



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 2/28/2019    **VisitType:** Monitoring Visit    **Arrival:** 9:00 AM    **Departure:** 11:00 AM

**CCLC-38886**

**Westside Kids**

175 Racine Street Atlanta, GA 30314 Fulton County  
(404) 400-2688 westsidekids1@yahoo.com

**Regional Consultant**

Michelle Smith

Phone: (404) 478-8183

Fax: (678) 717-5636

michelle.smith@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★

<b>Compliance Zone Designation</b>		
02/28/2019	Monitoring Visit	Good Standing
09/25/2018	Licensing Study	Good Standing
01/09/2018	Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A	Two Year Olds and Three Year Olds	1	3	C	15	C	NA	NA	Homework
Main	B	Four Year Olds	1	5	C	8	C	NA	NA	Homework
Main	C		0	0	C	7	C	NA	NA	Not In Use
Main	D		0	0	C	38	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 68						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 8			Total Capacity @35 sq. ft.: 68			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	49	C

**Comments**

The purpose of this visit was to conduct a Monitoring Visit as follow up to the visit conducted on September 25, 2018. Consultant discussed and reviewed visit report with Center Director on this date.

Plan of Improvement: Developed This Date 02/28/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

LaSonya Simmons, Program Official

Date

Michelle Smith, Consultant

Date



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### Findings Report

**Date:** 2/28/2019    **VisitType:** Monitoring Visit    **Arrival:** 9:00 AM    **Departure:** 11:00 AM

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.03 Activities**

**Met**

**Correction Deadline: 9/25/2018**

**Corrected on 2/28/2019**

.03(7)(a) - Consultant observed posted daily schedules that reflects a hour and a half of outdoor play for children as required.

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 1**

**Records with Missing/Incomplete Components: 0**

Child # 1

Met

**591-1-1-.08 Children's Records**

**Met**

**Correction Deadline: 9/25/2018**

**Corrected on 2/28/2019**

.08(1) - Consultant observed in records that the children's file were complete with the required physician. Consultant also observed that in five children files were complete with parent/guardian information.

### Facility

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**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Not Met****Technical Assistance**

591-1-1-.25(11) - Consultant discussed with Center Director to ensure that two (2) minor sections of floor covering are repaired located in Classroom B near the exit to the hallway.

**Correction Deadline: 3/30/2019****Finding**

591-1-1-.25(12) requires heating and cooling equipment to be protected to prevent children from touching it. Fans, space heaters, etc. shall be positioned or installed so as to be inaccessible to the children. It was determined based on Consultant observation that one fan, and two heating units were present on the floor in Classroom A, B, and D which pose hazards to children in care.

**POI (Plan of Improvement)**

The Center will re-position or re-install equipment, as needed, and will make all such equipment inaccessible to children.

**Correction Deadline: 2/28/2019****Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on consultant's observation the following item need to be repaired:

-three in a half inch hole in the wall near the pipes attached to the wall, and second toilet in hallway

**POI (Plan of Improvement)**

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

**Correction Deadline: 3/15/2019****Recited on 2/28/2019**

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**591-1-1-.26 Playgrounds(CR)****Met****Correction Deadline: 1/12/2018****Corrected on 2/28/2019****.26(4) - Consultant did not observe any gaps in the fence material posing potential entrapment hazards.****Correction Deadline: 1/9/2018****Corrected on 2/28/2019****.26(9) - Consultant did not observe any pecans or leaves present on the playground this date.**

<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)****Not Met**

**Finding**

591-1-1-17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on Consultant observation that one child entered the classroom without completing proper hand washing with warm water and soap.

**POI (Plan of Improvement)**

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

**Correction Deadline: 2/28/2019**

**591-1-1-.20 Medications(CR)**

N/A

**Comment**

The Provider currently does not dispense/administer medication.

<b>Safety</b>
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**591-1-1-.05 Animals**

N/A

**Comment**

Center does not keep animals on premises.

**591-1-1-.11 Discipline(CR)**

Met

**Comment**

Staff were observed to maintain a positive learning environment on this date.

**591-1-1-.13 Field Trips(CR)**

N/A

**Comment**

Center does not participate in field trips at this time.

**591-1-1-.36 Transportation(CR)**

N/A

**Comment**

Center Director stated that the Center does not provide routine transportation.

<b>Sleeping &amp; Resting Equipment</b>
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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

Met

**Correction Deadline: 1/9/2018**

**Corrected on 2/28/2019**

**.30(2) - Consultant observed no infants present at the Center on this date.**

**Correction Deadline: 9/25/2018**

**Corrected on 2/28/2019**

**.30(2)(c) - Consultant discussed proper Infant Safe sleep with Center Director. Consultant did not observe any infants present on this date.**

<b>Staff Records</b>
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**Records Reviewed: 8**

**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 02/25/2019

**Records Reviewed: 8**

**Records with Missing/Incomplete Components: 0**

Staff # 2 Date of Hire: 05/29/2018	Met
Staff # 3 Date of Hire: 07/21/2016	Met
Staff # 4 Date of Hire: 03/29/2018	Met
Staff # 5 Date of Hire: 02/12/2019	Met
Staff # 6 Date of Hire: 07/17/2017	Met
Staff # 7 Date of Hire: 04/30/2018	Met
Staff # 8 Date of Hire: 03/20/2018	Met

**Staff Credentials Reviewed: 8**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Consultant observed eight of eight Center Staff to have valid Satisfactory Comprehensive Criminal Records Check Determination letters issued by the Department on file this date.

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**591-1-1-.33 Staff Training** **Met**

**Correction Deadline: 10/25/2018**

**Corrected on 2/28/2019**

**.33(3) - Consultant observed Center Staff to have valid evidence of health and safety training completed on 9.28.18.**

**Correction Deadline: 10/25/2018**

**Corrected on 2/28/2019**

**.33(4) - Consultant observed a valid certificate of completion for six hours of training in infectious disease.**

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Correction Deadline: 9/25/2018**

**Corrected on 2/28/2019**

**.32(4) - Consultant observed appropriate ratios by evidence of 1:3 for two and three-year-old children, and 1:5 for five four-year-old children.**

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.