



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 11/12/2020 **VisitType:** Licensing Study

**Arrival:** 5:30 PM

**Departure:** 7:00 PM

**CCLC-48590**

**Onion Sprouts Daycare**

1307 North Street West Vidalia, GA 30474 Toombs County  
 (912) 537-7777 lphillips0212@gmail.com

**Regional Consultant**

Connie Boatright

Phone: (912) 544-9701

Fax: (912) 544-9700

connie.boatright@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/12/2020	Licensing Study	Good Standing	
11/06/2019	Licensing Study	Good Standing	
02/28/2019	POI Follow Up	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1st Right	Infants	1	6	C	11	C	NA	NA	Floor Play, Free Play
Main	B-2nd Right	Three Year Olds and Four Year Olds	1	13	C	19	C	NA	NA	Transitioning, Nap
Main	C - Second on Left	Two Year Olds	1	9	C	18	C	NA	NA	Transitioning
Main	D-Back	Five Year Olds and Six Year Olds and Over	1	5	C	26	C	NA	NA	Snack
Main	E - First on Left	One Year Olds	1	5	C	6	C	NA	NA	Snack
Total Capacity @35 sq. ft.: 80					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 38			Total Capacity @35 sq. ft.: 80			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A Left	226	C

**Comments**

The Administrative Review was completed on 11-12-2020 and the Virtual Visit is scheduled for 11-18-2020 at 2:00 PM. No medication is administered and no field trips are provided. Routine transportation is provided. Five new staff have been hired since the consultant's last visit.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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IRMA QUINTERO, Program Official

Date

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Connie Boatright, Consultant

Date



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**Findings Report**

**Date:** 11/12/2020 **VisitType:** Licensing Study **Arrival:** 5:30 PM **Departure:** 7:00 PM

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The following information is associated with a Licensing Study:

**Activities and Equipment**

**591-1-1-.03 Activities**

**Met**

Correction Deadline: 11/18/2019

Corrected on 11/12/2020

.03(2) - The previous citation was observed to be corrected.

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

Correction Deadline: 11/18/2019

Corrected on 11/12/2020

.12(4) - The previous citation was observed to be corrected on this date. No hazards accessible to the children.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

**Children's Records**

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 2**

Child # 1	Met
Child # 2	Met
Child # 3	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)-Parent Names, Work Numbers	
Child # 4	Met

Child # 5

Not Met

"Missing/Incomplete Components"

.08(1)-Allergies and Disabilities

**591-1-1-.08 Children's Records**

**Not Met**

**Finding**

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on observation that one of five child records was missing the allergy information and one of five child files was missing the mother work address and phone number. phone number.

**POI (Plan of Improvement)**

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

**Correction Deadline: 11/23/2020**

**Recited on 11/12/2020**

**Facility**

**591-1-1-.06 Bathrooms**

**Met**

**Comment**

Bathrooms observed to be clean and well maintained.

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

No hazards observed accessible to children on this date.

**Correction Deadline: 11/6/2019**

**Corrected on 11/12/2020**

**.25(13) - The previous citation was observed to be corrected on this date.**

**Correction Deadline: 11/18/2019**

**Corrected on 11/12/2020**

**.25(3) - The previous citation was observed to be corrected on this date.**

**591-1-1-.26 Playgrounds(CR)**

**Not Met**

**Correction Deadline: 11/18/2019**

**Corrected on 11/12/2020**

**.26(6) - The previous citation was observed to be corrected on this date.**

**Finding**

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on observation and measurement by the center director that two inches of resilient surface was observed in fall zones where six inches are required.

**POI (Plan of Improvement)**

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

**Correction Deadline: 11/30/2020**

**Recited on 11/12/2020**

<b>Food Service</b>
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**591-1-1-.15 Food Service & Nutrition**

**Met**

**Comment**

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3 Components for breakfast: Grains, Vegetables, Fruits or both, Milk  
5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk  
2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://dec.al.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

**Correction Deadline: 11/6/2019**

**Corrected on 11/12/2020**

**.15(3) - The previous citation was observed to be corrected on this date.**

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**591-1-1-.18 Kitchen Operations**

**Met**

**Comment**

Kitchen appears clean and well organized.

<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Correction Deadline: 11/6/2019**

**Corrected on 11/12/2020**

**.10(4) - The previous citation was observed to be corrected.**

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**591-1-1-.17 Hygiene(CR)**

**Met**

**Comment**

Proper hand washing observed throughout the center.

**Correction Deadline: 11/6/2019**

Corrected on 11/12/2020

.17(7) - The previous citation was observed to be corrected on this date.

591-1-1-.20 Medications(CR)

Met

**Comment**

The Provider currently does not dispense/administer medication.

Correction Deadline: 11/18/2019

Corrected on 11/12/2020

.20(4) - The previous citation was observed to be corrected on this date.

**Organization**

591-1-1-.16 Governing Body & License

Not Met

**Finding**

591-1-1-.16(b) requires the Director of a Center responsible for its day-to-day operations to have completed a 40-hour director's training course that has been approved by the Department. At a minimum, the subject matter taught at a Director's training course shall cover the areas of administrator competencies that serve as a framework for professional development, which include, but are not limited to, early learning standards, business management, communication, developmentally appropriate practices, professional and leadership development, and advocacy for the Center, Parents, children and Staff. It was determined based on the consultant's review of staff files and the center director's statement, that the center's new director has not completed the 40 hour director's training as required.

**POI (Plan of Improvement)**

Prior to licensure, the Child Care Learning Center Director will obtain the required 40-hour director's training or will hire a director with the required 40-hour director's training to run the day-to-day operations of the Child Care Learning Center.

Correction Deadline: 11/30/2020

Recited on 11/12/2020

**Policies and Procedures**

591-1-1-.21 Operational Policies & Procedures

Met

Correction Deadline: 11/11/2019

Corrected on 11/12/2020

.21(3) - The previous citation was observed to be corrected on this date.

**Safety**

591-1-1-.05 Animals

Met

**Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Met

**Comment**

Age-appropriate discussion and/or redirection observed.

**Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)

Met

**Comment**

Center does not participate in field trips at this time.

Correction Deadline: 11/7/2019

Corrected on 11/12/2020

.36(4)(b) - The previous citation was observed to be corrected on this date.

**Finding**

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on review of the transportation logs that on Friday, August 28, 2020, two children was not recorded as loading, unloading or absent.

**POI (Plan of Improvement)**

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

Correction Deadline: 11/13/2020

**Sleeping & Resting Equipment**

**Comment**

Discussed SIDS and infant sleeping position.

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Correction Deadline: 11/18/2019

Corrected on 11/12/2020

.30(1)(a)3 - The previous citation was observed to be corrected on this date.

Correction Deadline: 11/6/2019

Corrected on 11/12/2020

.30(4) - The previous citation was observed to be corrected on this date.

**Staff Records**

Records Reviewed: 7

Records with Missing/Incomplete Components: 6

Staff # 1

Not Met

Date of Hire: 10/27/2020

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing,.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health & Safety Certificate

Staff # 2

Not Met

Date of Hire: 08/20/2020

"Missing/Incomplete Components"



**Records Reviewed: 7****Records with Missing/Incomplete Components: 6**

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health & Safety Certificate,.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 3 Not Met

Date of Hire: 12/01/2017

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 4 Not Met

Date of Hire: 08/31/2018

"Missing/Incomplete Components"

.16(b)-40 Hr. Director Training Missing,.33(4)-Food Prep Training Missing 4 hrs.

Staff # 5 Not Met

Date of Hire: 07/20/2020

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 6 Met

Date of Hire: 07/31/2020

Staff # 7 Not Met

Date of Hire: 09/18/2020

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing,.33(3)-Health & Safety Certificate,.14(2)-First Aid Missing,.14(2)-CPR missing

**Staff Credentials Reviewed: 5**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided 5 file(s) for employees hired since last visit.

**591-1-1-.14 First Aid & CPR Technical Assistance**

**Technical Assistance**

591-1-1-.14(1) - The center director will ensure all staff complete first aid / CPR within 90 days of employment and will ensure 100 % of staff receive the training.

**Correction Deadline: 12/12/2020**

**591-1-1-.33 Staff Training Not Met**

**Correction Deadline: 11/18/2019**

**Corrected on 11/12/2020**

.33(3) - The previous citation was observed to be corrected on this date.

**Finding**

591-1-1-.33(4) requires within the first year of employment, the Director and person with primary responsibility for food preparation shall have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined that one staff member who shares the role of a cook, hired August 31, 2018 has not completed the required training for food nutrition planning, preparation, serving, proper dish washing and food storage.

**POI (Plan of Improvement)**

The Center will schedule food preparation training, as required, and follow up to ensure the training is completed.

**Correction Deadline: 11/23/2020**

**Recited on 11/12/2020**

**Correction Deadline: 11/18/2019**

**Corrected on 11/12/2020**

**.33(6) - The previous citation was observed to be corrected on this date.**

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**591-1-1-.31 Staff(CR)**

**Not Met**

**Finding**

591-1-1-.31(1)(b)2 requires the Director to possess at least one of the sets of minimum academic requirements and qualifying child care experience listed in Rule 591-1-1-.31(1)(b)2.(i-xiii). It was determined based on review of staff files that the center director has no proof of completing the required 40 hour director training.

**POI (Plan of Improvement)**

The Center will ensure that the Director meets the minimum education and work requirements and secure the necessary documentation.

**Correction Deadline: 11/23/2020**

**Technical Assistance**

591-1-1-.31(2)(b)3.(i) - The center director will ensure that newly hired teachers who do not possess the educational and qualifying child care experience requirements must enroll in a program of study to obtain one of the educational credentials and qualifying experience requirements as required by these rules within six months after employment at the Center and complete the credential or degree within 18 months after enrollment.

**Correction Deadline: 11/12/2020**

**Technical Assistance**

591-1-1-.31(2)(b)3.(ii)(I) - (VIII) - The center director will ensure that Center develop a written plan for newly hired teacher's who do not possess the educational credential or degree listed in 591-1-1-.31(2)(b)2.(i) through (xii).

**Correction Deadline: 11/12/2020**

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<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.