



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/9/2020 **VisitType:** Licensing Study **Arrival:** 11:00 AM **Departure:** 3:00 PM

CCLC-46600

Calvary's Harvest Christian Academy

3621 Jodeco Road Jonesboro, GA 30236 Henry County
 (678) 267-2728 bennettgraig@bellsouth.net

Regional Consultant

April Brown

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Mailing Address
 Same

Quality Rated: ★

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/09/2020	Licensing Study	Good Standing	
07/10/2019	Monitoring Visit	Good Standing	
01/15/2019	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Modular A & B	Rm. A- 5yrs-16yrs	Six Year Olds and Over	2	19	C	19	C	NA	NA	Homework
Total Capacity @35 sq. ft.: 19			Total Capacity @25 sq. ft.: 0							
Modular C	Rm. C- (6wks- 2yrs)	One Year Olds and Two Year Olds	2	3	C	20	C	NA	NA	Lunch
Total Capacity @35 sq. ft.: 20			Total Capacity @25 sq. ft.: 0							
Modular D & E	Rm. D- 5yrs-16yrs	Four Year Olds and Five Year Olds	1	6	C	10	C	NA	NA	Lunch
Modular D & E	Rm. E- Preschool	Five Year Olds and Six Year Olds and Over	1	7	C	18	C	NA	NA	Transitioning
Total Capacity @35 sq. ft.: 28			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 35			Total Capacity @35 sq. ft.: 67			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Modular A & B	Playground	33	C
Modular A & B	Playground C	24	C

Comments

Plan of Improvement: Developed This Date 01/09/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Dr Craig BENNETT, Program Official

Date

April Brown, Consultant

Date



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Findings Report

Date: 1/9/2020 **VisitType:** Licensing Study **Arrival:** 11:00 AM **Departure:** 3:00 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center on this date.

Comment

Equipment and furniture observed to be properly secured, as applicable on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities at this time. No pool on the property on this date.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized on this date.

Facility**591-1-1-.06 Bathrooms****Met****Comment**

Bathrooms observed to be clean and well maintained on this date.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be met by the center on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined the following hazards were not stored appropriately as required:

- * Unlocked cabinets in Modular A, B, D and E contained lysol disinfectant wipes and hand sanitizer labeled, "keep out of reach of children" accessible to children in care.
- * A staff's purse was observed in Modular E in an unlocked cabinet accessible to children in care.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 1/9/2020

Comment

Please ensure protective caps on all unused electrical outlets within children's reach are made inaccessible to children as required at all times.

Correction Deadline: 1/9/2020

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Comment**

Playground observed to be clean and in good repair on this date.

Technical Assistance

Please monitor the playground area to ensure it is free of hazards as required. The director treated a small ant bed prior to children being allowed to play on this date.

Correction Deadline: 1/9/2020

Food Service**591-1-1-.15 Food Service & Nutrition****Met****Comment**

The director stated parents supply lunch and snacks for children in care. The center provides supplements such as milk, fruits and vegetables in the event the parent does not provide the children with the required components.

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized on this date. Consultant discussed with the director to ensure labels are on food stored in the event it is not in the original containers.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)	Met
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Comment

Staff stated proper knowledge of diapering procedures on this date.

591-1-1-.17 Hygiene(CR)	Met
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Comment

Staff were observed to remind children to wash hands on this date.

591-1-1-.20 Medications(CR)	Met
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Comment

Documentation for medication dispensing observed complete on this date.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures	Not Met
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Finding

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records the center did not conduct tornado and lock down drills every six months as required.

POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

Correction Deadline: 1/14/2020

591-1-1-.27 Posted Notices	Met
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Comment

Observed all required posted notices on this date.

591-1-1-.29 Required Reporting	Met
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Comment

Discussed reporting requirements with the director on this date.

Safety

591-1-1-.05 Animals	Met
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Comment

Center does not keep animals on premises at this time.

591-1-1-.11 Discipline(CR)	Met
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Comment

Age-appropriate discussion and redirection observed on this date.

591-1-1-.13 Field Trips(CR)	Met
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Comment

Field trip documentation observed to be complete on this date. Consultant discussed with the director to be sure to obtain all written permission from Parents in advance of the child's participation in any field trip and such permission must be signed and dated by a Parent as required.

591-1-1-.36 Transportation(CR)	Met
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Comment

A current and completed inspection was observed for the vehicle ending with license plate F578 used in transporting children on this date. The vehicle inspection was completed on February 13, 2019.

Comment

Center does not provide routine school transportation at this time.

Comment

The vehicle with license plate ending in F578 had an approved fire extinguisher and first aid kit on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position on this date.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date. Consultant discussed monitoring mats for tears. The director stated new mats would be ordered for children in care.

Staff Records

Records Reviewed: 11**Records with Missing/Incomplete Components: 1**

Staff # 1	Met
Date of Hire: 03/30/2016	
 Staff # 2	 Met
Date of Hire: 07/31/2017	
 Staff # 3	 Met
Date of Hire: 09/27/2018	
 Staff # 4	 Met
Date of Hire: 09/04/2018	
 Staff # 5	 Met
Date of Hire: 09/26/2017	
 Staff # 6	 Met
Date of Hire: 09/10/2019	
 Staff # 7	 Met
Date of Hire: 08/04/2015	
 Staff # 8	 Not Met
Date of Hire: 12/08/2016	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
 Staff # 9	 Met
Date of Hire: 07/28/2017	

Staff # 10

Met

Date of Hire: 09/06/2016

Staff # 11

Met

Date of Hire: 08/10/2016

Staff Credentials Reviewed: 7**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit which was completed on July 10, 2019.

Comment

Criminal record checks were observed to be complete on this date.

591-1-1-.14 First Aid & CPR**Met****Comment**

Complete first aid kits observed in center and on vehicle used during field trips with license plate ending in F578 on this date.

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR on this date.

591-1-1-.33 Staff Training**Not Met****Finding**

Previously Cited: 591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on a review of records five out of nine staff members did not have 10 hours of annual training for 2018 as required.

91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on a review of records one out of 11 staff members did not have 10 hours of annual training for 2019 as required.

POI (Plan of Improvement)

Previously Cited: The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 1/1/2021**Recited on 1/9/2020**

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations on this date.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios on this date.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.