



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/6/2018 **VisitType:** Licensing Study **Arrival:** 8:45 AM **Departure:** 12:00 PM

CCLC-32675

The Schoolhouse

2466 Buford Hwy Duluth, GA 30097 Gwinnett County
(678) 240-2507 ajones@theschoolhouse.com

Regional Consultant

Kati Cosby

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Mailing Address
Same

Quality Rated: No

Compliance Zone Designation		
03/06/2018	Licensing Study	Good Standing
10/10/2017	Monitoring Visit	Good Standing
02/09/2017	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	1L	One Year Olds and Two Year Olds and Three Year Olds	2	10	C	12	C	NA	NA	Free Play	
Main	1R: 3-5 years	Three Year Olds and Four Year Olds and Five Year Olds	1	16	C	18	C	NA	NA	Free Play	
Main	2L		0	0	C	12	C	NA	NA		
Main	2R	Four Year Olds and Five Year Olds and Six Year Olds and Over	1	9	C	18	C	NA	NA	Free Play	
Total Capacity @35 sq. ft.:			60			Total Capacity @25 sq. ft.:					0
Total # Children this Date: 35			Total Capacity @35 sq. ft.: 60			Total Capacity @25 sq. ft.:					0

Building	Playground	Playground Occupancy	Playground Compliance

Comments

Plan of Improvement: Developed This Date 03/06/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Angilla Jones, Program Official

Date

Kati Cosby, Consultant

Date



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Findings Report

Date: 3/6/2018 **VisitType:** Licensing Study **Arrival:** 8:45 AM **Departure:** 12:00 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Not Met**

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined, based on observations, that the Maintenance Room was unlocked with hazards, such as laundry detergent and toilet plunger, accessible to children.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 3/6/2018

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined, based on observations, that a large portion of chain link fencing on the far right side of the playground was not properly secured to the horizontal posts and was creating an entrapment hazard. It was further determined that the additional fencing added to the top of the fence was not securely attached and had been bent out of shape and had sharp metal edges accessible to children.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 3/20/2018**Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined, based on observations, that cracked and rusted buckets were observed in the water table on the lower playground. Furthermore, it was determined that three exposed white water pipes were protruding from the ground by five or more inches and posed a tripping hazard.

POI (Plan of Improvement)

Previously Cited: To ensure the cleanliness, sanitation and safety of the playground, the center will remove broken toys for the playground.

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Provider will add more dirt/mulch to ensure exposed cement rocks and tripping hazards are covered.

Correction Deadline: 3/20/2018**Recited on 3/6/2018**

Food Service

Comment

The Consultant observed that all meals are brought in each day from each child's home. The Consultant provided USDA guidelines and technical assistance to the Director and Assistant Director to ensure that all USDA guidelines are met for all meals, including snack.

Correction Deadline: 3/6/2018

Health and Hygiene

Comment

No diapered children are enrolled in the program. Proper toileting facilities were observed with warm running water and proper ventilation.

591-1-1-.17 Hygiene(CR)**Not Met****Finding**

591-1-1-17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined, based on observations, that children through out the Center did not wash hands upon arrival. It was further determined that children in classroom 1L did not wash hands after toileting and after eating breakfast.

POI (Plan of Improvement)

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

Correction Deadline: 3/6/2018

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 7**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 05/12/2016	
Staff # 2	Met
Date of Hire: 08/01/2011	
Staff # 3	Met
Date of Hire: 11/11/2015	
Staff # 4	Met
Date of Hire: 08/01/2011	

Records Reviewed: 7

Records with Missing/Incomplete Components: 0

Staff # 5 Met
Date of Hire: 08/01/2011

Staff # 6 Met
Date of Hire: 12/01/2017

Staff # 7 Met
Date of Hire: 08/01/2013

Staff Credentials Reviewed: 7

591-1-1-.09 Criminal Records Check(CR) Met

Comment
Criminal records checks were observed to be complete.

591-1-1-.14 First Aid & CPR Met

Comment
Please replace/add missing/expired item.

591-1-1-.31 Staff(CR) Met

Comment
Consultant observed all lead teacher credentials on this date.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment
Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Technical Assistance

Technical Assistance
591-1-1-.32(7) - Consultant discussed proper supervision of classrooms and the need to keep classroom doors closed with the Director and Assistant Director. The Consultant observed two children in two separate classrooms try and leave the classroom with out proper supervision. Staff was able to detain both children before they left the room but both classroom doors were open for them to exit the room.

Correction Deadline: 3/6/2018