



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/8/2019 **VisitType:** Initial Licensing Study **Arrival:** 8:30 AM **Departure:** 2:20 PM

CCLC-51291

Leaping4Education Learning Academy

1990 Stone Mountain-Lithonia Road Lithonia, GA 30058 DeKalb County
 (470) 294-3111 silerbrittany7@gmail.com

Regional Consultant

Tamra Thomas

Phone: (770) 405-7962

Fax: (404) 591-6172

tamra.thomas@decal.ga.gov

Mailing Address

1990 Stone Mountain-Lithonia Road
 lithonia, GA 30058

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/08/2019	Initial Licensing Study	Good Standing	
06/17/2019	Complaint Closure	Good Standing	
06/07/2019	Complaint Investigation & Initial Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1st Left	One Year Olds	1	4	C	11	C	NA	NA	Floor Play, Diapering
Main	B-2nd left	Infants	1	4	C	17	C	NA	NA	Feeding, Floor Play
Main	C-1st Front Right	Three Year Olds and Four Year Olds	1	8	C	28	C	NA	NA	Centers
Main	D-3rd Left	Five Year Olds and Six Year Olds and Over	1	13	C	47	C	NA	NA	Circle Time, Free Play
Main	E-4th Left		0	0	C	14	C	NA	NA	
Main	F-2nd Right	Two Year Olds	2	11	C	20	C	NA	NA	Floor Play
Total Capacity @35 sq. ft.: 137						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 40			Total Capacity @35 sq. ft.: 137			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Playground	A-Infant and Toddlers	6	C
Playground	B-3 and up	69	C
Playground	C-Two Year	15	C

Comments

The purpose of the visit was to conduct an initial licensing follow-up visit. The provider has a temporary license at this time. The provider is pending submitting the updated water/sewer bill before the license can be issued.

7/19/2019 The provider submitted proof of Water/Sewer. The final license was issued.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.decal.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Brittany Siler, Program Official

Date

Tamra Thomas, Consultant

Date



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Findings Report

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Met

Comment

591-1-1-.03(2) The consultant observed current week's lesson plans posted on this date. The center will keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development.

Correction Deadline: 7/8/2019

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Technical Assistance

591-1-1-.12(4) - The consultant observed a small white board leaning against the wall on top of the mini refrigerator in classroom A-1st left that was removed until the board can be installed. The provider will ensure any equipment of weight or mass is stored to prevent a tipping hazard.

Correction Deadline: 7/8/2019

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 6

Records with Missing/Incomplete Components: 2

Child # 1

Not Met

"Missing/Incomplete Components"

.08(1)(a)-Work Number Missing

Child # 2

Met

Child # 3 Met

Child # 4 Met

Child # 5 Not Met

"Missing/Incomplete Components"

.08(1)(a)-Work Address Missing,.08(1)(a)-Work Number Missing,.08(3)-Address of Release Person Missing

Child # 6 Met

591-1-1-.08 Children's Records

Not Met

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on a review of children's files the provider had two files missing the work number and work address, and one file was missing the release person's City, State and Zip Code.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed. The provider will ensure any alterations to the forms are complete by the parent/guardian of each child.

Correction Deadline: 7/8/2019

Facility

591-1-1-.06 Bathrooms

Technical Assistance

Comment

591-1-1-.06(4) The bathrooms were clean and in good repair.

Correction Deadline: 8/7/2019

Technical Assistance

591-1-1-.06(7) - The consultant observed classroom C front 1st right restroom floors to have dirt debris at the entrance and around the toilets. The provider will ensure the floors are cleaned daily.

Correction Deadline: 7/8/2019

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be met on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

591-1-1-.25(13) The consultant observed the center to have all hazards inaccessible on this date. The provider will ensure any potential hazardous equipment, materials and supplies will be stored in a locked area inaccessible to children.

Correction Deadline: 7/8/2019

591-1-1-.26 Playgrounds(CR)

Not Met

Comment

591-1-1-.26(5) The provider did not license the sidewalk areas around the building, and the consultant reminded the provider that children cannot play on this surface given playground chalk was observed on the building. Hard surfaces (gravel, concrete, paving) shall not exceed one-fourth of the total playground area.

Correction Deadline: 8/7/2019

Finding

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on observation that playground B had a tire swing that required eleven (11) feet of fall zone surface, when the provider had nine (9) feet of fall zone mulch surface on this date.

POI (Plan of Improvement)

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency. The provider will ensure the fall zone extends in the front and back to measure eleven (11) feet.

Correction Deadline: 7/19/2019

Recited on 7/8/2019

Technical Assistance

591-1-1-.26(9) The consultant observed weeds encroaching on the back fence, which is used for the route to and from the playground. The provider will remove the weeds and ensure the fence is kept free of any hazards.

Correction Deadline: 7/8/2019

Food Service

591-1-1-.15 Food Service & Nutrition

Technical Assistance

Technical Assistance

591-1-1-.15(5) - The consultant observed the menu for the week of July 8-12, 2019 was missing a meat component for the 9th and 10th, which was added during the visit. The provider will ensure the menus list the required USDA components.

Correction Deadline: 7/8/2019

591-1-1-.18 Kitchen Operations

Met

Comment

591-1-1-.18(12) The consultant observed the kitchen door was closed on this date. The provider will monitor the facility to ensure the kitchen door remains closed except as part of a planned, supervised learning experience.

Correction Deadline: 7/8/2019

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Not Met****Finding**

591-1-1-.10(1) requires Centers first licensed after March 1, 1991, and Centers that are renovated after March 1, 1991, to provide ventilation in the diapering areas with functioning exhaust fans and a duct system or by the required amount of window space provided by operable windows when open. It was determined based on observation, classroom B-2nd left side and classroom F-2nd Right did not have a exhaust fan that were operable on this date.

POI (Plan of Improvement)

The responsible person(s) at the center will ensure that the exhaust fans and duct systems are functioning or that the required amount of operable window space is provided in each diapering area. The provider stated, an exhaust fan will be added above the changing tables given the current system was not working properly.

Correction Deadline: 7/26/2019**Recited on 7/8/2019**

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Met****Comment**

The provider currently does not dispense/administer medication. The consultant discussed with the provider to ensure DECAL rules and regulations are followed should a child require medication to be dispensed.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Technical Assistance****Technical Assistance**

591-1-1-.21(3) - The consultant observed the provider to have current emergency drills form completed except no date was noted for a review of the Emergency Procedures with the staff. The provider added the date to reflect the emergency procedures have been reviewed with the staff.

Correction Deadline: 7/13/2019

Safety

591-1-1-.05 Animals**Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed. The provider will ensure DECAL discipline policy has been reviewed with all current staff.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation. The consultant discussed with the provider to ensure the regional consultant is contacted once the license is issued before transportation is offered to review DECAL transportation requirements.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 5**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Staff # 2	Met
Staff # 3	Met
Staff # 4	Met
Staff # 5	Met

Staff Credentials Reviewed: 4

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Criminal record checks were observed to be complete.

591-1-1-.31 Staff(CR)**Technical Assistance****Technical Assistance**

591-1-1-.31(2)(b)3.(ii)(I) - (VIII) - The consultant discussed with the provider to ensure upon hire to develop a written plan for newly hired teacher's who do not possess the educational credential or degree listed in 591-1-1-.31(2)(b)2. (i) through (xii). The provider has three (3) staff that require a Action Plan with the required information to support the DECAL rule. The provider will ensure proof of enrollment is on file within six (6) months of hire and the staff must provide the completed credential within 18 months of hire.

Correction Deadline: 7/8/2019

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs. The provider will ensure classroom C-1st Front Right staff is aware of the children's location given the open door set-up.

591-1-1-.32 Supervision(CR)**Met****Correction Deadline: 6/17/2019****Corrected on 7/8/2019**

.32(7) - The consultant observed the children to be properly supervised on this date. The provider has Supervision Plan for the route used by the parents of classroom F given the two year old's are not allowed to enter through the three year and up classrooms. The provider has a supervision plan for classroom C-1st Front right given the sink is located beyond the licensed space and parent enter through the classroom to drop-off and pick-up for classroom B, D and E.