Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/28/2020 **VisitType:** Licensing Study **Arrival:** 11:00 AM **Departure:** 1:00 PM

FR-28902

Craft, Wanda C

32 PINEVIEW DRIVE Winterville, GA 30683 Oglethorpe County
(706) 296-0991 craftwanda@gmail.com

Regional Consultant

Kelly Jones

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kelly.jones@decal.ga.gov

Mailing Address
Same

Quality Rated: No

Compliance Zone Designation		
10/28/2020	Licensing Study	Good Standing
11/06/2019	Licensing Study	Good Standing
09/12/2019	Complaint Investigation Follow Up	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	0	0	0	0	0
3 & 4 Years	0	2	0	1	0
School Age(5+) Years	0	0	0	0	0
Total Under 13 Years	0	2	0	1	0
Total Under 18 Years	0				

Children Present: 0 Total Children: 3

Caregivers/Helpers Present: 2 Total Caregivers/Helpers: 2

Comments
A virtual inspection was conducted on October 28, 2020 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. An Administrative Review was conducted on October 28 ,2020 staff records, children's files, training and background checks were all reviewed. The program was in compliance with the Executive Order issued on September 30, 2020 was reviewed during the virtual inspection. Provider is currently not caring for children and will reopen January 2021.

Plan of Improvement: Developed This Date 10/28/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

1) Facility name, license number and visit date
2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

QUALITY RATED CHILD CARE

CAPS CHILDCARE AND PARENT SERVICES

Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: https://qualityrated.decal.ga.gov/
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Wanda Craft, Program Official Date

Kelly Jones, Consultant Date

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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR) **Met**

Comment
Toys and equipment observed to be clean and safe from hazardous conditions.

Comment
Equipment and furniture observed to be properly secured, as applicable.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR) **Met**

Comment
Discussed SIDS and infant sleeping position.

Comment
There were no children present during the time of the inspection. (This rule was not evaluated on this date) Provider closed due to the COVID-19 pandemic 3/16/2020-1/5/2021.

290-2-3-.07 Swimming Pools & Water-related Activities(CR) **Met**

Comment
Home does not provide swimming activities.

Comment
There is no pool on the property

Children's Records

290-2-3-.08 Children's Records **Technical Assistance**

Technical Assistance
290-2-3-.08(1) - Consultant discussed with provider that all enrolled children have complete records on file. Provider is currently closed due to the COvid -19 pandemic.

Correction Deadline: 10/28/2020

Comment
Records were observed to be complete and well organized.

290-2-3-.08 Parental Authorization(CR) **Met**

Comment
Parent authorizations obtained/completed.

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR) **Met**

Correction Deadline: 12/6/2019

Corrected on 10/28/2020
.11(2)(c) - The previous citation was observed to be corrected on this date. Consultant reviewed the completed emergency drill log for the year 2019.

Comment
An operable and appropriately sized fire extinguisher was observed in the home this date.

Comment
Operable smoke detector(s) were observed as required in the home this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR) **Met**

Comment
The Home appears clean and free from hazards.

290-2-3-.13 Playgrounds(CR) **Met**

Comment
The outside area appears clean and well maintained. Consultant discussed monitoring the playground and fence surrounding the playground area for normal wear and tear (i.e. exposed roots, active ant beds, resilient surface levels, entrapment hazards, etc.) with the director on this date.

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR) **Not Evaluated**

Comment
Staff state proper knowledge of hand washing and hygiene procedures.Provider was closed due to the COVID-19 pandemic and not caring for children. Closed 3/16/2020-1/5/202021.

290-2-3-.11 Diapering Areas & Practices(CR) **Not Evaluated**

Comment
Provider was closed due to the COVID-19 pandemic and not caring for children. Closed 3/16/2020-1/5/202021. The provider stated appropriate diapering procedures.

290-2-3-.11 Medications(CR) **Met**

Comment
Per the provider no medication is currently dispensed. Provider is closed due to the COVID-19 pandemic and not caring for children. Closed 3/16/2020-1/5/202021.

Licensure

290-2-3-.04 Application Requirements(CR) **Met**

Comment
Application requirements reviewed with the Provider on this date.

Policies and Procedures

290-2-3-.06 Parental Access **Technical Assistance**

Technical Assistance
290-2-3-.06 - There were no children present during the time of the inspection. Provider closed due to the COVID-19 pandemic 3/16/2020-1/5/2021. Consultant discussed with the provider parental access requirements per current COVID-19 guidelines.

Correction Deadline: 10/28/2020

Safety and Discipline

290-2-3-.11 Animals **Met**

Comment
The Family Child Care Learning Home does not keep animals on premises.

290-2-3-.11 Discipline(CR) **Not Evaluated**

Comment
There were no children present during the time of the inspection. (This rule was not evaluated on this date) Provider is closed due to the COVID-19 pandemic and not caring for children. Closed 3/16/2020-1/5/202021. Provider stated proper knowledge of appropriate discipline on this date.

290-2-3-.11 First Aid Kit **Not Evaluated**

Comment
A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit. Consultant discussed with provider to ensure to maintain materials and supplies as required by the department.

290-2-3-.11 Transportation(CR) **Met**

Comment
The provider does not provide routine transportation.

Comment
There were no children present during the time of the inspection. (This rule was not evaluated on this date) Provider is closed due to the COVID-19 pandemic and not caring for children. Closed 3/16/2020-1/5/202021.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment
Consultant requested to view all Criminal Record checks for employees hired after last visit. Provider stated that there have been no new hires since last visit November 6, 2019.

Comment
Criminal records checks were observed to be complete.

290-2-3-.07 First Aid & CPR **Met**

Comment
Evidence observed that the provider was certified in First Aid and CPR.

290-2-3-.07 Staff Qualifications(CR) **Met**

Comment
Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during the virtual walk through on this date. The program is in compliance with the Executive Order issued on September 30, 2020.

290-2-3-.07 Staff Training **Not Met**

Finding
290-2-3-.07(9) requires that every calendar year, after the first year of employment the Provider, and any Provisional Employees or and Employees, shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department- approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained in the Home by the Provider, as required by these rules. It was determined based on a review of records that the provider didn't have evidence of the required 10 hours of annual training on file for 2019 .

POI (Plan of Improvement)
The Home will obtain the required annual training for Staff and will keep certificates, cards, or other proof of training on file. The Home will submit proof of training to the Department, if requested.

Correction Deadline: 12/31/2020

Recited on 10/28/2020

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR) **Technical Assistance**

Technical Assistance
290-2-3-.07(18) - There were no children present during the time of the inspection. (This rule was not evaluated on this date) Provider closed due to the COVID-19 pandemic 3/16/2020-1/5/2021.

290-2-3-.07 Supervision(CR) **Technical Assistance**

Technical Assistance
290-2-3-.07(17) -
There were no children present during the time of the inspection. (This rule was not evaluated on this date) Provider closed due to the COVID-19 pandemic 3/16/2020-1/5/2021.