



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/8/2019 **VisitType:** Monitoring Visit **Arrival:** 9:35 AM **Departure:** 12:35 PM

CCLC-147

The Sunshine House #64

300 Eagles Pointe Parkway Stockbridge, GA 30281 Henry County
(770) 389-0856 center64@sshhouse.com

Regional Consultant

April Brown

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Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation		
10/08/2019	Monitoring Visit	Good Standing
05/14/2019	Licensing Study	Good Standing
04/24/2019	Incident Investigation Closure	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	Left Side GA Pre-K		0	0	C	0	C	NA	NA	Not In Use	
Main	Room A: Right Side GA Pre K		0	0	C	47	C	NA	NA	Not In Use	
Main	Room B: Middle: Cubs	Infants and One Year Olds	2	7	C	30	C	NA	NA	Floor Play	
Main	Room C: 2R: Penguin	One Year Olds	1	7	C	18	C	NA	NA	Music	
Main	Room D: 3R: Turtles	Two Year Olds	2	11	C	21	C	NA	NA	Transitioning	
Main	Room E: 4R: Dinosaurs		0	0	C	40	C	NA	NA	Not In Use	
Main	Room F: 2L: Gophers	PreK	2	21	C	31	C	NA	NA	Art	
Main	Room G: 1L: Jelly Beans	Three Year Olds and Four Year Olds	2	19	C	21	C	NA	NA	Circle Time	
Total Capacity @35 sq. ft.:			208			Total Capacity @25 sq. ft.:					0
Total # Children this Date: 65			Total Capacity @35 sq. ft.:			Total Capacity @25 sq. ft.:					0

Building	Playground	Playground Occupancy	Playground Compliance

Comments

Plan of Improvement: Developed This Date 10/08/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Demetria Kitchens, Program Official

Date

April Brown, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

Equipment and furniture observed to be properly secured, as applicable on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **N/A**

Comment

Center does not provide swimming activities at this time. No pool on property on this date.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be met by the center on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Center appears clean and well maintained. Consultant also discussed with the director preventative options to ensure the center remains clean and well maintained as required.

Comment

Please be mindful to keep items that pose a hazard inaccessible to children as required.

591-1-1-.26 Playgrounds(CR) **Technical Assistance**

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute as needed.

Technical Assistance

Please ensure playground equipment on the first left side of the playground is clean and in good repair as required. Consultant discussed with the director to ensure the green and brown climbing structure has a smooth and even base where the tunnel is connected in order to prevent a potential tripping hazard. Additionally, consultant discussed cleaning out the plastic playhouse prior to usage.

Correction Deadline: 10/18/2019

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff stated proper knowledge of diapering procedures on this date.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center on this date.

591-1-1-.20 Medications(CR)

Met

Comment

The director stated the center currently does not dispense or administer medication at this time.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and redirection observed on this date.

591-1-1-.36 Transportation(CR)

Not Met

Comment

Both vehicles with license plate ending in U32329 and M4625 had an approved fire extinguisher and first aid kit on this date.

Finding

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on a review of records the driver or other designated person did not document in writing with a check or other mark/symbol to account for each child listed on the transportation checklist form during routine morning transportation from Red Oak Elementary School on October 7, 2019 and on October 3, 2019 during routine after school transportation from Hickory Flat Elementary School.

POI (Plan of Improvement)

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

Correction Deadline: 10/9/2019

Finding

591-1-1-.36(7)(d)1. requires that the first check be conducted immediately upon unloading the last child at any location including, but not limited to, a field trip destination, arrival at the Center, and the last stop during transportation to home or school. The responsible person on the vehicle shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; sign the passenger transportation checklist (s), indicating all of the children have exited the vehicle; and give the passenger transportation checklist(s) to the second designated Staff person. It was determined based on a review of records the first check was not documented as the staff member did not sign the passenger transportation checklist immediately upon unloading the last child during routine morning transportation from Red Oak Elementary School on October 3, 2019.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 10/9/2019

Finding

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based on a review of records the second check was not documented as the staff member did not sign the passenger transportation checklist immediately upon unloading the last child during routine after school transportation from Hickory Flat Elementary School on October 3, 2019.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 10/8/2019

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

Comment

Discussed SIDS and infant sleeping position on this date.

Staff Records

Records Reviewed: 7 Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 11/06/2017	
Staff # 2	Met
Date of Hire: 07/24/2017	
Staff # 3	Met
Date of Hire: 09/03/2019	
Staff # 4	Met
Date of Hire: 03/08/2019	
Staff # 5	Met
Date of Hire: 12/17/2018	
Staff # 6	Met
Date of Hire: 06/20/2019	

Staff # 7

Met

Date of Hire: 11/20/2018

Staff Credentials Reviewed: 3

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete on this date.

Comment

Director provided three files for employees hired since last visit which was completed on May 14, 2019.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations on this date.

Comment

Consultant discussed with the director to ensure the center has sufficient direct-care staff members and other employees to ensure full compliance with rules without neglecting the supervision of children.

Correction Deadline: 10/8/2019

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios on this date.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.