Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/25/2018 **VisitType:** Monitoring Visit **Arrival:** 8:50 AM **Departure:** 11:45 AM

CCLC-3329

The Preschool Academy

2800 Atlanta Highway Athens, GA 30606 Clarke County
(706) 353-8183 the.preschool.acad@gmail.com

Regional Consultant

Melyn Smith

Phone: (706) 855-3455
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Mailing Address
Same

Quality Rated: ★

Compliance Zone Designation		
10/25/2018	Monitoring Visit	Good Standing
01/03/2018	Licensing Study	Good Standing
12/06/2017	Complaint Closure	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1R	Infants	2	4	C	25	C	NA	NA	Floor Play,Nap
Main	2R	One Year Olds	2	8	C	24	C	NA	NA	Free Play
Main	3R Back	One Year Olds and Two Year Olds	2	9	C	18	C	NA	NA	Free Play
Main	3R front	Two Year Olds	2	13	C	32	C	NA	NA	Transitioning
Main	4R Back	Three Year Olds	1	9	C	13	C	NA	NA	Centers
Main	4R Front	Three Year Olds and Four Year Olds	2	12	C	35	C	NA	NA	Centers
Main	5R left side	Four Year Olds and Five Year Olds	1	11	C	23	C	NA	NA	Music
Main	5R right side		0	0	C	18	C	NA	NA	
		Total Capacity @35 sq. ft.: 188			Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 66		Total Capacity @35 sq. ft.: 188			Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground - A	44	C
Main	Playground - B	152	C
Main	Playground - C	8	C

Comments

Plan of Improvement: Developed This Date 10/25/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

1) Facility name, license number and visit date
2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

QUALITY™ RATED CHILD CARE

CAPS CHILDCARE AND PARENT SERVICES

Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: https://qualityrated.decal.ga.gov/
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Corbin Williams, Program Official Date

Melyn Smith, Consultant Date

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Findings Report

Date: 10/25/2018 **VisitType:** Monitoring Visit **Arrival:** 8:50 AM **Departure:** 11:45 AM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Technical Assistance**

Comment
A variety of equipment and toys were observed throughout the center.

Technical Assistance
591-1-1-.12(3) - Please ensure that chairs are not stacked in classrooms when children are present.

Correction Deadline: 10/25/2018

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **N/A**

Comment
Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment
Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Not Met**

Finding
591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined, based on an observation, the 3R Back Classroom a staff purse was observed on the floor and a staff bag was observed on a low table accessible to children on this date.

POI (Plan of Improvement)
The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 10/25/2018

Recited on 10/25/2018

Correction Deadline: 1/3/2018

Corrected on 10/25/2018
.25(3) - Previous citation corrected, based on observation, that the Center and surrounding premises were observed to be clean, free of debris, and in good repair on this date.

591-1-1-.26 Playgrounds(CR) **Met**

Comment
Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment
Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Not Met**

Finding
591-1-1-17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined, based on observation, that hand sanitizer was observed present in the 3R Back and 4R Back classrooms. Staff stated that hand sanitizer is used after snack, after sand and water play, and after coming in from outdoor play, when it is required that children use liquid soap and warm running water to wash their hands.

POI (Plan of Improvement)
The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

Correction Deadline: 10/25/2018

Finding
591-1-1-.17(8) requires staff to wash their hands with liquid soap and warm running water upon arrival for the day, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after diapering each child, dispensing medication, applying topical medications, handling and preparing food, eating, drinking, preparing bottles, feeding each child, assisting children with eating and drinking, after toileting or assisting children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, handling bodily fluids and after contamination by any means. It was determined, based on observation, that hand sanitizer was observed present in the 3R Back and 4R Back classrooms. Staff stated that hand sanitizer is used after snack, after sand and water play, and after coming in from outdoor play, when it is required that staff use liquid soap and warm running water to wash their hands.

POI (Plan of Improvement)
The Center will ensure liquid soap and warm running water are available for handwashing, train Staff on the handwashing requirements, review the requirements with Staff periodically, and monitor handwashing.

Correction Deadline: 10/25/2018

591-1-1-.20 Medications(CR) **Met**

Comment
Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment
Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **Met**

Comment
Field trip documentation observed to be complete for the field trip taken July 24, 2018 to Pump It Up.

591-1-1-.36 Transportation(CR) **N/A**

Comment
Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment
Pleasant naptime environment observed.

Staff Records

Records Reviewed: 20 **Records with Missing/Incomplete Components: 0**

Staff # 1 Met
Date of Hire: 02/26/2008

Staff # 2 Met
Date of Hire: 08/27/2018

Staff # 3 Met
Date of Hire: 06/02/2017

Staff # 4 Met
Date of Hire: 03/11/2016

Staff # 5 Met
Date of Hire: 05/30/2017

Staff # 6 Met
Date of Hire: 07/31/2017

Staff # 7 Met
Date of Hire: 08/08/2018

Staff # 8 Met
Date of Hire: 04/18/2016

Staff # 9 Met
Date of Hire: 01/15/1997

Records Reviewed: 20 **Records with Missing/Incomplete Components: 0**

Staff # 10 Met
Date of Hire: 09/04/2018

Staff # 11 Met
Date of Hire: 08/06/2010

Staff # 12 Met
Date of Hire: 07/12/2018

Staff # 13 Met
Date of Hire: 04/02/2018

Staff # 14 Met
Date of Hire: 05/21/2018

Staff # 15 Met
Date of Hire: 08/21/2016

Staff # 16 Met
Date of Hire: 12/01/1997

Staff # 17 Met
Date of Hire: 04/18/2016

Staff # 18 Met
Date of Hire: 01/16/2017

Staff # 19 Met
Date of Hire: 02/01/2002

Staff # 20 Met
Date of Hire: 09/18/2014

Staff Credentials Reviewed: 20

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment
Criminal record checks were observed to be complete.

Comment
Director provided six files for employees hired since last visit.

591-1-1-.14 First Aid & CPR **Met**

Correction Deadline: 2/2/2018

Corrected on 10/25/2018
.14(2) - Previous citation corrected, based on review of records, in that all staff had evidence of current completion of first aid and CPR training on file within 90 days of hire, as required, on this date.

591-1-1-.31 Staff(CR) **Met**

Comment
Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment
Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment
Staff observed to provide direct supervision and be attentive to children's needs.