



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/28/2019 **VisitType:** Licensing Study **Arrival:** 11:05 AM **Departure:** 3:45 PM

CCLC-2061

R L Mack Head Start

64 Tifton Eldorado Rd Tifton, GA 31794 Tift County
 (229) 382-5110 RBrinson@cpheadstart.org

Regional Consultant

Jackqueline Frederick

Phone: (229) 386-3247

Fax: (229) 238-2435

jackqueline.frederick@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/28/2019	Licensing Study	Good Standing	
10/01/2018	Complaint Closure	Good Standing	
09/11/2018	Complaint Investigation & Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
1	A	Four Year Olds and Five Year Olds	2	17	C	25	C	NA	NA	Transitioning
1	B	Three Year Olds and Four Year Olds	2	12	C	22	C	NA	NA	Lunch
1	C	Three Year Olds	2	11	C	19	C	NA	NA	Lunch
1	D	Three Year Olds	3	14	C	19	C	NA	NA	Music
1	E	Three Year Olds	3	16	C	19	C	NA	NA	Circle Time
1	F	Three Year Olds and Four Year Olds	2	12	C	22	C	NA	NA	Lunch
1	G	Three Year Olds and Four Year Olds	3	15	C	23	C	NA	NA	Lunch
Total Capacity @35 sq. ft.: 149			Total Capacity @25 sq. ft.: 0							
2	G		0	0	C	23	C	NA	NA	
2	H	Four Year Olds	2	16	C	23	C	NA	NA	Lunch
2	I	Four Year Olds and Five Year Olds	2	17	C	23	C	NA	NA	Lunch, Field Trip
Total Capacity @35 sq. ft.: 69			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 130			Total Capacity @35 sq. ft.: 218			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
----------	------------	----------------------	-----------------------

Comments

The purpose of today's visit is to conduct a licensing study.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Ronnie Brinson, Program Official

Date

Jackqueline Frederick, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 1/28/2019 **VisitType:** Licensing Study

Arrival: 11:05 AM

Departure: 3:45 PM

CCLC-2061**R L Mack Head Start**

64 Tifton Eldorado Rd Tifton, GA 31794 Tift County
(229) 382-5110 RBrinson@cpheadstart.org

Mailing Address
Same

Regional Consultant

Jackqueline Frederick

Phone: (229) 386-3247

Fax: (229) 238-2435

jackqueline.frederick@decal.ga.gov

The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)**Met****Comment**

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)**Met****Comment**

Center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms**Not Met****Finding**

591-1-1-.06(7) requires Center Staff to ensure bathrooms are cleaned daily with a disinfectant. It was determined based on consultant's observation that the bathrooms in classroom B had dirt on the floors around the toilets and near the sinks. Consultant checked bathrooms again before leaving the facility and floors were still not clean as required.

POI (Plan of Improvement)

The Center will develop and implement a plan to ensure that bathrooms are cleaned and disinfected daily and that this is monitored daily.

Correction Deadline: 1/28/2019

591-1-1-.19 License Capacity(CR)**Met**

Correction Deadline: 9/11/2018

Corrected on 1/28/2019

.19(1) - Citation observed corrected on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Technical Assistance****Technical Assistance**

591-1-1-.25(11) - Center will replace one damaged tile in classroom H.

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on consultant's observation that the blue and white storage building had rotten wood and protruding nails on the windows and posed as a scratching and/or poking hazard.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 1/28/2019**Health and Hygiene****591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

There were no diapered children enrolled in the program on this date.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Discussed proper medication documentation and procedures.

Safety**591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR)**Not Met****Finding**

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based on consultant's review of the transportation log for January 25, 2019 during the afternoon route a second signature to confirm that a check was completed was missing from 11 different forms.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 1/28/2019

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 25

Records with Missing/Incomplete Components: 9

Staff # 1	Not Met
-----------	---------

Date of Hire: 01/23/2017

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 2	Met
-----------	-----

Date of Hire: 10/30/2007

Staff # 3	Met
-----------	-----

Date of Hire: 10/22/2015

Staff # 4	Not Met
-----------	---------

Date of Hire: 03/16/2017

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 5	Met
-----------	-----

Date of Hire: 11/18/2013

Staff # 6	Not Met
-----------	---------

Date of Hire: 07/31/2017

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 7	Met
-----------	-----

Date of Hire: 10/25/2011

Staff # 8	Not Met
-----------	---------

Date of Hire: 07/22/2016

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 9	Not Met
Date of Hire: 09/12/2013	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 10	Met
Date of Hire: 10/24/2018	
Staff # 11	Not Met
Date of Hire: 10/08/2009	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 12	Met
Date of Hire: 12/19/2018	
Staff # 13	Met
Date of Hire: 10/20/2008	
Staff # 14	Met
Date of Hire: 10/24/2018	
Staff # 15	Met
Date of Hire: 08/07/2018	
Staff # 16	Met
Date of Hire: 09/14/2018	
Staff # 17	Met
Date of Hire: 12/03/2018	
Staff # 18	Not Met
Date of Hire: 10/08/2019	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 19	Met
Date of Hire: 03/21/2018	
Staff # 20	Met
Date of Hire: 08/21/2007	
Staff # 21	Not Met
Date of Hire: 08/21/2017	

Records Reviewed: 25**Records with Missing/Incomplete Components: 9**"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 22

Not Met

Date of Hire: 08/14/2015

"Missing/Incomplete Components"

.33(4)-Food Prep Training Missing 4 hrs.

Staff # 23

Met

Date of Hire: 10/01/2012

Staff # 24

Met

Date of Hire: 01/01/1990

Staff # 25

Met

Date of Hire: 04/11/2017

Staff Credentials Reviewed: 25**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.09 Criminal Records Check(CR)

Met

Correction Deadline: 9/11/2018

Corrected on 1/28/2019

.09(1)(i) - Citation observed corrected on this date.

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on a review of staff records that 9 of 24 records did not have complete annual training as required.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 2/27/2019

591-1-1-.31 Staff(CR)

Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.