



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 11/4/2019    **VisitType:** Monitoring Visit    **Arrival:** 9:10 AM    **Departure:** 3:30 PM

**CCLC-16950**

**Eagles Landing Daycare and Learning Center**

420 Eagles Landing Parkway Stockbridge, GA 30281 Henry County  
 (770) 474-9301 margieakins@aol.com

**Regional Consultant**

Charlene Story

Phone: (770) 405-7942  
 Fax: (770) 408-0759  
 charlene.story@decal.ga.gov

**Mailing Address**  
 Same

Joint with: April Brown

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/04/2019	Monitoring Visit	Good Standing	
05/21/2019	Licensing Study	Good Standing	
11/07/2018	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Rm. A: 1st Left-Rm #6	Three Year Olds	1	12	C	15	C	NA	NA	Story
Main	Rm. B: Middle Rm-left hall- #7: 3 yr olds	Three Year Olds	1	13	C	18	C	NA	NA	Outside
Main	Rm. C: 2nd Left-Rm #8 :GA PreK	PreK	2	19	C	22	C	NA	NA	Centers
Main	Rm. D: 3rd Left, #9, GA PreK	PreK	2	19	C	21	C	NA	NA	Circle Time
Main	Rm. E: Left Corner-Rm #10a: Afterschool		0	0	C	20	C	28	C	
Main	Rm. F: 5th Right-Rm #5	Two Year Olds	2	18	C	22	C	NA	NA	Circle Time,Centers
Main	Rm. G: 4th Right-Rm #4	One Year Olds	2	15	C	14	NC	NA	NA	Lunch,Transitioning
Main	Rm. H: 3rd Right-Rm #3	Infants and One Year Olds	2	10	C	15	C	NA	NA	Free Play,Transitioning
Main	Rm. I: 2nd Right-Rm #1	Infants	2	8	C	14	C	NA	NA	Nap,Transitioning,Floor Play
Main	Rm. J :1st Right: Storage		0	0	C	14	C	NA	NA	
Main	Rm. K: Middle Rt-Rm #10b	PreK	2	12	C	19	C	27	C	Centers

Total Capacity @35 sq. ft.: 194

Total Capacity @25 sq. ft.: 210

Building	Playground	Playground Occupancy	Playground Compliance
Main	Plgd-A (Right)	36	C
Main	Plgd-B (Rear)	119	C
Main	Plgd-C (Left)	53	C

**Comments**

Plan of Improvement: Developed This Date 11/04/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)





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### Findings Report

**Date:** 11/4/2019 **VisitType:** Monitoring Visit **Arrival:** 9:10 AM **Departure:** 3:30 PM

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The following information is associated with a Monitoring Visit:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center on this date.

**Comment**

Equipment and furniture observed to be properly secured, as applicable on this date.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities per Center Director.

**Facility**

**591-1-1-.19 License Capacity(CR)**

**Not Met**

**Finding**

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on observation that Classroom G, the fourth right classroom had 15 one-year-old toddlers instead of 14 which was required.

**POI (Plan of Improvement)**

The Center will limit the number of children in this space to the licensed capacity.

**Correction Deadline: 11/4/2019**

**Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following hazards were present and labeled, "keep out of reach of children", accessible to children in care:

\* In Classroom B, middle room left hall: the storage cabinet was unlocked and contained plastic grocery bags; a basket in the block center was broken; a broom and dust pan were stored beside the storage cabinet in the classroom; adult scissors were located on top of the shelf beside the storage cabinet; and baby wipes were sitting on top of a shelf in the middle of the room.

\* In the second left classroom, Pre-K, adult scissors, stapler and a hole puncher were sitting on top of the shelf on the left side of the classroom; the rug in the library center was observed to pose as a tripping hazard as it was observed to be uplifted and not lying flat on the floor; a storage closet in the bathroom had a broom, dust pan, grocery bags and zip lock gallon bags unlocked and accessible to the children.

\* In the third left classroom, Pre-K, adult stapler and hole puncher were stored on top of the shelf on the left side of the classroom; a broom, dust pan and toilet brush were accessible to children in the bathroom.

\* In the middle right classroom, Pre-K, a hole puncher and stapler were on top of the shelf on the right side of the classroom.

\* In the fifth right classroom, a broom and dust pan were stored in the bathroom accessible to the children.

**POI (Plan of Improvement)**

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

**Correction Deadline: 11/4/2019****Recited on 11/4/2019****Comment**

Please ensure protective caps on all unused electrical outlets within children's reach are covered and made inaccessible to children as required.

**Correction Deadline: 11/4/2019**

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**591-1-1-.26 Playgrounds(CR)****Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute the wood chips on Playground C

**Technical Assistance**

591-1-1-.26(4) - Consultant discussed with director on this date that on Playground B, the fence behind the monkey bars needed to be re-attached to the top pole of the fence.

**Correction Deadline: 11/4/2019****Finding**

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on observation that the resilient surface beneath the green slide attached to the yellow and green climbing equipment measured one inch and the not the required six inches of resilient surface.

**POI (Plan of Improvement)**

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

**Correction Deadline: 11/14/2019**

**Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation the following hazards were observed:

\*On Playground A: red, white and yellow climber had chipped paint on the rails and walkway. Also the red, yellow and blue climber had chipped paint and splintered wood through out the climber.

\* On Playground C: exposed tree roots that could be a potential tripping hazard were located in the upper left corner behind the blue climber, the blue climber in the upper left corner had chipped paint on the walk way leading up the climber, also the blue jeep had a cracked hood that exposes sharp edges.

**POI (Plan of Improvement)**

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

**Correction Deadline: 11/18/2019**

**Recited on 11/4/2019**

## Health and Hygiene

**591-1-1-.10 Diapering Areas & Practices(CR) Met**

**Comment**

Proper diapering procedures were observed on this date.

**591-1-1-.17 Hygiene(CR) Met**

**Comment**

Staff were observed to remind children to wash hands on this date.

**591-1-1-.20 Medications(CR) N/A**

**Comment**

The Provider stated the center currently does not dispense or administer medication to children on this date.

## Policies and Procedures

**591-1-1-.21 Operational Policies & Procedures Met**

**Correction Deadline: 5/26/2019**

**Corrected on 11/4/2019**

.21(1)(p) - Citation was observed to be corrected on this date.

**Correction Deadline: 5/26/2019**

**Corrected on 11/4/2019**

.21(1)(q) - Citation was corrected on this date.

**Correction Deadline: 5/26/2019**

**Corrected on 11/4/2019**

.21(3) - Citation was corrected on this date. Consultant discussed with director to complete the drill times for Tornado Drill and Lock down Drill as required

## Safety

**591-1-1-.11 Discipline(CR) Met**

**Comment**

Staff were observed to maintain a positive learning environment on this date.

**Correction Deadline: 5/21/2019**

**Corrected on 11/4/2019**

**.13(3) - Citation was corrected on this date.**

**Correction Deadline: 5/22/2019**

**Corrected on 11/4/2019**

**.36(4)(f)1. - Citation was observed to be corrected on this date.**

**Finding**

591-1-1-.36(7)(b) requires that an emergency medical information record be maintained in the vehicle for each child being transported. The emergency medical information record for each child shall include a listing of the child's full name, date of birth, allergies, special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition, the name and telephone number of the child's doctor, the local medical facility that the Center uses in the area where the Center is located and the telephone numbers where the Parents can be reached. It was determined based on a review of records that the following information was missing from emergency medical information forms:

- \* 13 of 45 was observed to be missing the doctor's phone number
- \* 15 of 45 was observed to be missing if the child had any allergies
- \* 15 of 45 was missing if the child was on any prescribed medications
- \* 15 of 45 was missing if he child had special conditions
- \* 13 of 45 children provided transportation did not have required transportation agreements and vehicle emergency medical information forms within the center book that is taken on transportation routes.

**POI (Plan of Improvement)**

The Center will obtain a complete emergency medical information record for each child that is transported and maintain a copy on the vehicle.

**Correction Deadline: 11/4/2019**

**Recited on 11/4/2019**

**Finding**

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on a review of transportation records on Friday, October 18, 2019 during morning routine transportation route to Stockbridge Elementary School the driver or other designated person failed to immediately document in writing, with a check or other mark/symbol to account for five children listed on the passenger transportation checklist each time the children entered and exited the vehicle.

**POI (Plan of Improvement)**

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

**Correction Deadline: 11/5/2019**

**Finding**

591-1-1-.36(7)(d)1. requires that the first check be conducted immediately upon unloading the last child at any location including, but not limited to, a field trip destination, arrival at the Center, and the last stop during transportation to home or school. The responsible person on the vehicle shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; sign the passenger transportation checklist, indicating all of the children have exited the vehicle; and give the passenger transportation checklist to the second designated Staff person. It was determined based on review of transportation records, on Friday, October 4, 2019, the required first check for the afternoon routine transportation route from Stockbridge Elementary School was not completed as required.

**POI (Plan of Improvement)**

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

**Correction Deadline: 11/5/2019**

**Finding**

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist, indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based on review of transportation records, on Tuesday, September 3, 2019, during routine morning transportation to Stockbridge Elementary, a second check was not completed as required. Additionally, on Tuesday, October 1, 2019 and Friday, October 4, 2019, during routine afternoon transportation from Stockbridge Elementary, a second check was not completed as required.

**POI (Plan of Improvement)**

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

**Correction Deadline: 11/4/2019**

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.30(1)(b)1 - Consultant discussed with director that mats must be in good repair with no exposed foam and be at least two inches (2") thick on this date.

**Correction Deadline: 11/4/2019**

**Staff Records**

**Records Reviewed: 14**

**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 08/01/2019	
 Staff # 2	 Met
Date of Hire: 08/17/2016	
 Staff # 3	 Met
 Staff # 4	 Met
Date of Hire: 08/17/2016	
 Staff # 5	 Met
Date of Hire: 03/19/2018	
 Staff # 6	 Met
Date of Hire: 08/19/2019	



Staff # 7 Date of Hire: 05/07/2018	Met
Staff # 8 Date of Hire: 01/05/2019	Met
Staff # 9 Date of Hire: 01/18/2011	Met
Staff # 10 Date of Hire: 07/16/2018	Met
Staff # 11 Date of Hire: 12/16/2013	Met
Staff # 12 Date of Hire: 07/17/2018	Met
Staff # 13 Date of Hire: 07/27/2017	Met
Staff # 14 Date of Hire: 02/08/2019	Met

**Staff Credentials Reviewed: 10**


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<b>591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)</b>	<b>Met</b>
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**Correction Deadline: 11/7/2018****Corrected on 11/4/2019****.09(1)(a) - Citation was observed to be corrected on this date.****Correction Deadline: 5/21/2019****Corrected on 11/4/2019****.09(1)(c) - Citation was observed to be corrected on this date.****Correction Deadline: 5/21/2019****Corrected on 11/4/2019****.09(1)(d) - Citation was observed to be corrected on this date.****Correction Deadline: 5/21/2019****Corrected on 11/4/2019****.09(1)(j) - Citation was observed to be corrected on this date.**


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<b>591-1-1-.24 Personnel Records</b>	<b>Met</b>
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**Correction Deadline: 5/28/2019****Corrected on 11/4/2019****.24(2) - Citation was observed to be corrected on this date.**

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**591-1-1-.33 Staff Training****Defer****Defer**

591-1-1-.33(6)-Citation will be deferred until 2020 Licensing Study.

**POI (Plan of Improvement)**

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

**Correction Deadline: 6/20/2019**

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**591-1-1-.31 Staff(CR)****Met****Comment**

Staff was observed to be compliant with applicable laws and regulations on the date.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs on this date.

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**591-1-1-.32 Supervision(CR)****Met****Technical Assistance**

A supervision plan was discussed with the director to ensure children who arrive to the center late are escorted directly to their classroom or designated area as required.