



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/9/2019 **VisitType:** Monitoring Visit **Arrival:** 10:40 AM **Departure:** 12:45 PM

CCLC-50021

New Beginnings Child Care, LLC

105 Lata Terrace Milledgeville, GA 31061 Baldwin County
 (478) 454-3004 newbeginning@windstream.net

Regional Consultant

Valarie Musselwhite

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Mailing Address

105 Lata Terrace
 Milledgeville, GA 31061

Quality Rated: ★ ★

Compliance Zone Designation		
04/09/2019	Monitoring Visit	Good Standing
10/31/2018	Initial Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-Front Left- 4's and Up	Six Year Olds and Over	0	2	NC	18	C	25	C	Free Play
Main	B- Front Right-3's	Three Year Olds	1	15	C	27	C	37	C	Centers,Circle Time
Main	C-Back Left-1's	One Year Olds	1	7	C	11	C	NA	NA	Music,Free Play
Main	D-Back Right- Infant	Infants and One Year Olds	2	4	C	13	C	NA	NA	Floor Play

Total Capacity @35 sq. ft.: 69

Total Capacity @25 sq. ft.: 86

Total # Children this Date: 28

Total Capacity @35 sq. ft.: 69

Total Capacity @25 sq. ft.: 86

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	38	C
Main	B	36	C
Main	C	38	C

Comments

The consultant and director discussed transportation documentation and requirements, lead teacher requirements, and mixing ages.

Plan of Improvement: Developed This Date 04/09/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

DORIS WATSON, Program Official

Date

Valarie Musselwhite, Consultant

Date



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Findings Report

Date: 4/9/2019 **VisitType:** Monitoring Visit **Arrival:** 10:40 AM **Departure:** 12:45 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition**Not Met****Finding**

591-1-1-.15(3) requires baby bottles and formula to be labeled with the individual child's name; supplied by the Parent daily in bottles; and refrigerated at a temperature of forty (40) degrees Fahrenheit or less. Only the current day's formula or breast milk shall be served. If formula must be provided by the Center, only commercially prepared, ready-to-feed formula shall be used. Refrigerated or frozen breast milk shall only be heated or thawed under warm running water or in a container of warm water. It was determined based on an observation and staff statement that bottles are kept in individual baskets under the diapering station, and not stored in the refrigerator.

POI (Plan of Improvement)

The Center will train Staff to follow the required procedures, ensure that parents are fully informed, and will review and monitor regularly.

Correction Deadline: 4/9/2019

591-1-1-.18 Kitchen Operations**Not Met****Finding**

591-1-1-.18(1) requires that food be in sound condition, free from spoilage and contamination and safe for human consumption. Eggs, pork, pork products, poultry and fish shall be thoroughly cooked. All raw fruits and vegetables shall be washed thoroughly before being cooked or served. Foods not subject to further washing or cooking before serving shall be stored in such a manner as to be protected against contamination. Meats, poultry, fish, dairy products and processed foods shall have been inspected under an official regulatory program. Hot foods shall be maintained at a temperature of one hundred forty (140) degrees Fahrenheit or above except during serving. Food and drinks shall be prepared as close to serving time as possible to protect children and Personnel from food-borne illness. It was determined based on a observation that five gallons of milk were past the expiration date and stored in the refrigerator Classroom C.

POI (Plan of Improvement)

The Center will train Staff to ensure that food served is in sound condition and free from spoilage and contamination. The director or designated person will monitor the storage and preparation of food to ensure that it is safe for human consumption.

Correction Deadline: 4/9/2019

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Not Met****Finding**

591-1-1-.10(1) requires Centers first licensed after March 1, 1991, and Centers that are renovated after March 1, 1991, to provide ventilation in the diapering areas with functioning exhaust fans and a duct system or by the required amount of window space provided by operable windows when open. It was determined based on consultant's observation, that there were no operable screened windows and no exhaust in diapering rooms C-Back Left and D-Back Right.

POI (Plan of Improvement)

The director stated that exhaust vents will be installed in both classrooms.

Correction Deadline: 5/31/2019**Recited on 4/9/2019**

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

The center currently does not dispense or administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Not Met****Finding**

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records that completion of fire drills were not documented for January, February, and March 2019.

POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years. The consultant and director discussed lock down drills are required every six months and a lock down drill should be conducted by the end of April 2019.

Correction Deadline: 4/30/2019**Recited on 4/9/2019**

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Correction Deadline: 11/7/2018****Corrected on 4/9/2019**

.13(7) - Correction of previous citation in that staff stated name tags are handmade before each field trip for the children to wear.

591-1-1-.36 Transportation(CR)**Not Met****Correction Deadline: 11/30/2018****Corrected on 4/9/2019**

.36(3)(a-b) - Correction of previous citation in that the consultant observed all staff with transportation responsibilities to have current training on file.

Finding

591-1-1-.36(7)(b) requires that an emergency medical information record be maintained in the vehicle for each child being transported. The emergency medical information record for each child shall include a listing of the child's full name, date of birth, allergies, special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition, the name and telephone number of the child's doctor, the local medical facility that the Center uses in the area where the Center is located and the telephone numbers where the Parents can be reached. It was determined based on an observation that emergency medical information was not carried on the vehicle when two children were transported to school.

POI (Plan of Improvement)

The Center will obtain a complete emergency medical information record for each child that is transported and maintain a copy on the vehicle.

Correction Deadline: 4/9/2019

Finding

591-1-1-.36(7)(c)3. requires that the driver or other designated person document in writing the time of arrival and departure each time the vehicle departs from the Center, is loaded or unloaded at each school and when the vehicle returns to the Center; each time the vehicle departs from the Center, arrives at the location where any child is picked up or dropped off and when the vehicle returns to the Center; each time the vehicle leaves the Center, arrives at a field trip destination, leaves a field trip destination, and returns to the Center. It was determined based on an observation that staff did not document arrival and departure times for two children transported to school during the consultant's visit.

POI (Plan of Improvement)

The Center will ensure that each time of arrival and departure is documented by the driver or designated person with training, review and monitoring.

Correction Deadline: 4/9/2019

Finding

591-1-1-.36(7)(d)1. requires that the first check be conducted immediately upon unloading the last child at any location including, but not limited to, a field trip destination, arrival at the Center, and the last stop during transportation to home or school. The responsible person on the vehicle shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; sign the passenger transportation checklist (s), indicating all of the children have exited the vehicle; and give the passenger transportation checklist(s) to the second designated Staff person. It was determined based on an observation that the first check was not documented by staff before transporting two children to school.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 4/9/2019

Finding

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based on an observation that staff did not complete a second check of the center's vehicle when staff returned from taking two school aged children to school.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 4/9/2019

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Not Met

Finding

591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based on an observation that two of five cribs had loose fitting sheets.

POI (Plan of Improvement)

The center will ensure that each crib has an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant.

Correction Deadline: 4/9/2019

Finding

591-1-1-.30(1)(b)4 requires that a light cover be available for each child's use on a cot or mat and shall be marked for individual use or laundered daily. If marked for individual use, they must be laundered weekly or more frequently if needed. It was determined based on an observation that children in Classroom B were not offered a light cover to use during rest time.

POI (Plan of Improvement)

The Center will ensure that a light cover is available for each child and will meet the requirements for laundering.

Correction Deadline: 4/9/2019

Staff Records

Records Reviewed: 7	Records with Missing/Incomplete Components: 0
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Staff # 5	Met
Date of Hire: 09/10/2018	

Records Reviewed: 7	Records with Missing/Incomplete Components: 3
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Staff # 1	Not Met
Date of Hire: 08/01/2011	

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing, .31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 2	Met
Date of Hire: 09/04/2014	

Staff # 3	Met
Date of Hire: 02/25/2013	

Staff # 4	Met
Date of Hire: 01/07/1997	

Staff # 6	Not Met
Date of Hire: 03/05/1998	

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing, .31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 7	Not Met
Date of Hire: 06/09/1997	

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing, .31(2)(b)2.-Staff Qualifications-Education Missing

Staff Credentials Reviewed: 7

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)	Technical Assistance
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Technical Assistance

591-1-1-.09(1)(j) - Please ensure all staff are electronically ported over in Decal Koala.

Correction Deadline: 4/9/2019

591-1-1-.31 Staff(CR)

Not Met

Finding

591-1-1-.31(2)(b)2. requires teachers and lead caregivers to meet minimum academic requirements and qualifying experience at the time of employment. It was determined based on a review of records that three lead teachers did not have the educational requirements required for lead teachers and had no evidence of being enrolled in a program to obtain credentials.

POI (Plan of Improvement)

The CDA had expired in 2016 and staff did not review. Currently they are in the process of collecting \$445 per person application fee for CDA renewal. Consultant provided information about Decal Scholars Scholarships. Th provider will make sure that Lead Teachers obtain the required credentials.

Correction Deadline: 7/31/2019

Recited on 4/9/2019

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Not Met

Finding

591-1-1-.32(7) requires that children be supervised at all times and that the persons supervising in the child care area be alert, able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the chaperones and Students-in-Training, and provide timely attention to the children's actions and needs. It was determined based on an observation that two school aged children were alone in Classroom A.

POI (Plan of Improvement)

The Center will train Staff and monitor to ensure they are providing supervision and watchful oversight to the children at all times.

Correction Deadline: 4/9/2019