



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/5/2019 **VisitType:** Licensing Study **Arrival:** 9:25 AM **Departure:** 4:00 PM

CCLC-152

The Sunshine House #74

3679 Hwy 124 Snellville, GA 30039 Gwinnett County
 (770) 972-1117 center74@sshouse.com

Regional Consultant

Dianne Clarke

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Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/05/2019	Licensing Study	Good Standing	
02/14/2019	Monitoring Visit	Good Standing	
11/27/2018	Incident Investigation Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st Left	PreK	2	19	C	23	C	NA	NA	Breakfast, Transitioning
Main	Entrance Front	Infants and One Year Olds	1	6	C	20	C	NA	NA	Free Play, Nap
Main	Left 1st Right	PreK	2	19	C	22	C	NA	NA	Breakfast
Main	Left 2nd Left	PreK	2	19	C	28	C	NA	NA	Transitioning, Breakfast
Main	Left Back Right	PreK	2	20	C	19	NC	27	C	Breakfast, Transitioning
Main	Right End	Three Year Olds	1	9	C	31	C	NA	NA	Art
Main	Right Front - Left	Two Year Olds	1	5	C	23	C	32	C	Centers
Main	Right Front - Right		0	0	C	17	C	NA	NA	

Total Capacity @35 sq. ft.: 183

Total Capacity @25 sq. ft.: 200

Total # Children this Date: 97

Total Capacity @35 sq. ft.: 183

Total Capacity @25 sq. ft.: 200

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG 1st Left	19	C
Main	PG 2nd Left	29	C
Main	PG Front Right	42	C
Main	PG Middle	131	C

Comments

Discussed regarding ensuring to review rules and regulations for updates.
Reminder all staff present from another facility must be electronically ported.
One Day Letter left on this date.

Plan of Improvement: Developed This Date 08/05/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Charese Davis, Program Official

Date

Dianne Clarke, Consultant

Date



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Findings Report

Date: 8/5/2019 **VisitType:** Licensing Study **Arrival:** 9:25 AM **Departure:** 4:00 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms

Not Met

Finding

591-1-1-.06(4) requires a Center first licensed after March 1, 1991, and Centers that remodel or add to existing plumbing facilities, to have the bathroom area fully enclosed and ventilated to the outside of the building with either an open screened window or functioning exhaust fan and duct system and requires Centers without fully enclosed bathrooms to ensure there is adequate ventilation to control odors and adequate sanitation measures to prevent the spread of contagious diseases. It was determined based on a review of records that the vents in the Right End, Right Front -Left and Right Front-Right were not in working order.

POI (Plan of Improvement)

The Center will fully enclose and ventilate bathroom areas, as required, and will provide adequate ventilation and sanitation in bathrooms that are not fully enclosed.

Correction Deadline: 9/4/2019

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)

Met

Correction Deadline: 3/1/2019

Corrected on 8/5/2019

.26(9) - The previous citation was observed to be corrected in that the swing chains were replace and PVC was observed to be attached. Discussed regarding ensuring to check playgrounds after severe weather for hazards before children access.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

Met

Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)

Met

Comment

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Correction Deadline: 2/28/2019

Corrected on 8/5/2019

.30(1)(b)1 - The previous citation was observed to be corrected in that the mats were observed to not be torn. Discussed regarding ensuring that staff is aware that mats and other vinyl equipment should not have tears in them and to inform management when this is observed.

Staff Records

Records Reviewed: 6

Records with Missing/Incomplete Components: 1

Staff # 1

Not Met

Date of Hire: 08/28/2017

"Missing/Incomplete Components"

Records Reviewed: 6**Records with Missing/Incomplete Components: 1**

.33(4)-1st Yr. Training 4 Hrs. Missing

Staff # 2	Met
Date of Hire: 08/10/2009	
Staff # 3	Met
Date of Hire: 07/29/2019	
Staff # 4	Met
Date of Hire: 10/16/2013	
Staff # 5	Met
Date of Hire: 07/25/2016	
Staff # 6	Met
Date of Hire: 02/01/1999	

Staff Credentials Reviewed: 11**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Not Met****Finding**

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on a review of records that one staff hired on October 16, 2013 was not electronically ported.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will prior to employment have employee ported over into KOALA before the employee is to start employment to ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will receive training on how to maintain appropriate records check according to the guidelines set by Bright from the Start to ensure CRC rules are maintained. The director completed the portability request during the visit.

Correction Deadline: 8/5/2019**591-1-1-.33 Staff Training****Not Met****Correction Deadline: 3/16/2019****Corrected on 8/5/2019**

.33(3) - The previous citation was observed to be corrected in that the staff was no longer employed and all eligible new staff has not yet passed their 90 day period.

Finding

591-1-1-.33(4) requires all Staff who provide any direct care to children, except independent contractors, Students-in-Training and volunteers, to obtain ten (10) clock hours of training or instruction in child care issues from an accredited school or Department-approved source. At least six (6) of the clock hours must be divided as follows: four (4) clock hours of training in any of the following topics: disease control, cleanliness, basic hygiene, illness detection, illness disposition and childhood injury control and two (2) clock hours of training in identifying, reporting and meeting the needs of abused, neglected or deprived children. It was determined based on a review of records that one staff did not have evidence of having completed the four hours of first year training.

POI (Plan of Improvement)

The Center will plan and schedule training and follow up to ensure that direct care Staff complete the required hours of training in the required subjects.

Correction Deadline: 9/4/2019

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.