



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/8/2018 **VisitType:** Initial Licensing Study **Arrival:** 9:40 AM **Departure:** 2:30 PM

CCLC-49426

Tuckston UMC Pre-School

4175 Lexington Road Athens, GA 30605 Clarke County
(706) 410-5619 tuckstonpreschool@gmail.com

Regional Consultant

Jennifer Salies

Phone: (770) 357-7052

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jennifer.salies@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation		
11/08/2018	Initial Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	C/5R- 4 year olds and up	Four Year Olds	1	5	C	11	C	NA	NA	Floor Play
Main	D4R- 3's	Three Year Olds	1	3	C	10	C	NA	NA	Circle Time
Main	E/3R- 2's and 1's	Two Year Olds	1	2	C	11	C	NA	NA	Snack
Total Capacity @35 sq. ft.:			32			Total Capacity @25 sq. ft.: 0				
Total # Children this Date:			10			Total Capacity @35 sq. ft.: 32				
						Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A- All ages	63	C

Comments

Permission to Operate was issued on this date. Facility does not carry Liability Insurance. Consultant discussed current Criminal Background requirements, Quality Rated, and United States Department of Agriculture guidelines.

Plan of Improvement: Developed This Date 11/08/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.decal.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Constance Bowen, Program Official

Date

Jennifer Salies, Consultant

Date



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Findings Report

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms

Not Met

Finding

591-1-1-.06(4) requires a Center first licensed after March 1, 1991, and Centers that remodel or add to existing plumbing facilities, to have the bathroom area fully enclosed and ventilated to the outside of the building with either an open screened window or functioning exhaust fan and duct system and requires Centers without fully enclosed bathrooms to ensure there is adequate ventilation to control odors and adequate sanitation measures to prevent the spread of contagious diseases. It was determined based on consultant's observation that the ventilation fans in the boys and girls bathrooms located in the hallway were not functioning properly as required.

POI (Plan of Improvement)

The Center will repair the ventilation system to ensure that it is properly functioning.

Correction Deadline: 12/8/2018

591-1-1-.19 License Capacity(CR)

Met

Comment

The facility's overall licensed capacity is thirty-two (32) children. This facility is limited to serve children ages one (1) year old and older.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Technical Assistance****Comment**

No hazards observed accessible to children on this date.

Technical Assistance

591-1-1-.25(8) - Please be mindful to replace outlet covers when not in use.

Correction Deadline: 11/8/2018

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on consultant's observation, that a four (4) foot barrier was missing in front of the A/C units on the playground.

POI (Plan of Improvement)

The Center will add a four (4) foot approved barrier to block off the A/C units on the playground.

Correction Deadline: 11/29/2018

Food Service

591-1-1-.15 Food Service & Nutrition**Technical Assistance****Technical Assistance**

591-1-1-.15(1) - Consultant discussed with the Director about providing missing components for meals that parents provide.

Correction Deadline: 11/8/2018

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Discussed proper medication documentation and procedures.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

Comment

Center does not provide routine transportation. Consultant discussed transportation requirements if/when the facility decides to incorporate transportation. The center will contact their regional consultant and complete the required two (2) hour transportation training prior to transporting children.

Sleeping & Resting Equipment

Comment

No infants enrolled in the program. Once cribs are purchased the region will be contacted. Consultant gave the Director the guide for purchasing new cribs and discussed the new Consumer Product Safety Commission standard requirements. Discussed SIDS and infant sleeping position.

Finding

591-1-1-.30(1)(b)3 requires that sheets or similar coverings for cots or mats shall either be marked for individual use or laundered daily. If marked for individual use, they must be laundered weekly or more frequently if needed. It was determined based on consultant's observation that the facility did not have thirty-two (32) sheets for the mats on this date.

POI (Plan of Improvement)

The Center will purchase sheets for the mats.

Correction Deadline: 11/29/2018

Staff Records

Records Reviewed: 4

Records with Missing/Incomplete Components: 1

Staff # 1 Met
Date of Hire: 11/08/2018

Staff # 2 Not Met
Date of Hire: 11/08/2018

"Missing/Incomplete Components"

.31(1)(b)2.-Director Qualifications-Education Missing

Staff # 3 Met
Date of Hire: 11/08/2018

Staff # 4 Met
Date of Hire: 11/08/2018

Staff Credentials Reviewed: 4

Comment

Criminal record checks were observed to be complete. Four (4) of four (4) staff records were observed to have comprehensive satisfactory Criminal Background Check determination letters on file.

591-1-1-.31 Staff(CR)**Not Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Finding

591-1-1-.31(1)(b)2 requires the Director to possess at least one of the sets of minimum academic requirements and qualifying child care experience listed in Rule 591-1-1-.31(1)(b)2.(i-xiii). It was determined based on review of director file, that the director did not meet the five (5) years experience as a Licensed Child Care Learning Center Director.

POI (Plan of Improvement)

The Center Director will enroll by February 5, 2019 into a Child Development Associate program and have it completed by November 8, 2020.

Correction Deadline: 2/5/2019**Technical Assistance**

591-1-1-.31(2)(b)2. - Consultant discussed Lead Teacher credentials. Three (3) Lead teachers have six (6) months to enroll in an Early Childhood Education program and eighteen (18) months to complete. Must be completed by May 8, 2020.

Correction Deadline: 11/8/2018

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

A supervision plan was created on this date for the bathrooms located in the hallways. A supervision plan was also created for the hooks and cubbies located in the hallway out side of classrooms C, D, and E.