



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 11/26/2018 **VisitType:** Monitoring Visit

**Arrival:** 8:35 AM

**Departure:** 12:00 PM

**CCLC-2621**

**VICTORY DAY CARE CENTER**

1501 East Broad Street Savannah, GA 31401 Chatham County  
 (912) 226-1254 VPS1501@YAHOO.COM

**Regional Consultant**

Stacey Foston

Phone: (706) 806-0407

Fax: (706) 806-0406

stacey.foston@decal.ga.gov

**Mailing Address**

2 RUNNER ROAD  
 Savannah, GA 31405

**Quality Rated:** ★

<u>Compliance Zone Designation</u>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/26/2018	Monitoring Visit	Good Standing	
06/04/2018	Licensing Study	Good Standing	
11/06/2017	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Back left	One Year Olds	1	4	C	16	C	NA	NA	Free Play, Transitioning
Main	Back right		0	0	C	12	C	NA	NA	Not In Use
Main	Front Left, entry	Four Year Olds	1	7	C	26	C	NA	NA	Breakfast, Diapering, Centers, Free Play, Circle Time
Main	Right front	Three Year Olds	1	8	C	19	C	NA	NA	Transitioning, Free Play
Total Capacity @35 sq. ft.: 73			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 19			Total Capacity @35 sq. ft.: 73							
			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A	0	C

**Comments**

Plan of Improvement: Developed This Date 11/26/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Lynette Baker-Rolle, Program Official

Date

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Stacey Foston, Consultant

Date



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### Findings Report

**Date:** 11/26/2018 **VisitType:** Monitoring Visit

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.03 Activities**

**Not Met**

**Finding**

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined based on observation and discussion with staff that the center did not have lesson plans for the available for review.

**POI (Plan of Improvement)**

The Center will keep current lesson plans on site that include appropriate instruction practices and activities and will have sufficient and varied play and learning equipment and materials to support the activities.

**Correction Deadline: 12/7/2018**

**Recited on 11/26/2018**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Correction Deadline: 6/4/2018**

**Corrected on 11/26/2018**

**.12(4) - The previous citation has been corrected. The center has removed the tall partition divider.**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

### Children's Records

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**591-1-1-.08 Children's Records****Met****Correction Deadline: 6/4/2018****Corrected on 11/26/2018****.08(1) - Allergy information was complete for the three files reviewed on this date.**

<b>Facility</b>
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**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Met****Correction Deadline: 6/9/2018****Corrected on 11/26/2018****.25(3) - The previous citation has been corrected. The center has repaired the walls.**

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**591-1-1-.26 Playgrounds(CR)****Not Met****Technical Assistance**

591-1-1-.26 - Discussed maintenance of resilient surface. Please fluff and redistribute. Also discussed replacing the lattice on the side of the air conditioning unit that was removed when it was repaired.

**Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that chipping paint was observed on the blue ladder structure.

**POI (Plan of Improvement)**

Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and The center will remove the chipping paint and repaint the structure. The center will make the structure inaccessible to the children until the structure is painted.

**Correction Deadline: 12/25/2018****Recited on 11/26/2018****Correction Deadline: 6/5/2018****Corrected on 11/26/2018****.26(9) - The previous citation has been corrected.**

<b>Food Service</b>
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**591-1-1-.15 Food Service & Nutrition****Met****Correction Deadline: 6/4/2018****Corrected on 11/26/2018****.15(1) - The previous citation was observed to be corrected. The breakfast that was served to the children on this date meets USDA requirements.**

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**591-1-1-.18 Kitchen Operations****Met****Correction Deadline: 6/4/2018**

Corrected on 11/26/2018

.18(5) - The previous citation was observed to be corrected. The consultant observed proper storage of milk.

## Health and Hygiene

### 591-1-1-.10 Diapering Areas & Practices(CR)

Met

#### Comment

There were no hazards observed on the diapering area. Hand washing requirements for diapering were discussed with the director on this date.

### 591-1-1-.17 Hygiene(CR)

Not Met

#### Finding

591-1-1-.17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on observation that there was not warm running water at the handwashing sinks as required.

#### POI (Plan of Improvement)

The Center will check the hot water heater and re[place if needed]. The center will ensure there is warm running water at all handwashing sinks.

**Correction Deadline: 12/14/2018**

Recited on 11/26/2018

### 591-1-1-.20 Medications(CR)

N/A

#### Comment

The Provider currently does not dispense/administer medication.

## Policies and Procedures

### 591-1-1-.21 Operational Policies & Procedures

Not Met

#### Finding

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on observation that the center did not have evidence of conducting emergency drills available for review.

#### POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

**Correction Deadline: 12/31/2018**

Recited on 11/26/2018

## Safety

### 591-1-1-.11 Discipline(CR)

Met

#### Comment

Age-appropriate discussion and/or redirection observed.

### 591-1-1-.36 Transportation(CR)

N/A

#### Comment

Center does not provide routine transportation.

## Sleeping & Resting Equipment

### 591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

#### Comment

There are no infants enrolled in this center. Cleaning and disinfecting of cots was discussed with the director on this date.

## Staff Records

### 591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Technical Assistance

#### Comment

Criminal record checks were observed to be complete for current staff.

#### Technical Assistance

591-1-1-.09(1)(l)2. - Discussed with the director about the 6 month break in employment requirement for background checks. If staff has a six month break in service from the child care industry they must complete a new comprehensive background check.

### 591-1-1-.33 Staff Training

Not Met

#### Finding

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on a review of records that three staff members did not complete the health and safety orientation training.

#### POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates. The director will register staff for a face to face training.

**Correction Deadline: 12/26/2018**

**Recited on 11/26/2018**

**Correction Deadline: 12/31/2018**

**Corrected on 11/26/2018**

**.33(6) - Observed documentation of 2018 annual training for required staff.**

### 591-1-1-.31 Staff(CR)

Not Met

#### Finding

591-1-1-.31(2)(b)2. requires teachers and lead caregivers to meet minimum academic requirements and qualifying experience at the time of employment. It was determined based on review of records that one lead teacher did not have the minimum academic requirement.

#### POI (Plan of Improvement)

A teacher/lead caregiver will be hired that meets the minimum academic requirements and qualifying work experience. The center will have the teacher enroll in program to obtain a credential.

**Correction Deadline: 1/1/2019**

**Recited on 11/26/2018**

## Staffing and Supervision

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<b>591-1-1-.32 Staff:Child Ratios and Group Size(CR)</b>	<b>Met</b>
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**Comment**

Center observed to maintain appropriate staff:child ratios.

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<b>591-1-1-.32 Supervision(CR)</b>	<b>Met</b>
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**Comment**

Adequate supervision observed on this date.