



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 3/4/2019    **VisitType:** Monitoring Visit    **Arrival:** 8:15 AM    **Departure:** 11:30 AM

**CCLC-49242**

**Brantley's Busy Bee Learning Center**

4628 Bloomfield Road Macon, GA 31206 Bibb County  
(478) 788-4328 allartal@yahoo.com

**Regional Consultant**

Brandi Mangino

Phone: (478) 314-9726  
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**Mailing Address**  
Same

**Quality Rated:** ★

| <b>Compliance Zone Designation</b> |                         |               |
|------------------------------------|-------------------------|---------------|
| 03/04/2019                         | Monitoring Visit        | Good Standing |
| 10/23/2018                         | Initial Licensing Study | Good Standing |
| 08/29/2018                         | Licensing Study         | Good Standing |

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

| Building                       | Room                     | Age Group  | Staff                       | Children | NC/C | Max 35 SF.                  | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes                             |  |
|--------------------------------|--------------------------|--|-----------------------------|----------|------|-----------------------------|--------------|------------|--------------|-----------------------------------|--|
| Main                           | Room A - 1L (1 - 2 yrs)  | Infants and One Year Olds                            | 1                           | 5        | C    | 6                           | C            | NA         | NA           | Floor Play                        |  |
| Main                           | Room B - Front (2 yrs)   | One Year Olds and Two Year Olds                      | 2                           | 7        | C    | 10                          | C            | NA         | NA           | Music, Circle Time                |  |
| Main                           | Room C -2R (Infant)      |  | 0                           | 0        | C    | 6                           | C            | NA         | NA           |                                   |  |
| Main                           | Room D - Back (3-12 yrs) | Two Year Olds and Three Year Olds and Four Year Olds | 1                           | 14       | C    | 19                          | C            | NA         | NA           | Centers, Breakfast, Transitioning |  |
| Total Capacity @35 sq. ft.:    |                          |  | 41                          |          |      | Total Capacity @25 sq. ft.: |              |            | 0            |                                   |  |
| Total # Children this Date: 26 |                          |  | Total Capacity @35 sq. ft.: |          |      | Total Capacity @25 sq. ft.: |              |            | 0            |                                   |  |

| Building | Playground   | Playground Occupancy | Playground Compliance |
|----------|--------------|----------------------|-----------------------|
| Main     | Playground A | 28                   | C                     |
| Main     | Playground B | 38                   | C                     |

**Comments**

Plan of Improvement: Developed This Date 03/04/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

Latralla Brantley, Program Official

Date

Brandi Mangino, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Technical Assistance**

**Technical Assistance**

Consultant discussed that the yellow, blue and green shelf in Room D on the left side of the room need to be secured.

**Correction Deadline: 3/4/2019**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Technical Assistance**

**Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

**Technical Assistance**

Consultant discussed that the multi-colored cabinet doors in Room B are starting to chip paint and are in need of repair.

**Correction Deadline: 3/4/2019**

**591-1-1-.26 Playgrounds(CR)**

**Technical Assistance**

**Technical Assistance**

Consultant discussed that the yellow wooden climbing equipment on the right playground is showing signs of chipping paint. Also, a small area under the wooden platform on the left side closest to the white steps has rotten wood.

**Correction Deadline: 3/14/2019**

**Technical Assistance**

Consultant discussed the green wooden fencing on the right side playground has chipping wood at the bottom in areas and a broken piece of wood behind the tire climber that is need of repair.

**Correction Deadline: 3/14/2019**

|                           |
|---------------------------|
| <b>Health and Hygiene</b> |
|---------------------------|

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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Technical Assistance**

Consultant discussed that Room B is a non-diapering room and the age group within the room would require the room to be a diapering room . Consultant discussed an amendment application to change the room to a diapering room.

**Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Staff were observed to remind children to wash hands.

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

The Provider currently does not dispense/administer medication.

|               |
|---------------|
| <b>Safety</b> |
|---------------|

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Age-appropriate discussion and/or redirection observed.

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**591-1-1-.36 Transportation(CR)** **Not Met**

**Comment**

Paperwork, checklist, permission forms, annual inspection form and proper check of the vehicle after transportation were discussed with the director.

**Comment**

The vehicle was checked for compliance. Proper restraints were discussed with the provider. The provider stated that the van is not in use this week and parent drop off car seats and/or booster seats for those that still require them.

**Technical Assistance**

Consultant discussed emergency medical forms need to have any allergies listed and the name and address of the medical facility the center uses.

**Correction Deadline: 3/9/2019**

**Finding**

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on a review of records the person providing the second check daily of the van does not have the required transportation training.

**POI (Plan of Improvement)**

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

**Correction Deadline: 3/14/2019**

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

**Met**

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

**Staff Records**

**Records Reviewed: 9**

**Records with Missing/Incomplete Components: 2**

|  |         |
|--|---------|
| Staff # 1  | Met     |
| Date of Hire: 06/26/2018                           |         |
| Staff # 2  | Met     |
| Date of Hire: 06/26/2018                           |         |
| Staff # 3  | Met     |
| Date of Hire: 06/28/2018                           |         |
| Staff # 4  | Not Met |
| Date of Hire: 06/26/2018                           |         |
| <u>"Missing/Incomplete Components"</u>             |         |
| .36(3)(a-b)-2 hrs. Transportation Training missing |         |
| Staff # 5  | Met     |
| Date of Hire: 06/26/2018                           |         |
| Staff # 6  | Met     |
| Date of Hire: 02/05/2019                           |         |
| Staff # 7  | Met     |
| Date of Hire: 06/26/2018                           |         |
| Staff # 8  | Not Met |
| Date of Hire: 10/23/2018                           |         |
| <u>"Missing/Incomplete Components"</u>             |         |
| .33(3)-Health & Safety Certificate                 |         |
| Staff # 9  | Met     |
| Date of Hire: 06/28/2018                           |         |

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Director provided one file(s) for employees hired since last visit.

**591-1-1-.33 Staff Training**

**Not Met**

**Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined the one staff member hired in October 2018 does not have health and safety orientation.

**POI (Plan of Improvement)**

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

**Correction Deadline: 4/3/2019**

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**Comment**

Discussed combining children of mixed ages.

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.