



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 9/7/2017      **VisitType:** Monitoring Visit      **Arrival:** 3:30 PM      **Departure:** 6:45 PM

**CCLC-4143**

**Kids 'R Special, Inc.**

3181 Hogan Road SW Atlanta, GA 30331 Fulton County  
(404) 660-8417 strozierdenise@gmail.com

**Regional Consultant**

Chrische Walker

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chrische.walker@decal.ga.gov

**Mailing Address**

P.O. Box 311310  
Atlanta, GA 31131

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/07/2017	Monitoring Visit	Good Standing	
01/31/2017	Licensing Study	Good Standing	
09/14/2016	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Cafeteria	Six Year Olds and Over	1	21	C	129	C	NA	NA	Homework
Main	Room 1041	Six Year Olds and Over	1	16	C	21	C	NA	NA	Homework
Main	Room 1045	Four Year Olds and Five Year Olds	1	11	C	21	C	NA	NA	Outside
Main	Room 1052		0	0	C	11	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 182						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 48			Total Capacity @35 sq. ft.: 182			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
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**Comments**

The purpose of this visit is to conduct a Monitoring Study and Follow-Up to the visit conducted on January 31, 2017. Consultant discussed with Director on receiving an Amendment for Room 1044.

Plan of Improvement: Developed This Date 09/07/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decga.gov](mailto:CCSRefutations@decga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

\_\_\_\_\_  
Carolyn Strozier, Program Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chrische Walker, Consultant

\_\_\_\_\_  
Date



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### Findings Report

**Date:** 9/7/2017      **VisitType:** Monitoring Visit      **Arrival:** 3:30 PM      **Departure:** 6:45 PM

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The following information is associated with a Monitoring Visit:

<b>Activities and Equipment</b>
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**591-1-1-.12 Equipment & Toys(CR)****Met****Comment**

Observed-Variety Throughout After-School Program.

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**591-1-1-.35 Swimming Pools & Water-related Activities(CR)****Met****Comment**

No Swimming Activities Provided

<b>Children's Records</b>
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**Finding**

Previously Cited: 591-1-1-.08(a)-(f) requires Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled that includes the following information: (a) child's name, birth date, sex, address, living arrangement, name of school if applicable; (b) names of both Parents, home and work addresses, and home and work telephone numbers; (c) name(s) and addresses of the person(s) to whom the child may be released including address, telephone number, relationship to child and other identifying information; (d) name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; (e) name and telephone number of the child's primary source of health care; and (f) known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on review of children records that five out of five children's files did not have information documenting each child's physician's name, address, and or phone number.

**POI (Plan of Improvement)**

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

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**Correction Deadline: 9/14/2017****Recited on 9/7/2017**

<b>Facility</b>
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**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed Capacity Routinely Met

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that two bottles of hand sanitizers were accessible to children on children's sink and one bottle of hand sanitizer was accessible to children on the teacher's desk in Room 1041. It was further determined that one bottle of hand sanitizer was accessible to children on the teacher's desk and one can of Ant Spray was accessible to children near computers in the Media Room. All hazardous items were labeled "KEEP OUT OF REACH OF CHILDREN."

**POI (Plan of Improvement)**

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

**Correction Deadline: 9/7/2017**

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**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Discussed-Fluff/Redistribute Surface throughout equipment on playground.

## Health and Hygiene

### 591-1-1-.10 Diapering Areas & Practices(CR)

Met

#### Comment

After-School Program is not licensed for diapered children. Program only operates as an After-School Program.

### 591-1-1-.17 Hygiene(CR)

Met

#### Comment

Consultant observed Hand-Washing Signs throughout After School Program. Director stated that children wash hands in a unified system before supper in the evening.

### 591-1-1-.20 Medications(CR)

Met

#### Comment

Per Director, No medication administered at this time. Director showed Consultant medication forms for future dispensing.

## Organization

### 591-1-1-.16 Governing Body & License

Met

#### Comment

Consultant discussed with Director on having an Amendment to have Room 1044 licensed for after school children in care.

**Correction Deadline: 9/7/2017**

## Safety

### 591-1-1-.11 Discipline(CR)

Met

#### Comment

Observed-Discussion/Redirection. Director spoke with Consultant on a positive behavior reinforcement for children concerning earning bracelets.

### 591-1-1-.36 Transportation(CR)

Met

#### Comment

No Routine Transportation Provided

## Sleeping & Resting Equipment

### 591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

#### Comment

After - School Program only. Children not do not nap in the After School Program.

## Staff Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 3**

Staff # 1

Not Met

Date of Hire: 08/20/1978

"Missing/Incomplete Components"

.33(2)-Health & Safety Certificate

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 3**

Staff # 2

Not Met

Date of Hire: 08/01/2016

"Missing/Incomplete Components"

.33(2)-Health & Safety Certificate

Staff # 3

Met

Date of Hire: 08/01/2017

Staff # 4

Met

Date of Hire: 08/01/2017

Staff # 5

Not Met

Date of Hire: 08/08/2016

"Missing/Incomplete Components"

.33(2)-Health & Safety Certificate

**Staff Credentials Reviewed: 5**

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**591-1-1-.09 Criminal Records Check(CR)**

**Met**

**Comment**

Criminal Records Check complete

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**591-1-1-.14 First Aid & CPR**

**Met**

**Correction Deadline: 3/1/2017**

**Corrected on 9/7/2017**

.14(1) - The previous citation was corrected. The Director and 50% of Caregiver staff was observed to have current CPR and First Aid.

**Correction Deadline: 2/10/2017**

**Corrected on 9/7/2017**

.14(3) - The previous citation was corrected on this date. Consultant observed the following items to be in First Aid Kit: instruction manual, protective eye wear, and protective face mask.

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**591-1-1-.33 Staff Training**

**Not Met**

**Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on review of staff records that two out of three staff members hired did not have completed Health and Safety Orientation required training on this date. It was further determined that one staff member completed two hours out of six hours of required Health and Safety Orientation.

**POI (Plan of Improvement)**

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

**Correction Deadline: 10/7/2017**

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Lead staff education requirements

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Observed-Appropriate Staff:Child Ratios

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Observed-Adequate Supervision