washing was not observed during the visit but proper hand washing rules were discussed.

EX-HS-.I Medications (CS)

Met

Comment

Discussed proper medication documentation and procedures.

Policies and Procedures

EX-HS-.J Operational Policies & Procedures (NCP)

Met

Comment

It was determined that the program provides Parents a copy of the Program's written policies and procedures.

EX-HS-.T Required Reporting (NCP)

Met

Comment

There were no incidents or injuries that required reporting.

Safety

EX-HS-.S

Met

Comment

No field trips are offered

EX-HS-.E Discipline (CS)

Met

Comment

Determined age-appropriate discipline is communicated to staff on this date.

EX-HS-.R Transportation (CS)

Met

Comment

Program does not provide routine transportation.

Sleeping & Resting Equipment

EX-HS-.V Safe Sleeping and Resting Requirements (CS)**Met****Comment**

No safe sleep policies are necessary.

Staff Records**Records Reviewed: 1****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

EX-HS-.K**Met****Comment**

EX-HS-.K(1) - It was determined that the program does must maintain a personnel file on all Staff for the duration of the term of employment and contains the following: Identifying information to include: name, date of birth, current address and current telephone number.

Correction Deadline: 10/5/2020

EX-HS-.N**Met****Comment**

EX-HS-.N(1) - It was determined the program does have a Director/Administrator who is responsible for the supervision, operation and maintenance of the program. The Director/Administrator is on the premises and if absent from the program at any time during the hours of operation, there shall be an officially designated person on-site to assume responsibility for the operation of the program.

Correction Deadline: 9/30/2020

EX-HS-.D Criminal Records and Comprehensive Background Checks (CS)**Met****Comment**

Criminal record checks were observed to be complete.

EX-HS-.W First Aid & CPR (NCP)**Met****Comment**

All of the staff have completed the CPR/First Aid training.

EX-HS-.P Staff Training (NCP)**Met****Comment**

All of the staff have completed the initial Health and Safety Orientation training.

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision (CS)**Met****Comment**

There were no children enrolled on this date. Proper ratios and classroom capacities were discussed with the director on this date.