



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 7/30/2021    **VisitType:** Monitoring Visit    **Arrival:** 9:00 AM    **Departure:** 10:00 AM

**CCLC-15185**

**Roberson Day Care**

107 Milton Street Folkston, GA 31537 Charlton County  
 (912) 496-3620 shante@windstream.net

**Regional Consultant**

Kelly Wilson

Phone: (770) 405-7928  
 Fax: (404) 591-4948  
 kelly.wilson@decal.ga.gov

**Mailing Address**

107 Milton St # 31537  
 Folkston, GA 31537

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/30/2021	Monitoring Visit	Good Standing	
01/21/2021	Licensing Study	Good Standing	
09/01/2020	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 2	A- After school	Five Year Olds	1	11	C	26	C	NA	NA	Art
Total Capacity @35 sq. ft.: 26			Total Capacity @25 sq. ft.: 87							
Main	A- Infant room	Infants	2	6	C	15	C	NA	NA	Floor Play
Main	B- Three and four-year-old room	Three Year Olds and Four Year Olds	1	10	C	19	C	27	C	Centers
Main	C- One-year-old room	One Year Olds	1	6	C	14	C	NA	NA	Floor Play
Main	D- Two-year-old room	Two Year Olds	1	7	C	13	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 61			Total Capacity @25 sq. ft.: 87							
Total # Children this Date: 40		Total Capacity @35 sq. ft.: 87				Total Capacity @25 sq. ft.: 87				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Plygrd-3s,4s	24	C
Main	Plygrd-toddler	5	C

**Comments**

A virtual inspection was conducted on July 30, 2021 with the Provider. An in-person visit was not conducted due to the COVID-19 pandemic.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Annette Hamilton, Program Official

Date

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Kelly Wilson, Consultant

Date



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### Findings Report

**Date:** 7/30/2021    **VisitType:** Monitoring Visit    **Arrival:** 9:00 AM    **Departure:** 10:00 AM

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The following information is associated with a Monitoring Visit:

**Activities and Equipment****591-1-1-.12 Equipment & Toys(CR)****Technical Assistance****Technical Assistance**

591-1-1-.12(4) - Consultant discussed the requirement that equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over. The consultant discussed that the water coolers observed in the one-year-old room and the three-year-old room were not secured to the wall and would need to be secured to avoid tipping or falling.

**Correction Deadline: 7/30/2021**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)****Met****Comment**

Center does not provide swimming activities.

**Facility****591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)****Met****Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

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**591-1-1-.26 Playgrounds(CR)****Technical Assistance****Technical Assistance**

591-1-1-.26(8) - The consultant discussed the requirement for climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. A Virtual Visit was conducted due to the COVID-19 pandemic. The consultant further discussed daily monitoring of the playground and playground equipment to ensure that hazards are not present while children are present for care.

**Correction Deadline: 8/9/2021**

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Diapering was not directly observed during the virtual walk through. Procedures and sanitation regarding proper diapering were discussed with the Director on this date.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Handwashing was not directly observed during the virtual walk through. Hand washing supplies were observed, and hand washing practices were discussed with the Director on this date.

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**591-1-1-.20 Medications(CR)****Met****Comment**

The Provider currently does not dispense/administer medication.

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**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Center does not provide routine transportation.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Technical Assistance****Comment**

Discussed SIDS and infant sleeping position.

**Technical Assistance**

591-1-1-.30(4) - The consultant discussed the requirement that if cots and mats are stored in the children's activity room or area, they shall be stored to prevent children's access to them and to allow maximum use of play space. The consultant discussed with the provider that mats and cots stored in classroom should be covered with a sheet or covering to prevent the spread of germs. The provider stated they had vinyl tablecloth to cover the mats while not in use.

<b>Staff Records</b>
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**Records Reviewed: 9**

**Records with Missing/Incomplete Components: 1**

Staff # 1	Met
Date of Hire: 05/01/1997	
Staff # 2	Met
Date of Hire: 03/01/2021	
Staff # 3	Met
Date of Hire: 08/06/2018	
Staff # 4	Met
Date of Hire: 07/26/1988	
Staff # 5	Met
Date of Hire: 11/17/2016	
Staff # 6	Met
Date of Hire: 07/20/2015	
Staff # 7	Not Met
Date of Hire: 07/26/2021	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
<u>"Missing/Incomplete Components"</u>	
.09-Criminal Records Check Missing	
Staff # 8	Met
Date of Hire: 07/29/2019	
Staff # 9	Met
Date of Hire: 06/04/2018	

**Staff Credentials Reviewed: 7**

<b>591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)</b>	<b>Not Met</b>
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**Finding**

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on a review of records and observation that Staff #7 was in the two-year-old room, main building, caring for children by themselves. The staff member did not have a current satisfactory comprehensive record check letter on file with the center as required. The employee had not submitted an application via DECAL Koala or Cogent/Gelmalto to be fingerprinted for a comprehensive background check determination as required.

**POI (Plan of Improvement)**

IMMEDIATE CORRECTION - The Center will have the employee fingerprint to ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will monitor all records to ensure the CRC rules are maintained.

**Correction Deadline: 7/30/2021**

**Finding**

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on a review of records and observation that Staff #7 was in the two-year-old room, main building, caring for seven children by themselves. The staff member did not have a current satisfactory comprehensive record check letter on file with the center as required. The employee did have a satisfactory comprehensive letter on file with another center but it was no longer portable.

**POI (Plan of Improvement)**

IMMEDIATE CORRECTION - The Center will have the employee fingerprint and ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will to ensure the CRC rules are maintained.

**Correction Deadline: 7/30/2021**

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**591-1-1-.14 First Aid & CPR** **Met**

**Correction Deadline: 10/1/2020**

**Corrected on 7/30/2021**

**.14(2) - This citation was observed to be corrected during the January 21, 2021 licensure study. Evidence observed of 100% center staff certified in first aid and CPR.**

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**591-1-1-.33 Staff Training** **Defer**

**Defer**

591-1-1-.33(5)- This citation is deferred until the next licensing study when 2021 calendar training will be reviewed. The annual training for the 2020 calendar year was reviewed on January 21, 2021

**POI (Plan of Improvement)**

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

**Correction Deadline: 1/1/2022**

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.