



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/13/2017 **VisitType:** Monitoring Visit **Arrival:** 9:40 AM **Departure:** 12:50 PM

CCLC-28242

Calvary's Kinder Academy

607 Aimwell Road Vidalia, GA 30474 Toombs County
 (912) 537-4868 daycare@calvaryonaimwell.com

Regional Consultant

Kesha McNeal

Phone: (866) 359-1672

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kesha.mcneal@decal.ga.gov

Mailing Address

Same

Compliance Zone Designation		
09/13/2017	Monitoring Visit	Good Standing
02/14/2017	POI Follow Up	Good Standing
01/17/2017	Licensing Study	Support

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - 1st Right Room	Infants and One Year Olds	2	7	C	15	C	NA	NA	Transitioning, Nap, Feeding, Floor Play
Main	B - 1st Left Room	Three Year Olds and Four Year Olds	1	11	C	18	C	NA	NA	Transitioning, Clean Up, Circle Time
Main	Bldg II-F	Six Year Olds and Over	1	5	C	84	C	NA	NA	Art, Transitioning
Main	C	Two Year Olds and Three Year Olds	2	10	C	18	C	NA	NA	Circle Time, Outside, Transitioning, Clean Up, Art
Main	D	One Year Olds	1	5	C	9	C	NA	NA	Transitioning, Outside, Diapering
Main	E		0	0	C	8	C	NA	NA	
Total Capacity @35 sq. ft.: 73			Total Capacity @25 sq. ft.: 0			Building @35 capacity limited by Fire Marshall Limitations				
Total # Children this Date: 38			Total Capacity @35 sq. ft.: 73			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground - A (In-tod)	15	C
Main	Playground - B (S/A)	52	C

Comments

The center director stated that no new staff has been hired since the last visit on this date. The facility does conduct transportation, but no field trips at this time. The consultant and director discussed the following items:

* The facility must develop an updated emergency procedures plan. The consultant left a template of the emergency procedure plan for the facility on this date.

Plan of Improvement: Developed This Date 09/13/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Keith Horton, Program Official

Date

Kesha McNeal, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined based on the consultant's observation that classroom A did not have current lesson plans on site on this date.

POI (Plan of Improvement)

The Center will keep current lesson plans on site that include appropriate instruction practices and activities and will have sufficient and varied play and learning equipment and materials to support the activities.

Correction Deadline: 9/13/2017

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Discussed-Rotation Support Disinfecting

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Finding**

591-1-1-.25(7) requires that doors to rooms not approved for child care, other than the kitchen doors, be latched or locked so children cannot wander into those areas. Except in School-age Centers, interior Center door locks shall permit Personnel to open the locked room from outside of the room in an emergency. It was determined based on the consultant's observation that the storage closet located in classroom D was not latched or locked and contained several small items causing a potential choking hazard.

POI (Plan of Improvement)

The Center will routinely check that doors to unapproved rooms remain latched or locked and that Staff can open the locked rooms in an emergency.

Correction Deadline: 9/13/2017

591-1-1-.26 Playgrounds(CR)**Not Met****Comment**

Discussed - tree inspection and evaluation

Comment

Discussed-Fluff/Redistribute Surface

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on the consultant's observation that there was a six inch gap located on right front section of the toddler playground causing a potential entrapment hazard.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 9/13/2017

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Observed-Proper Diapering

Comment

Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR)**Not Met****Finding**

591-1-1-.17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on the consultant's observation that children in classroom D did not wash their hands with liquid soap and warm running water after eating lunch.

POI (Plan of Improvement)

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

Correction Deadline: 9/13/2017

591-1-1-.20 Medications(CR)**Technical Assistance****Technical Assistance**

Please ensure that medication authorization includes the dates to be given.

Correction Deadline: 9/13/2017

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Observed-Discussion/Redirection

Comment

Observed-Positive Learning Environment

591-1-1-.13 Field Trips(CR)**Met****Comment**

No Field Trips at This Time

591-1-1-.36 Transportation(CR)**Not Met****Comment**

Vehicle had fire extinguisher and first aid kit

Finding

591-1-1-.36(7)(c)3. requires that the driver or other designated person document in writing the time of arrival and departure each time the vehicle departs from the Center, is loaded or unloaded at each school and when the vehicle returns to the Center; each time the vehicle departs from the Center, arrives at the location where any child is picked up or dropped off and when the vehicle returns to the Center; each time the vehicle leaves the Center, arrives at a field trip destination, leaves a field trip destination, and returns to the Center. It was determined based on the consultant's review of records that on August 25, 2017 for the afternoon route from J.R. Trippe Middle School, the center did not document the return time back to the facility.

POI (Plan of Improvement)

The Center will ensure that each time of arrival and departure is documented by the driver or designated person with training, review and monitoring.

Correction Deadline: 9/14/2017**Finding**

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based on the consultant's review of transportation records that the center did not document or conduct a second check of the vehicle on September 8, 2017 for the afternoon route from J.R. Trippe Middle School.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 9/13/2017

Sleeping & Resting Equipment

Technical Assistance

Please ensure that crib sheets are changed as needed.

Correction Deadline: 9/13/2017

Finding

591-1-1-.30(4). requires that if cots and mats are stored in the children's activity room or area, they shall be stored to prevent children's access to them and to allow maximum use of play space. When storage is available and used for the storage of cots and mats that allows the cots, mats and any bedding to be stored without touching any other cots, mats or bedding, the bedding may be left on the cot or mat. When such storage is not available for the cots and mats, each child's bedding shall be kept separate from other children's bedding and stored in containers marked for individual use, such as, but not limited to, bins, cubbies, or bags. It was determined based on the consultant's observation that cots were accessible to children in classroom B.

POI (Plan of Improvement)

The Center will store cots and mats so children do not have access to them and they don't take up play space and will store them so each child's bedding is separate from the others.

Correction Deadline: 9/13/2017

Staff Records

Records Reviewed: 10

Records with Missing/Incomplete Components: 1

Staff # 1	Met
Date of Hire: 07/23/2015	
Staff # 2	Met
Date of Hire: 03/25/2011	
Staff # 3	Met
Date of Hire: 06/05/2015	
Staff # 4	Not Met
<u>"Missing/Incomplete Components"</u>	
.33(2)-Health & Safety Certificate	
Staff # 5	Met
Date of Hire: 07/12/2016	
Staff # 6	Met
Date of Hire: 02/19/2018	
Staff # 7	Met
Date of Hire: 08/04/2016	
Staff # 8	Met
Date of Hire: 04/05/2013	
Staff # 9	Met

Date of Hire: 08/19/2011

Staff # 10

Met

Date of Hire: 07/31/2014

Staff Credentials Reviewed: 10

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Criminal Records Check complete

Comment

No new hires

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on the consultant's review of records that one of ten staff members hired prior to September 30, 2016 , did not complete the health and safety training.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 10/13/2017

591-1-1-.31 Staff(CR)

Met

Comment

All Staff complied with all applicable laws and regulations on this date.

Correction Deadline: 9/13/2017

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Correction Deadline: 2/14/2017

Corrected on 9/13/2017

It was determined based on the consultant's observation that appropriate ratios were observed on this date.

Correction Deadline: 9/13/2017

Corrected on 9/13/2017

It was determined based on the consultant's observation that the center maintain separation of these children under three years old.

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Adequate Supervision