



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 10/29/2019 **VisitType:** Licensing Study

**Arrival:** 9:30 AM

**Departure:** 2:00 PM

**CCLC-4074**

**My Little Lambs Christian Daycare**

1434 Norman Berry Dr East Point, GA 30344 Fulton County  
(404) 305-9944 charmaine3kids@aol.com

**Regional Consultant**

Michelle Smith

Phone: (404) 478-8183

Fax: (678) 717-5636

michelle.smith@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

| <b>Compliance Zone Designation</b> |                   |               |
|------------------------------------|-------------------|---------------|
| 10/29/2019                         | Licensing Study   | Good Standing |
| 04/30/2019                         | Monitoring Visit  | Good Standing |
| 03/12/2019                         | Complaint Closure | Good Standing |

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

| Building | Room              | Age Group                          | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes                       |
|----------|-------------------|------------------------------------|-------|----------|------|------------|--------------|------------|--------------|-----------------------------|
| Main     | A- infants        | Infants                            | 2     | 4        | C    | 13         | C            | NA         | NA           | Feeding                     |
| Main     | B- twos           | Two Year Olds                      | 1     | 7        | C    | 6          | NC           | NA         | NA           | Music                       |
| Main     | C-Upstairs threes | Three Year Olds and Four Year Olds | 1     | 9        | C    | 26         | C            | NA         | NA           | Outside,Transitioning,Story |
| Main     | D- ones           | One Year Olds                      | 1     | 6        | C    | 12         | C            | NA         | NA           | Nap                         |
| Main     | E-School Age      |                                    | 0     | 0        | C    | 17         | C            | NA         | NA           | Not In Use                  |
| Main     | F- School Age     |                                    | 0     | 0        | C    | 20         | C            | NA         | NA           | Not In Use                  |

Total Capacity @35 sq. ft.: 94

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 26

Total Capacity @35 sq. ft.: 94

Total Capacity @25 sq. ft.: 0

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|------------|----------------------|-----------------------|
| Main     | All        | 48                   | C                     |

**Comments**

The purpose of this visit was to conduct a Licensing Study as follow up to the visit conducted 4.30.19. Consultant discussed and reviewed report with Center Director on this date.

Plan of Improvement: Developed This Date 10/29/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

Priscilla Gates, Program Official

Date

Michelle Smith, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Not Met**

**Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that one closet did not have a secure lock to prevent children from accessing bleach, staff bag and other cleaning solutions in the B-twos Classroom.

**POI (Plan of Improvement)**

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

**Correction Deadline: 10/29/2019**

**Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that one fan, one generator, and one vacuum was present in the upstairs hallway near the E-School Age Classroom which poses potential hazards to children present for care. In addition, one right holding rail was not completely attached to a base to prevent shaking and movement of the rail near the stairwell upstairs.

**POI (Plan of Improvement)**

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

**Correction Deadline: 11/8/2019**

**591-1-1-.26 Playgrounds(CR)****Not Met****Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

**Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that one section of the playground exit fence is not completely attached the concrete to prevent potential entrapments hazards.

**POI (Plan of Improvement)**

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

**Correction Deadline: 11/15/2019**

**Correction Deadline: 5/30/2019**

**Corrected on 10/29/2019**

**.26(9) - Consultant observed chipping paint to be repaired on this date.**

|                     |
|---------------------|
| <b>Food Service</b> |
|---------------------|

**591-1-1-.15 Food Service & Nutrition****Technical Assistance****Technical Assistance**

591-1-1-.15(5) - Consultant discussed with Center Director to ensure that menus are posted and meal patterns are followed.

**Correction Deadline: 10/29/2019**

**591-1-1-.18 Kitchen Operations****Not Met****Finding**

591-1-1-.18(8) requires that containers of food be stored above the floor on clean surfaces protected from splash and other contamination. Containers for food storage other than the original container or package in which the food was obtained shall be impervious and non-absorbent, have tight-fitting lids or covers and labeled as to contents. It was determined based on observation that several large cans of food was not stored above the floor to prevent contamination. In addition, several food items were in storage bags without a date.

**POI (Plan of Improvement)**

The Center will designate an appropriate area for the storage of containers of food, will make available containers, lids, and covers, and will train Staff on proper storage and labeling.

Correction Deadline: 10/29/2019

|                           |
|---------------------------|
| <b>Health and Hygiene</b> |
|---------------------------|

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**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)**

**Not Met**

**Finding**

591-1-1-17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on observation that one teacher did not wash a child's hands after diapering as required in the A-Infants Classroom.

**POI (Plan of Improvement)**

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

**Correction Deadline: 10/29/2019**

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**591-1-1-.20 Medications(CR)**

**N/A**

**Comment**

The Provider currently does not dispense/administer medication.

|               |
|---------------|
| <b>Safety</b> |
|---------------|

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**591-1-1-.05 Animals**

**Met**

**Comment**

Animals maintained clean and appropriately caged.

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**591-1-1-.11 Discipline(CR)**

**Met**

**Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.13 Field Trips(CR)**

**N/A**

**Comment**

Center does not participate in field trips at this time.

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**591-1-1-.36 Transportation(CR)**

**Not Met**

**Comment**

Complete documentation of transportation observed.

**Comment**

Paperwork, checklist, permission forms, annual inspection form and proper check of the vehicle after transportation were discussed with the director.

**Comment**

The vehicle had an approved fire extinguisher and first aid kit on this date.

**Finding**

591-1-1-.36(4)(b) requires that the interior of a transportation vehicle be clean, in safe repair and free of hazardous items, objects and/or other non-essential items which could cause injury. It was determined based on observation that the seats on one bus had cracks and torn interior posing potential hazards to children being transported. In addition, one large tire and jumper cables were in the back of the bus posing potential hazards.

**POI (Plan of Improvement)**

The center will maintain that all transportation vehicles are clean, in safe repair, and free from hazards.

**Correction Deadline: 11/1/2019**

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met**

**Comment**

Discussed SIDS and infant sleeping position.

**Staff Records**

**Records Reviewed: 7**

**Records with Missing/Incomplete Components: 3**

|  |         |
|--|---------|
| Staff # 1  | Not Met |
| Date of Hire: 06/13/2016                           |         |
| <u>"Missing/Incomplete Components"</u>             |         |
| .31(2)(b)2.-Staff Qualifications-Education Missing |         |
|  |         |
| Staff # 2  | Not Met |
| Date of Hire: 06/03/2019                           |         |
| <u>"Missing/Incomplete Components"</u>             |         |
| .33(3)-Health & Safety Certificate                 |         |
|  |         |
| Staff # 3  | Met     |
| Date of Hire: 11/06/1996                           |         |
|  |         |
| Staff # 4  | Met     |
|  |         |
| Staff # 5  | Met     |
| Date of Hire: 07/31/2019                           |         |
|  |         |
| Staff # 6  | Not Met |
| <u>"Missing/Incomplete Components"</u>             |         |
| .33(4)-Food Prep Training Missing 4 hrs.           |         |
|  |         |
| Staff # 7  | Met     |
| Date of Hire: 05/24/2004                           |         |

**Staff Credentials Reviewed: 3**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Consultant observe nine (9) of nine (9) Center Staff to have valid Satisfactory Comprehensive Criminal Records Check Determination letters on file as required on this date.

**Correction Deadline: 5/3/2019****Corrected on 10/29/2019****.09(1)(c) - Consultant observed completed Criminal Records Check Determination letters for each Center Staff as required.**

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**591-1-1-.14 First Aid & CPR****Met****Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

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**591-1-1-.33 Staff Training****Not Met****Finding**

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on review of records that one Center Staff did not complete the Health and Safety training within 90 days of their hire date.

**POI (Plan of Improvement)**

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

**Correction Deadline: 11/28/2019****Finding**

591-1-1-.33(4) requires within the first year of employment, the Director and person with primary responsibility for food preparation shall have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined based on observation that one Center Cook did not have evidence of completing the required four hour food and nutrition training as required.

**POI (Plan of Improvement)**

The Center will schedule food preparation training, as required, and follow up to ensure the training is completed.

**Correction Deadline: 11/28/2019**

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**591-1-1-.31 Staff(CR)****Not Met****Finding**

591-1-1-.31(2)(b)2. requires teachers and lead caregivers to meet minimum academic requirements and qualifying experience at the time of employment. It was determined based on review of records that one Center Staff did not have valid evidence of an educational credential on file as required.

**POI (Plan of Improvement)**

A teacher/lead caregiver will be hired that meets the minimum academic requirements and qualifying work experience.

Correction Deadline: 11/1/2019

|                                 |
|---------------------------------|
| <b>Staffing and Supervision</b> |
|---------------------------------|

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)** **Technical Assistance**

**Technical Assistance**

591-1-1-.32(7) - Consultant discussed with Center Director to ensure that all Center Staff have watchful oversight and direct supervision of all children while on the playground for outdoor play.

**Correction Deadline: 10/29/2019**