



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 12/19/2018 **VisitType:** Complaint Investigation Follow Up **Arrival:** 1:35 PM **Departure:** 4:15 PM

**CCLC-38151**

**Hidden Cove Summer Camp**

2770 Headland Drive East Point, GA 30344 Fulton County  
 (404) 747-7768 hiddencovesummer@gmail.com

**Regional Consultant**

Stephen Knighton

Phone: (770) 342-7943

Fax: (678) 891-5990

coty.cummings@dec.al.gov

**Mailing Address**  
 Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/19/2018	Complaint Investigation Follow Up	Support	
10/05/2018	Complaint Closure	Good Standing	
10/04/2018	Complaint Investigation Follow Up	Support	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- Teddy Bears	Infants and One Year Olds	1	6	C	8	C	11	C	Music, Floor Play
Main	B- Bumble Bees		0	0	C	11	C	NA	NA	Snack
Main	C- ButterFlys	One Year Olds	1	7	C	7	C	NA	NA	Snack
Main	Cafeteria		0	0	C	8	C	11	C	
Main	D- Love Bugs	Three Year Olds and Four Year Olds	1	14	C	13	NC	19	C	Free Play
Main	E- Kids Zone	Five Year Olds and Six Year Olds and Over	1	19	C	18	NC	25	C	Free Play
Total Capacity @35 sq. ft.: 65						Total Capacity @25 sq. ft.: 84				
Total # Children this Date: 46			Total Capacity @35 sq. ft.: 65			Total Capacity @25 sq. ft.: 84				

Building	Playground	Playground Occupancy	Playground Compliance
Main	All Children	115	C

**Comments**

Plan of Improvement: Developed This Date 12/19/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

Ashley Hightower, Program Official

Date

Stephen Knighton, Consultant

Date



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### Findings Report

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Follow Up **Arrival:** 1:35 PM **Departure:** 4:15 PM

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The following information is associated with a Complaint Investigation Follow Up:

	<b>Facility</b>
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591-1-1-.19 License Capacity(CR)

Met

Correction Deadline: 10/5/2018

Corrected on 12/19/2018

.19(1) - Consultant observed previous citation to be corrected in that all classroom capacities were observed to be met on this date.

591-1-1-.26 Playgrounds(CR)

Met

Correction Deadline: 9/12/2018

Corrected on 12/19/2018

.26(9) - Consultant observed previous citation to be corrected in that there are no longer any potential safety hazards on the outdoor play area at this time.

	<b>Safety</b>
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591-1-1-.36 Transportation(CR)

Not Met

#### Finding

591-1-1-.36(4)(a) requires an annual safety check for each vehicle. The annual safety check, completed by a trained individual, should include a check of the: tires, headlights, horn, taillights, turn signals, brake lights, brakes, suspension, exhaust system, steering, windows, windshields and windshield wipers. A copy of the annual safety check will be kept in the Center or on the vehicle and should include evidence of any repairs and/or replacements that were identified as needed on the inspection report. It was determined based on a review of records that two of the vehicles used for the transportation of children did not have an annual vehicle inspection as required.

#### POI (Plan of Improvement)

The Center will obtain the annual vehicle inspection.

Correction Deadline: 12/24/2018

Recited on 12/19/2018

**Correction Deadline: 10/5/2018**

**Corrected on 12/19/2018**

**.36(4)(c) - Consultant observed previous citation to be corrected in that both vehicles used for the primary transportation of children were observed to have fire extinguishers as required.**

**Finding**

591-1-1-.36(4)(f)1. requires that all transported children be secured in a child passenger restraining system or seat safety belt in accordance with current state and federal laws and regulations and according to manufacturer's directions. It was determined based on consultant's observation that several students were observed to be transported in a vehicle without wearing a seat safety belt as required.

**POI (Plan of Improvement)**

The Center will ensure that manufacturer directions and state and federal laws are met when using child passenger restraining systems and seat safety belts.

**Correction Deadline: 12/20/2018**

**Finding**

591-1-1-.36(4)(f)2. requires that no vehicle shall exceed the manufacturer's rated seating capacity and that proof of the seating capacity is maintained on file. It was determined based on consultant's observation that one staff member primarily responsible for the transportation of children was observed to transport five children in a vehicle manufactured for only five people.

**POI (Plan of Improvement)**

The manufacturer's rated seating capacity will not be exceeded and a copy of the manufacturer's seating capacity will be maintained on file at all times.

**Correction Deadline: 12/20/2018**

<b>Staff Records</b>
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**591-1-1-.31 Staff(CR)**

**Met**

**Correction Deadline: 10/5/2018**

**Corrected on 12/19/2018**

**.31(13) - Consultant observed previous citation to be corrected in that all vehicles currently being used for the primary transportation of children were observed to be registered as required.**

**Correction Deadline: 9/17/2018**

**Corrected on 12/19/2018**

**.31(2)(b)3.(ii)(I) - (VIII) - Consultant observed previous citation to be corrected in that the lead teacher has enrolled in a CDA program as of July 2018 with an expected completion date of July 2019.**