



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 5/20/2019 **VisitType:** Licensing Study **Arrival:** 9:15 AM **Departure:** 12:05 PM

**CCLC-46674**

**ECLC Community Learning Center**

1007 Thurman Road Stockbridge, GA 30281 Henry County  
 (678) 592-4193 godslittlechildren@yahoo.com

**Regional Consultant**

April Brown

Phone: (770) 357-5101

Fax: (770) 357-5102

april.brown@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
05/20/2019	Licensing Study	Good Standing	
10/17/2018	Monitoring Visit	Good Standing	
05/21/2018	Monitoring Visit	Good Standing	
			<b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.
			<b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.
			<b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
main	A - 1L - 4 and up	Three Year Olds and Four Year Olds	1	11	C	16	C	22	C	Free Play
main	B- Middle Front/ Afterschool		0	0	C	12	C	17	C	Not In Use
main	C - Middle back		0	0	C	4	C	6	C	Not In Use
main	D- 1R - Afterschool	One Year Olds and Two Year Olds	1	4	C	4	C	5	C	Free Play
main	E - 2R - 4's		0	0	C	11	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 47			Total Capacity @25 sq. ft.: 61							
Total # Children this Date: 15			Total Capacity @25 sq. ft.: 61							

Building	Playground	Playground Occupancy	Playground Compliance
main	All ages	44	C

**Comments**

Plan of Improvement: Developed This Date 05/20/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://www.dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

Tracy Lawrence, Program Official

Date

April Brown, Consultant

Date



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### Findings Report

**Date:** 5/20/2019 **VisitType:** Licensing Study

**Arrival:** 9:15 AM

**Departure:** 12:05 PM

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Equipment and furniture observed to be properly secured, as applicable on this date.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities at this time. No pool on property on this date.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Parent authorizations obtained and completed on this date.

**Comment**

Records were observed to be complete and well organized on this date.

**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be met by the center on this date.

**591-1-1-.25 Physical Plant - Safe Environment(CR)****Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation the following hazards were observed to be present and accessible to children in care:

\* In the first right classroom a staff's purse was stored in an unlocked cabinet.

\* In the first right classroom six baby wipes were observed underneath the diaper changing table labeled, "keep out of reach of children."

**POI (Plan of Improvement)**

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

**Correction Deadline: 5/20/2019**

**Technical Assistance**

Consultant discussed with the director to ensure the tissue holder on the wall beside the toilet in the first left classroom is in good repair as required.

**Correction Deadline: 5/20/2019**

**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute as needed.

**Correction Deadline: 10/17/2018**

**Corrected on 5/20/2019**

**Correction of citation in that the playground was observed to be free of hazards on this date.**

**591-1-1-.15 Food Service & Nutrition****Not Met****Comment**

Center menu meets USDA guidelines on this date. Children were scheduled to have lasagna with ground beef and cheese, turnip greens, whole grain wheat bread, diced peaches and milk for lunch on this date.

**Finding**

591-1-1-.15(3) requires baby bottles and formula to be labeled with the individual child's name; supplied by the Parent daily in bottles; and refrigerated at a temperature of forty (40) degrees Fahrenheit or less. Only the current day's formula or breast milk shall be served. If formula must be provided by the Center, only commercially prepared, ready-to-feed formula shall be used. Refrigerated or frozen breast milk shall only be heated or thawed under warm running water or in a container of warm water. It was determined based on observation three children in care did not have labeled bottles or sippy cups with the child's individual name as required.

**POI (Plan of Improvement)**

The Center will train Staff to follow the required procedures, ensure that parents are fully informed, and will review and monitor regularly.

**Correction Deadline: 5/20/2019**

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**591-1-1-.18 Kitchen Operations****Met****Comment**

Kitchen appears clean and well organized on this date.

**Correction Deadline: 5/21/2018****Corrected on 5/20/2019****Correction of citation in that children are not allowed to travel through the kitchen area.**

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**Health and Hygiene**

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**591-1-1-.07 Children's Health****Met****Correction Deadline: 5/21/2018****Corrected on 5/20/2019****Correction of citation in that the director stated there were no infants enrolled at this time. No infants were present on this date.**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff stated proper knowledge of diapering procedures on this date.

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**591-1-1-.17 Hygiene(CR)****Met****Correction Deadline: 10/17/2018****Corrected on 5/20/2019****Correction of citation in that children were observed to wash hands as required and staff stated proper knowledge of hand washing procedures on this date.**

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**591-1-1-.20 Medications(CR)****N/A****Comment**

The director stated the center currently does not dispense or administer medication on this date.

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**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures****Not Met****Finding**

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records fire and tornado drills were not completed monthly as required for the months of February and April of 2019.

**POI (Plan of Improvement)**

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

**Correction Deadline: 5/25/2019**

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**591-1-1-.27 Posted Notices****Met****Comment**

Observed all required posted notices on this date.

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**591-1-1-.29 Required Reporting****Met****Comment**

Discussed reporting requirements with the director on this date.

## Safety

### 591-1-1-.05 Animals

N/A

#### Comment

Center does not keep animals on premises on this date.

### 591-1-1-.11 Discipline(CR)

Met

#### Comment

Age-appropriate discussion and or redirection observed on this date.

### 591-1-1-.13 Field Trips(CR)

N/A

#### Comment

Center does not participate in field trips at this time.

### 591-1-1-.36 Transportation(CR)

Met

#### Comment

A current completed inspection was observed for all vehicles used in transporting children this date. Vehicle with license plate ending in M428 was completed on July 29, 2018. Vehicle with license plate ending in G218 was completed on March 5, 2018; however, an appointment was scheduled for May 20, 2019 to have the annual inspection completed.

#### Comment

Both vehicles used in routine transportation with license plates ending in G218 and M428 had an approved fire extinguisher and first aid kit on this date.

#### Comment

Complete documentation of transportation observed on this date.

## Sleeping & Resting Equipment

### 591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

#### Comment

Discussed SIDS and infant sleeping position with the director; however, there were no infants enrolled on this date.

**Correction Deadline: 5/31/2018**

**Corrected on 5/20/2019**

**Correction of citation in that there were no infants in care and no cribs observed in the classroom on this date. The director reported the center does not currently care for infants at this time.**

## Staff Records

**Records Reviewed: 4**

**Records with Missing/Incomplete Components: 1**

Staff # 1

Not Met

Date of Hire: 10/04/2018

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 2

Met

Date of Hire: 01/01/2016

Staff # 3

Met

Date of Hire: 01/03/2018

Staff # 4

Met

Date of Hire: 05/01/2011

**Staff Credentials Reviewed: 4****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit which was completed on October 17, 2018.

**Comment**

Criminal record checks were observed to be complete on this date. Consultant spoke with Ms. Clark in the criminal records check department to verify all staff members had a completed satisfactory criminal background check with the Dept. as required with the new license number of CCLC-46674 due to Koala not showing that the portability was completed. Ms. Clark verified the portability was completed as required.

**591-1-1-.14 First Aid & CPR****Met****Comment**

Complete first aid kits observed in center and on vehicles on this date. Please monitor and replace expired items as needed.

**Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR on this date.

**591-1-1-.33 Staff Training****Not Met****Comment**

Documentation observed of required annual staff training for 2018 on this date.

**Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on a review of records one staff member did not complete Health and Safety training within the first 90 days of employment as required.

**POI (Plan of Improvement)**

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

**Correction Deadline: 6/19/2019****591-1-1-.31 Staff(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations on this date.

**Staffing and Supervision****591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Correction Deadline: 10/17/2018****Corrected on 5/20/2019**

Correction of citation in that children under three-years-old were not mixed with older children on this date.

Correction Deadline: 10/17/2018

Corrected on 5/20/2019

Correction of citation in that children in care were supervised as required on this date.