



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/19/2018 **VisitType:** Monitoring Visit

Arrival: 9:45 AM

Departure: 1:00 PM

CCLC-38204

Trinity Learning Center

1255 Martin Luther King Jr. Drive Eastman, GA 31023 Dodge County
 (478) 374-7671 trinitylearningcenter1@gmail.com

Regional Consultant

Beth Houtz

Phone: (229) 238-2130

Fax: (229) 238-2955

beth.houtz@decal.ga.gov

Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/19/2018	Monitoring Visit	Good Standing	
05/21/2018	Licensing Study	Good Standing	
11/20/2017	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
1	A	One Year Olds and Two Year Olds	1	5	C	27	C	NA	NA	TV,Art
1	B	Infants	2	7	C	17	C	NA	NA	Feeding,Floor Play
Total Capacity @35 sq. ft.: 44			Total Capacity @25 sq. ft.: 0							
2	C		0	0	C	44	C	NA	NA	
2	D	Three Year Olds and Four Year Olds and Six Year Olds and Over	2	10	C	34	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 50			Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Insufficient Toilets/Sinks					
Total # Children this Date: 22			Total Capacity @35 sq. ft.: 94			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
1	A	30	C
1	B	25	C
1	C	38	C
1	D	31	C

Comments

The purpose of today's visit is a monitoring visit. This is the first visit of the fiscal year. The center does provide transportation.

Plan of Improvement: Developed This Date 10/19/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

MARTHA WIGGINS, Program Official

Date

Beth Houtz, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.03 Activities

Met

Correction Deadline: 5/21/2018

Corrected on 10/19/2018

.03(1) - This citation was observed to be corrected on this data. All classrooms had a current lesson plan posted.

591-1-1-.12 Equipment & Toys(CR)

Not Met

Finding

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined based on observation that the following hazards were accessible to children in care.

In classroom A the green wooden shelf by the outside door had a hole on the right hand side with exposed wood splinters.

In classroom C the kitchen play set with the blue top was cracked at the top presenting a pinching hazard.

In classroom C a blue CD/Radio player was cracked on the side and was missing the back battery cover.

POI (Plan of Improvement)

The Center will ensure that equipment and furniture are used by the age-appropriate group of children. The Director will replace, repair, or remove the broken toys and equipment.

Correction Deadline: 10/19/2018

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Technical Assistance****Technical Assistance**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. The consultant observed in classroom C one ceiling tile to be missing. The classroom was not currently occupied by children.

Correction Deadline: 10/19/2018

591-1-1-.26 Playgrounds(CR)**Not Met****Technical Assistance**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. The consultant observed the lattice work at the top of the fence to have fallen down in several areas preventing the fence from being the required 48 inches in height. This was due to the recent hurricane in this area. Discussed with provider about reattaching the extra fencing.

Correction Deadline: 10/19/2018**Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that on playground A there was a black car with an open hole from a missing piece on the hood of the car and on the blue and red push car there was an open hole in the center console from a missing piece both presenting a potential entrapment hazard. Additionally on playground C on the yellow, blue, and red metal truck there were three bolts on the base protruding one inch in length presenting a protrusion hazard.

POI (Plan of Improvement)

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters. The director will repair, remove, or replace the broken equipment.

Correction Deadline: 10/29/2018**Finding**

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on observation that on playground C there was a red climber that measured three feet in height and underneath there was only one inch of resilient surfacing. At least three inches of resilient surface is recommended for equipment less than five feet in height.

POI (Plan of Improvement)

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

Correction Deadline: 10/29/2018

Technical Assistance

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. The consultant observed three protruding bolts on the hinges of the door cover of the water faucet. The consultant discussed with the director about repairing the cover and removing the exposed bolts. Additionally the consultant observed several large tree branches and other yard debris on playground D. This is due to the recent hurricane. The director will continue to clean up and maintain the playgrounds.

Correction Deadline: 10/19/2018

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR) **Met**

Comment

Paperwork, checklist, permission forms, annual inspection form and proper check of the vehicle after transportation were discussed with the director.

Correction Deadline: 5/22/2018

Corrected on 10/19/2018

.36(4)(b) - This citation was observed to be corrected on this date. The seats have been covered

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Not Met**

Finding

591-1-1-.30(1)(a)1. requires that cribs be in good repair and free of hazards. Stack cribs and cribs with drop sides shall not be used. It was determined based on observation that three out of eleven cribs were missing screws on the bottom platform that holds the mattress causing the cribs to be unstable.

POI (Plan of Improvement)

The Center will remove cribs that are not in good repair or that are hazardous and will always provide a crib that is in good repair and is free of hazards for each infant. Stack cribs and cribs with drop sides will not be used. The director will ensure the platforms are completely screwed in order to secure the cribs.

Correction Deadline: 10/19/2018

Finding

591-1-1-.30(1)(a)2 requires that a crib mattress is firm, tight-fitting without gaps, at least 2 inches thick and covered with a waterproof, washable material. Before a change of occupant, each mattress shall be cleaned with a disinfectant. It was determined based on observation that one of eleven mattresses had multiple rips and tears on the bottom of the mattress preventing it from being cleanable and waterproof as required.

POI (Plan of Improvement)

The center will ensure that a crib mattress is firm, tight-fitting without gaps, at least two inches thick and waterproof.

Correction Deadline: 10/19/2018

Finding

591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based on observation that three out of eleven cribs did not have tight-fitting sheets as required.

POI (Plan of Improvement)

The center will ensure that each crib has an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant.

Correction Deadline: 10/19/2018

Technical Assistance

591-1-1-.30(2)(b) requires that wedges, other infant positioning devices and monitors shall not be used unless the Parent provides a physician's written statement authorizing its use that includes how to use the device and a time frame for using the device is provided for that particular infant. The consultant observed a mattress to be elevated on one end. A physician's note authorizing the use of a positioning device was observed posted above the crib but the note did not include the type of device to use or the time frame. The consultant discussed with the director that the physician's authorization should include the following:

- o Step-by-step instructions on how to use the positioning device.
- o The type of device to be used (i.e. a wedge, side positioner, etc.)
- o Time frame instructions on how long to use the alternate sleep position (number of days, weeks, months); how often the infant should sleep in that position; and the length of time the infant should sleep each time the alternate position is used.

Correction Deadline: 10/19/2018

Staff Records

Records Reviewed: 14

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 01/30/2017	
Staff # 2	Met
Date of Hire: 08/24/2016	
Staff # 3	Met
Date of Hire: 03/14/2016	
Staff # 4	Met
Date of Hire: 07/31/2017	
Staff # 5	Met
Staff # 6	Met
Date of Hire: 11/09/2015	

Records Reviewed: 14

Records with Missing/Incomplete Components: 0

Staff # 7 Date of Hire: 10/06/2015	Met
Staff # 8 Date of Hire: 04/15/2016	Met
Staff # 9 Date of Hire: 04/12/2018	Met
Staff # 10 Date of Hire: 08/03/2018	Met
Staff # 11 Date of Hire: 08/28/2017	Met
Staff # 12 Date of Hire: 08/02/2017	Met
Staff # 13 Date of Hire: 09/05/2008	Met
Staff # 14 Date of Hire: 09/09/2014	Met

Staff Credentials Reviewed: 14

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

Comment

Director provided two file(s) for employees hired since last visit.

591-1-1-.33 Staff Training Met

Correction Deadline: 6/20/2018

Corrected on 10/19/2018

.33(3) - This citation was observed to be corrected on this date. The employee has obtained the Health and Safety training.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.