



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/6/2020 **VisitType:** POI Follow Up **Arrival:** 9:00 AM **Departure:** 10:50 AM

CCLC-38702

Suwanee Prep Academy

2150 Lawrenceville Suwanee Road Suwanee, GA 30024 Gwinnett County
 (678) 878-2956 irwilliams060270@gmail.com

Mailing Address
 Same

Regional Consultant

Mandi Sloan

Phone: (770) 357-5097
 Fax: (770) 357-5098
 mandi.sloan@dec.al.gov

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/06/2020	POI Follow Up	Good Standing	
02/05/2020	Licensing Study	Good Standing	
08/01/2019	Incident Investigation/Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - 1R	Infants	2	3	C	7	C	NA	NA	Floor Play, Feeding
Main	B - 2R		0	0	C	13	C	NA	NA	
Main	C - 3R	One Year Olds	2	9	C	19	C	NA	NA	Free Play
Main	D - Middle	Three Year Olds	1	15	C	25	C	NA	NA	Centers
Main	E - 3L	PreK	2	17	C	25	C	35	C	Transitioning, Outside
Main	F - 2L	Two Year Olds	2	20	C	20	C	28	C	Story
Main	G - 1L		0	0	C	20	C	28	C	
Total Capacity @35 sq. ft.: 105			Total Capacity @25 sq. ft.: 105			Building @35 capacity limited by Heath Department Limitations				
Total # Children this Date: 64			Total Capacity @35 sq. ft.: 105			Total Capacity @25 sq. ft.: 105		Building @25 capacity limited by Heath Department Limitations		

Building	Playground	Playground Occupancy	Playground Compliance
Main	A - Right	22	C
Main	B - Back	139	C

Comments

The purpose of today's visit was to conduct a plan of improvement follow-up from the visit conducted on February 5, 2020.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.ga.gov

Irma Williams, Program Official

Date

Mandi Sloan, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 3/6/2020 VisitType: POI Follow Up Arrival: 9:00 AM Departure: 10:50 AM

CCLC-38702

Suwanee Prep Academy

2150 Lawrenceville Suwanee Road Suwanee, GA 30024 Gwinnett
County
(678) 878-2956 irwilliams060270@gmail.com

Mailing Address
Same

Regional Consultant

Mandi Sloan

Phone: (770) 357-5097
Fax: (770) 357-5098
mandi.sloan@decal.ga.gov

The following information is associated with a POI Follow Up:

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Technical Assistance

591-1-1-.25(3) - Consultant discussed with provider the leaking gutters present on the back playground. Provider stated that they have hired a contractor to make the repairs however, they are delayed due to the recent rains. Provider stated that repairs to the gutters will be made during the week of March 9, 2020.

Correction Deadline: 3/6/2020

591-1-1-.26 Playgrounds(CR)

Met

Correction Deadline: 2/5/2020

Corrected on 3/6/2020

.26(9) - The previous citation was corrected on this date as the playground was observed to be kept clean and free from litter and hazards. Further, the exposed tree roots on playground B have been sprayed with orange spray paint and no longer pose a tripping hazard. Consultant discussed with provider to continue to monitor the large pine tree on playground A to ensure that sticks, pine cones and sweet gum balls that may fall from the tree are removed from the playground.

Staff Records

Records Reviewed: 7

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 05/30/2016	
Staff # 2	Met
Date of Hire: 03/04/2020	
Staff # 3	Met
Date of Hire: 01/30/2020	

Records Reviewed: 7

Records with Missing/Incomplete Components: 0

Staff # 4 Date of Hire: 08/15/2017	Met
Staff # 5	Met
Staff # 6 Date of Hire: 07/01/2015	Met
Staff # 7 Date of Hire: 07/01/2015	Met

Staff Credentials Reviewed: 2

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal record checks were observed to be complete.

Comment

Director provided one file(s) for employees hired since last visit.

591-1-1-.14 First Aid & CPR **Met**

Correction Deadline: 3/6/2020

Corrected on 3/6/2020

.14(2) - The previous citation was corrected on this dates as required staff was observed to have evidence and CPR and First Aid Training. Further, staff members 7, 10 and 12 were observed to have completed the required CPR and First Aid Training.

591-1-1-.33 Staff Training **Not Met**

Finding

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on review of records that staff member # 16 with a documented date of hire of November 19, 2019 had not completed the required health and safety orientation training .

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 4/5/2020

Defer

591-1-1-.33(5)- The citation is deferred on this date as annual training will be reviewed upon the center's next regulatory visit.

POI (Plan of Improvement)

Previously Cited: The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 2/5/2020