



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 1/7/2021    **VisitType:** Initial Licensing Study    **Arrival:** 10:00 AM    **Departure:** 12:00 PM

**CCLC-53739**

**YMCA Learning Center-North Hall**

5760 Wade Whelchel Road Murrayville, GA 30564 Hall County  
(770) 297-9622 amy.kienle@gamountainsymca.org

**Regional Consultant**

Jennifer Salies

Phone: (770) 357-7052

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jennifer.salies@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>		
01/07/2021	Initial Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A (1L) 6wks-12mths	Infants	2	5	C	11	C	NA	NA	Diapering, Floor Play, Nap
Main	B (2L) 1's & 2's	One Year Olds and Two Year Olds	2	11	C	17	C	NA	NA	Centers
Main	C (3L) Potty Trained 2's	Two Year Olds	1	3	C	14	C	NA	NA	Centers
Main	E - (1R) 3's	Three Year Olds	1	8	C	25	C	NA	NA	Centers
Main	F - (2R) Pre-K	PreK	2	14	C	24	C	NA	NA	Transitioning
Total Capacity @35 sq. ft.:			91			Total Capacity @25 sq. ft.: 0				
Total # Children this Date:			41			Total Capacity @35 sq. ft.: 91				
						Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A (6wks-24 mths)	19	C
Main	Playground B (Middle) 2yrs - 12 yrs	107	C
Main	Playground C - (Back) 3-12 yrs	88	C

### Comments

An Administrative Review was conducted on January 5, 2021. Staff files, children's files, training, and background checks were all reviewed. An in person Initial Licensing Study was conducted on January 7, 2021. The exit conference was conducted virtually on January 7, 2021 at 5:00 pm with the Director. Compliance with the Executive Order issued on August 18, 2020 was reviewed during the inspection and discussed during the exit conference. Facility does carry Liability Insurance. A Temporary license was issued on this date. Facility requires all official approvals: Zoning, Fire Inspection, Certificate of Occupancy, and proof of Water/Sewer for Final Renewable License.

Plan of Improvement: Developed This Date 01/07/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/ChildCare/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Cassandra Whisnant, Program Official

Date

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Jennifer Salies, Consultant

Date



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### Findings Report

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The following information is associated with a Initial Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)** **Met**

**Comment**

Equipment and furniture observed to be properly secured.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**Comment**

Temporary License issued on this date. The over all capacity is 91 children. Once all approvals are submitted a Final License will be issued.

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Not Met**

**Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined that the following items needed to be repaired:

- In Classroom B and C and the bathrooms - Ceiling tiles had water stains.
- In Classroom C - there was chipping paint on the walls at the level of children, and staples sticking out of the wall.

**POI (Plan of Improvement)**

The Center will replace the ceiling tiles, sand and repaint the walls and have the staff remove the staples from the wall. Further staff will check the walls daily to ensure there are no staples loose and sticking out and notify the Director when the walls need to be repainted.

**Correction Deadline: 1/21/2021**

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**591-1-1-.26 Playgrounds(CR)**

**Not Met**

**Comment**

Playground observed to be clean and in good repair.

**Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that on playground A there were exposed tree roots along the left side and the side walk was not flush with the ground causing a tripping hazard.

**POI (Plan of Improvement)**

The Center will add mulch to level the side walk and the ground and spray paint the tree roots so that they are visible.

**Correction Deadline: 1/21/2021**

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**Food Service**

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**591-1-1-.18 Kitchen Operations**

**Technical Assistance**

**Technical Assistance**

591-1-1-.18(5) - Consultant discussed checking the temperatures on the Refrigerator and Freezer daily. One (1) Refrigerator/Freezer was showing a temperature of 60/30 degrees. Center moved the food into the second Refrigerator and second Freezer with the correct temperatures.

**Correction Deadline: 1/7/2021**

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Proper diapering procedures observed. Consultant informed the staff that they are allowed to use the steps posted as a guide.

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**591-1-1-.17 Hygiene(CR)**

**Not Met**

**Finding**

591-1-1-.17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on observation that a staff did not wash the hands of an infant (around four (4) months old), in classroom A, after she changed his diaper. Further consultant observed a three (3) year old in classroom E and a four (4) year old in classroom F return to the classroom after visiting the restroom not wash their hands as required.

**POI (Plan of Improvement)**

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

**Correction Deadline: 1/7/2021**

**Finding**

591-1-1-.17(8) requires staff to wash their hands with liquid soap and warm running water upon arrival for the day, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after diapering each child, dispensing medication, applying topical medications, handling and preparing food, eating, drinking, preparing bottles, feeding each child, assisting children with eating and drinking, after toileting or assisting children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, handling bodily fluids and after contamination by any means. It was determined based on observation that a staff in classroom E did not wash their hands once they entered the classroom from escorting children to the bathroom.

**POI (Plan of Improvement)**

The Center will ensure liquid soap and warm running water are available for handwashing, train Staff on the handwashing requirements, review the requirements with Staff periodically, and monitor handwashing.

**Correction Deadline: 1/7/2021**

**591-1-1-.20 Medications(CR)****Met****Comment**

Discussed proper medication documentation and procedures.

**Safety****591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

**591-1-1-.36 Transportation(CR)****Met****Comment**

Complete documentation of transportation observed for nine (9) children transported the week of January 4, 2021 through January 7, 2021.

**Sleeping & Resting Equipment****591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position. Nine (9) of Nine (9) cribs were present meeting safety compliance with Consumer Product Safety Commission (CPSC) and American Society of Testing and Materials International (ASTM) safety standards as they were manufactured in 2012, 2014, and 2019. Owner will purchase additional cribs as enrollment increases.

**Staff Records****Records Reviewed: 10****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 07/29/2020

Staff # 2

Met

Date of Hire: 08/06/2019

Staff # 3

Met

Date of Hire: 01/07/2019

**Records Reviewed: 10**

**Records with Missing/Incomplete Components: 0**

Staff # 4 Date of Hire: 12/02/2020	Met
Staff # 5 Date of Hire: 03/12/2019	Met
Staff # 6 Date of Hire: 06/17/2019	Met
Staff # 7 Date of Hire: 06/27/2019	Met
Staff # 8 Date of Hire: 01/15/2019	Met
Staff # 9 Date of Hire: 02/04/2020	Met
Staff # 10 Date of Hire: 07/15/2019	Met

**Staff Credentials Reviewed: 5**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Criminal record checks were observed to be complete. Ten (10) of ten (10) staff records were observed to have comprehensive satisfactory Criminal Background Check determination letters on file.

**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Comment**

591-1-1-.31(13) - Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during the Initial Licensing Study on this date. The program was in compliance with the Executive Order issued on August 18, 2020.

**Correction Deadline: 1/7/2021**

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**Comment**

Consultant discussed combining children of mixed ages.

**591-1-1-.32 Supervision(CR)** **Technical Assistance**

**Comment**

A supervision plan was created on this date for classrooms A, B, and C, and playground A due to their shape. A supervision plan was also created on this date for the bathrooms located in the hallway for classrooms B, E and F.

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.

**Technical Assistance**

591-1-1-.32(7) - Consultant discussed with the Director that when children need to use the restrooms located in the hallway that a staff must physically escort the child to and from the restroom.

**Correction Deadline: 1/7/2021**