



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/25/2019 **VisitType:** POI Follow Up **Arrival:** 10:30 AM **Departure:** 3:00 PM

CCLC-48638

Excel Academy

5345 Laurel Springs Parkway Suwanee, GA 30024 Forsyth County
 (404) 382-9335 info@excelearychildhood.com

Mailing Address
 Same

Regional Consultant

Mandi Sloan

Phone: (770) 357-5097

Fax: (770) 357-5098

mandi.sloan@decal.ga.gov

Joint with: Margarita Collier

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
03/25/2019	POI Follow Up	Good Standing	
02/21/2019	Monitoring Visit	Good Standing	
07/23/2018	Initial Licensing Study	Good Standing	
			Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A/1L- 6wks-12mths		0	0	C	6	C	NA	NA	
Main	B/2L- 6wks - 12 months		0	0	C	6	C	NA	NA	
Main	F/3R		0	0	C	26	C	NA	NA	
Main	G/2R-3 to 6 years old	Four Year Olds	2	2	C	12	C	NA	NA	Centers
Main	G/2R-3 to 6 years old	Four Year Olds	2	4	C	12	C	NA	NA	Centers
Main	H/1R- 1's and 2's	Two Year Olds and Three Year Olds	2	6	C	12	C	NA	NA	Snack
Main	H/1R- 1's and 2's	Two Year Olds and Three Year Olds	2	6	C	12	C	NA	NA	Snack
Total Capacity @35 sq. ft.: 86					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 18					Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A/Left- 6wks - 2 years	41	C
Main	Playground A/Left- 6wks - 2 years	41	C
Main	Playground B/ Back- 3 and up	113	C
Main	Playground B/ Back- 3 and up	113	C

Main	Playground C/Right - 1's and 2's	122	C
Main	Playground C/Right - 1's and 2's	122	C

Comments

The purpose to today's visit is to conduct a POI follow up.

Plan of Improvement: To Be Submitted 04/08/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Shireen Ali, Program Official

Date

Mandi Sloan, Consultant

Date

Margarita Collier, Consultant

Date



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Findings Report

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The following information is associated with a POI Follow Up:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Correction Deadline: 4/1/2019

Corrected on 3/25/2019

.12(6) - Previous citation corrected per amendment application. Classroom has been removed from license capacity and ages served have been changed.

Facility

591-1-1-.19 License Capacity(CR)

Met

Correction Deadline: 2/21/2019

Corrected on 3/25/2019

.19(1) - Previous citation was corrected as licensed rooms "1R-H" and "2R-G" were in use on this date. The consultant did not observe the center to use any of the unlicensed classrooms on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the screws at the base of the toilets were protruding more than two threads in classroom H-1R and G-2R.

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Correction Deadline: 4/1/2019

Recited on 3/25/2019

591-1-1-.25 Physical Plant-Structural/Mechanical

Not Met

Finding

591-1-1-.25(4) requires the Center to maintain the temperature in the range of 65 to 85 degrees Fahrenheit and to ventilate the Center be ventilated either by mechanical or natural means for the purpose of providing fresh air and controlling unpleasant odors. Facilities which do not have a functioning central heating and air-conditioning system shall make fifty percent (50%) of all required windows operable for ventilation. Any openings used for ventilation shall be screened. It was determined based on observation that the temperature in Room 1L was approximately 55 degrees and the temperature in room 2L was approximately 48 degrees.

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Correction Deadline: 3/25/2019

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that ten (10) bolts were protruding more than two (2) threads around the connecting gates from playground A to B, as well as playground B to C.

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Correction Deadline: 4/1/2019

Recited on 3/25/2019

Defer

591-1-1-.26(8)- Citation was deferred due to the consultant's approval of the center's plan of improvement correction deadline of April 1, 2019. Provider requested more time to add resilient surfacing due to scheduling conflicts with the landscaping company. Provider requested to extend the deadline until April 1, 2019. This rule will be evaluated during the center's next regulatory visit.

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Correction Deadline: 4/1/2019

Recited on 1/1/0001

Technical Assistance

591-1-1-.26(9) - Consultant discussed with provider to ensure the grass and weeds on playgrounds A, B and C are cut and maintained to prevent future over growth.

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Correction Deadline: 3/25/2019

Finding

591-1-1-.26(9)- requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation the following hazards were present:

- playground A - a nine by three inch hole was observed in the white PVC pipe surrounding the play structure creating a potential entrapment hazard.
 - playground B- an exposed tarp near the right side of the play structure with slide was exposed creating a potential tripping hazard.
 - playground C - six bolts were protruding from the plastic border surrounding the play equipment creating a potential tripping hazard.
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Correction Deadline: 4/1/2019

Recited on 3/25/2019

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Not Met

Finding

591-1-1-.10(4) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined based on observation that the diaper changing surface in Room "1R-H" was cleaned with a "baby wipe" between each diaper change instead of disinfectant.

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Correction Deadline: 3/25/2019
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Correction Deadline: 2/21/2019

Corrected on 3/25/2019

.10(7) - Previous citation corrected on this date as single-use hand towels and covered storage container for soiled items were present for diaper changing in Room "1R-H." Further, diapers were being changed on the diaper changing area in room "1R-H" and Room "3L-C" is not in use.

Policies and Procedures

591-1-1-.27 Posted Notices

Technical Assistance

Technical Assistance

591-1-1-.27 - Consultant discussed with provider to ensure required posted notices are present.

Correction Deadline: 3/25/2019

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Correction Deadline: 4/1/2019

Corrected on 3/25/2019

.30(1)(a)2 - Previous citation corrected per amendment application. Classroom has been removed from license capacity and ages served have been changed.

Staff Records

Records Reviewed: 6

Records with Missing/Incomplete Components: 6

Staff # 1

Not Met

Date of Hire: 03/21/2019

"Missing/Incomplete Components"

.24(1)-No Record,.09-Criminal Records Check Missing

Staff # 2

Not Met

Date of Hire: 02/22/2019

"Missing/Incomplete Components"

.24(1)-No Record,.09-Criminal Records Check Missing

Records Reviewed: 6**Records with Missing/Incomplete Components: 6**

Staff # 3

Not Met

Date of Hire: 11/25/2018

"Missing/Incomplete Components"

.24(1)-No Record

Staff # 4

Not Met

Date of Hire: 07/23/2018

"Missing/Incomplete Components"

.24(1)-No Record

Staff # 5

Not Met

Date of Hire: 11/25/2018

"Missing/Incomplete Components"

.24(1)-No Record

Staff # 6

Not Met

Date of Hire: 07/23/2018

"Missing/Incomplete Components"

.24(1)-No Record

Staff Credentials Reviewed: 6

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Not Met****Finding**

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on review of records that two employees were present without evidence of submitting a Records Check Application to the Department or fingerprints to an authorized fingerprinting site. A one-day letter was left on this date.

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Correction Deadline: 3/25/2019

Finding

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on review of records that two staff members were present without evidence of a satisfactory Comprehensive Records Check Determination. A One-Day letter was left on this date.

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Correction Deadline: 3/25/2019

591-1-1-.14 First Aid & CPR

Met

Correction Deadline: 4/1/2019

Corrected on 3/25/2019

.14(2) - Previous citation corrected on this date as four of six staff members possessed evidence of CPR and First Aid Training. The remaining two staff members had not yet reached 90 days of employment.

591-1-1-.33 Staff Training

Met

Correction Deadline: 4/24/2019

Corrected on 3/25/2019

.33(3) - Previous citation corrected on this date as six of six employees possessed evidence of health and safety training.

Correction Deadline: 4/1/2019

Corrected on 3/25/2019

.33(7) - Previous citation corrected on this date as six of six employees possessed evidence of orientation training.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Not Met

Finding

591-1-1-.32(4)(b) allows children who turn three years old during the regular school year to remain with two year olds for the remainder of the school year but requires agreement from the older child's Parent(s) for the continued placement. It was determined based on observation that the center did not have parental permission for four children that turned three during the school year and were housed with two, two-year old in classroom H-2R.

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Correction Deadline: 3/25/2019