



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 11/26/2018 **VisitType:** Licensing Study

**Arrival:** 9:15 AM

**Departure:** 1:15 PM

**CCLC-32733**

**KinderCare Learning Center #1313**

1191 McKendree Church Rd. Lawrenceville, GA 30043 Gwinnett County  
 (770) 339-9520 jketz@kindercare.com

**Regional Consultant**

Stacy Whitten

Phone: (770) 405-7920

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stacy.whitten@decal.ga.gov

**Mailing Address**

1191 McKendree Church Road  
 Lawrenceville, GA 30043

**Quality Rated:** ★ ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/26/2018	Licensing Study	Good Standing	
04/18/2018	Licensing Study	Good Standing	
07/31/2017	Complaint Investigation & Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st Left	Infants	1	6	C	10	C	NA	NA	Floor Play, Feeding
Main	1st Right	PreK	2	21	C	20	NC	NA	NA	Circle Time
Main	2nd Left	One Year Olds	2	9	C	20	C	NA	NA	Floor Play, Art, Transitioning
Main	2nd Right	PreK	2	18	C	24	C	NA	NA	Centers
Main	3rd Left	Two Year Olds	1	10	C	19	C	NA	NA	Floor Play
Main	Rear Back	Three Year Olds and PreK	3	30	C	44	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 137					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 94			Total Capacity @35 sq. ft.: 137			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG- Infant Toddler (Left)	12	C
Main	PG- Preschool/Afterschool (Rear)	74	C
Main	PG- Preschool/Afterschool (Right)	40	C

**Comments**

The purpose of this visit was to conduct a Licensing Study and follow up on previous rule violations.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Antonio Ketz, Program Official

Date

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Stacy Whitten, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.06 Bathrooms**

**Technical Assistance**

**Correction Deadline: 5/4/2018**

**Corrected on 11/26/2018**

**.06(4) - Correction of the previous citation in that consultant observed all exhaust fans to be functioning properly on this date.**

**Technical Assistance**

591-1-1-.06(4) - Consultant discussed with provider to monitor the air vents located throughout the center and to dust or clean as needed.

**Correction Deadline: 12/26/2018**

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on an observation that the following hazards were observed to be present on this date:

The staff bathroom in the front PreK classroom was unlocked and one bottle of spray disinfectant was on a low table accessible to children.

Classroom 2L - the cabinet under the diaper changing table was unlocked and three containers of Aquaphor ointment and one container of A & D ointment were observed accessible to children

Classroom rear back - the supply closet was observed to be unlocked and one bottle of disinfectant cleaner and one bottle of restroom cleaner were observed to be accessible to children.

Classroom 2L and 3L - doors were unlocked leading to the laundry room where cleaning supplies and products were observed to be accessible to children.

All items were marked keep out of reach of children.

**POI (Plan of Improvement)**

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

**Correction Deadline: 11/26/2018****Technical Assistance**

591-1-1-.25(3) - Consultant discussed with the provider to monitor and repair or paint the rust that is beginning to accumulate on the door frames in the bathrooms in classrooms 3L and 2L.

**Correction Deadline: 11/26/2018**

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**591-1-1-.26 Playgrounds(CR)****Technical Assistance****Comment**

Playground observed to be clean and in good repair.

**Comment**

Trees located on the site or that encroach onto the site from adjacent properties may have structural issues that present an elevated level of risk. Consider having these trees inspected by a certified arborist to determine their structural integrity and associated levels of risk.

**Technical Assistance**

591-1-1-.26(2) - Consultant discussed with the provider to monitor the hoses that are stored close to the playground so that they do not become accessible to children.

**Correction Deadline: 11/26/2018****Correction Deadline: 4/18/2018****Corrected on 11/26/2018**

**.26(4) - Correction of the previous citation in that consultant observed the fencing to be securely attached at the bottom post on the right fencing area.**

**Technical Assistance**

591-1-1-.26(9) - Consultant discussed with provider to monitor and repair or replace the screens on the windows on the playground area where a few of them are becoming loose and starting to detach from the windows.

**Correction Deadline: 11/26/2018**

<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Proper diapering procedures observed.

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Staff were observed to remind children to wash hands.

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

Documentation for medication dispensing observed complete.

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<b>Safety</b>
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**591-1-1-.05 Animals** **Met**

**Comment**

Center does not keep animals on premises.

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.13 Field Trips(CR)** **Met**

**Comment**

Center does not participate in field trips at this time.

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**591-1-1-.36 Transportation(CR)** **Not Met**

**Correction Deadline: 4/19/2018**

**Corrected on 11/26/2018**

**.36(6) - Correction of the previous citation in that consultant observed provider to have the required transportation authorization forms to include the pick-up and delivery locations, routine delivery times and the name of the person authorized to transport for all children transported by the center on this date.**

**Correction Deadline: 4/19/2018**

**Corrected on 11/26/2018**

**.36(7)(b) - Correction of the previous citation in that consultant observed emergency medical documentation to be completed and on file for all children transported by the center.**

**Finding**

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on a review of records that there was not evidence of load or unload checks for the morning or afternoon trips to McKendree Elementary on September 28,2018 with three children.

**POI (Plan of Improvement)**

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

**Correction Deadline: 11/27/2018**

**Finding**

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based on a review of records that there was not evidence of a second check on a routine transportation trip from Benefield Elementary on October 16, 2018.

**POI (Plan of Improvement)**

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

**Correction Deadline: 11/26/2018**

<b>Sleeping &amp; Resting Equipment</b>
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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**
**Met****Comment**

Discussed SIDS and infant sleeping position.

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director and teachers on this date.

<b>Staff Records</b>
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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**
**Met****Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided six file(s) for employees hired since last visit.

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**591-1-1-.14 First Aid & CPR**
**Met**

**Correction Deadline: 5/18/2018**

**Corrected on 11/26/2018**

**.14(2) - Correction of the previous citation in that consultant observed all staff hired more than 90 days ago to have evidence of completing CPR and First Aid training.**

**Correction Deadline: 4/19/2018**

**Corrected on 11/26/2018**

**.14(3) - Correction of the previous citation in that consultant observed the vehicles used for transportation to have a complete first aid kit on this date.**

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**591-1-1-.33 Staff Training**
**Met**

**Correction Deadline: 4/18/2018**

**Corrected on 11/26/2018**

**.33(2) - Correction of the previous citation in that new staff had evidence of completing new hire orientation.**

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**591-1-1-.31 Staff(CR)**
**Met**

**Correction Deadline: 4/18/2018**

Corrected on 11/26/2018

.31(2)(b)2. - Correction of the previous citation in that consultant observed all Lead Staff to have a credential on file or to have a Professional Learning Plan in place on this date.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.