



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/1/2018 **VisitType:** Initial Licensing Study **Arrival:** 10:00 AM **Departure:** 2:00 PM

CCLC-49542

Sundance Academy

3105 Kimball Bridge Road Alpharetta, GA 30022 Fulton County
 (678) 982-2309 fredgiahi1@gmail.com

Mailing Address
 Same

Regional Consultant

Jennifer Salies

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Joint with: Neli Todorova

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
08/01/2018	Initial Licensing Study	Good Standing	
			Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- 1L/ 6wks- 18 mths	Infants and One Year Olds	1	4	C	21	C	NA	NA	Floor Play, Free Play
Main	B- 2L/ 18 mths - 35 mths	Two Year Olds	1	6	C	16	C	NA	NA	Circle Time
Main	C- 3L/ potty trained 2's		0	0	C	18	C	NA	NA	
Main	D- 1R/ 3's and 4's	Three Year Olds and Four Year Olds	1	15	C	29	C	41	C	Art
Main	E- 2R/ GA Prek- Afterschool	Five Year Olds and Six Year Olds and Over	1	17	C	38	C	53	C	Circle Time
Main	F- 3R/ GA Pre-K		0	0	C	22	C	31	C	
Total Capacity @35 sq. ft.: 144						Total Capacity @25 sq. ft.: 180				
Total # Children this Date: 42			Total Capacity @35 sq. ft.: 144			Total Capacity @25 sq. ft.: 180				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A /1R - 3 and up	55	C
Main	Playground B/2R - 3 and up	62	C
Main	Playground C/ Back - 3 and up	60	C
Main	Playground D/1Left- 6wks to 2 years	25	C

Comments

Final License issued on this date. Consultant discussed Quality Rated with provider on this date. This facility does have Liability Insurance.

Plan of Improvement: Developed This Date 08/01/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.decgal.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decgal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decgal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decgal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decgal.ga.gov

Date _____

Date

Date



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Findings Report

Date: 8/1/2018 **VisitType:** Initial Licensing Study **Arrival:** 10:00 AM **Departure:** 2:00 PM

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Technical Assistance

591-1-1-.12(4) - Consultant discussed securing the computer screens in classroom D so that they do not tip over.

Correction Deadline: 8/1/2018

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 4

Child # 1 Not Met

"Missing/Incomplete Components"

.08(1)(a)-Special Care Procedures

Child # 2 Not Met

"Missing/Incomplete Components"

.08(1)(a)-Special Care Procedures

Child # 3 Met

Child # 4 Not Met

"Missing/Incomplete Components"

.08(1)(a)-Special Care Procedures

Child # 5

Not Met

"Missing/Incomplete Components"

.08(1)(a)-Special Care Procedures

591-1-1-.08 Children's Records**Not Met****Finding**

591-1-1-.08(1)(a) requires Center Staff to maintain a file for each child that includes a description of any special procedures to be followed in caring for the child, including any special services which the Center agrees to provide to a Child with Special Needs. It was determined based on consultant's review of children's files, four (4) of five (5) were missing completed documentation on special services as required.

POI (Plan of Improvement)

Center staff will ensure that the parents complete all requested information in the enrollment packet to include special services.

Correction Deadline: 8/1/2018**Facility****591-1-1-.06 Bathrooms****Technical Assistance****Technical Assistance**

591-1-1-.06(5) - Consultant discussed adding a rod and a shower curtain in the bathroom between classrooms D and E to ensure privacy for the four (4) year old and older children. Currently the facility is just allowing one child to use the bathroom at a time.

Correction Deadline: 8/11/2018**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Technical Assistance**

591-1-1-.25(13) - Consultant discussed securing security locks on cabinets that are at the children's level to prevent children having access to those cabinets.

Correction Deadline: 8/1/2018**Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on consultant's observation that the boys bathroom in classrooms E and F had screws protruding more than two (2) threads at the base of the toilets.

POI (Plan of Improvement)

The Center will cut the screws down to two (2) threads and cap off the screws at the base of the toilets.

Correction Deadline: 8/1/2018**Technical Assistance**

591-1-1-.25(6) - Consultant discussed adding hooks at the children's level in classrooms A, B and C so that children can begin self-help skills.

Correction Deadline: 8/31/2018**591-1-1-.26 Playgrounds(CR)****Not Met**

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on consultant's observation ten (10) bolts were protruding more than two (2) threads around the fence and gates on playgrounds A, B, C, and D.

POI (Plan of Improvement)

The Center will cut the bolts to two (2) threads and smooth the rough edges so that they are not sharp.

Correction Deadline: 8/1/2018

Technical Assistance

591-1-1-.26(8) - Consultant discussed re-fluffing the mulch around the slide on playground B, due to the rain washing it down.

Correction Deadline: 8/11/2018

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on consultant's observation that hazards existed on playgrounds A, B, C and D in that vegetation was growing through the back fences and tree branches were hanging low at the children's level.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 8/1/2018

Food Service**591-1-1-.18 Kitchen Operations****Not Met****Finding**

591-1-1-.18(1) requires that food be in sound condition, free from spoilage and contamination and safe for human consumption. Eggs, pork, pork products, poultry and fish shall be thoroughly cooked. All raw fruits and vegetables shall be washed thoroughly before being cooked or served. Foods not subject to further washing or cooking before serving shall be stored in such a manner as to be protected against contamination. Meats, poultry, fish, dairy products and processed foods shall have been inspected under an official regulatory program. Hot foods shall be maintained at a temperature of one hundred forty (140) degrees Fahrenheit or above except during serving. Food and drinks shall be prepared as close to serving time as possible to protect children and Personnel from food-borne illness. It was determined based on consultant's observation that there was expired bread in the refrigerator and freezer. There were three (3) loaves of expired bread dated July 27, 2018 and one (1) pack of expired buns dated July 20, 2018.

POI (Plan of Improvement)

The Center will train Staff to ensure that food served is in sound condition and free from spoilage and contamination. The director or designated person will monitor the storage and preparation of food to ensure that it is safe for human consumption.

Correction Deadline: 8/1/2018

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Not Met****Finding**

591-1-1-.10(1) requires Centers first licensed after March 1, 1991, and Centers that are renovated after March 1, 1991, to provide ventilation in the diapering areas with functioning exhaust fans and a duct system or by the required amount of window space provided by operable windows when open. It was determined based on consultant's observation that the ventilation fans were not functioning in classrooms A and B. It was also observed that the windows were not screened and operable.

POI (Plan of Improvement)

The Center will locate the ventilation fan switch and ensure the fans work properly, if the switch can not be located the center will use three (3) screened windows in classroom A and two (2) in classroom B for ventilation.

Correction Deadline: 8/1/2018**591-1-1-.17 Hygiene(CR)****Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Met****Comment**

Discussed proper medication documentation and procedures.

Safety**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

Complete documentation of transportation observed dated from July 2, 2018 through July 31, 2018.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position. Eight (8) of eight (8) cribs observed met the CPSC guidelines as they were manufactured in December of 2011.

Staff Records**Records Reviewed: 12****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 01/05/2018

Staff # 2

Met

Date of Hire: 01/17/2011

Staff # 4

Met

Date of Hire: 10/22/2015

Staff # 5

Met

Records Reviewed: 12**Records with Missing/Incomplete Components: 0**

Date of Hire: 11/01/2015

Staff # 7

Met

Date of Hire: 05/18/2017

Staff # 9

Met

Date of Hire: 08/22/2007

Staff # 10

Met

Date of Hire: 03/14/2017

Staff # 11

Met

Date of Hire: 02/06/2017

Staff # 12

Met

Date of Hire: 08/02/2012

Records Reviewed: 12**Records with Missing/Incomplete Components: 0**

Staff # 3

Met

Date of Hire: 06/20/2018

Staff # 6

Met

Date of Hire: 06/12/2017

Staff # 8

Met

Date of Hire: 07/10/2018

Staff Credentials Reviewed: 12**591-1-1-.09 Criminal Records Check(CR)****Met****Comment**

Criminal records checks were observed to be complete. Twelve (12) of twelve (12) staff records were observed to have satisfactory clearance letters on file.

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

A supervision plan was created on this date for playground D.

