



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/15/2018 **VisitType:** Technical Assistance **Arrival:** 11:00 AM **Departure:** 11:45 AM

CCLC-33746

Shenandoah Learning Center, LLC

40 Bledsoe Rd. Newnan, GA 30263 Coweta County
 (770) 683-7529 shenandoahlc@yahoo.com

Regional Consultant

Lisa Johnson

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lisa.johnson@decal.ga.gov

Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/19/2018	Complaint Closure	Good Standing	
09/12/2018	Complaint Investigation & Monitoring Visit	Deficient	
09/05/2018	Incident Investigation Closure	Good Standing	

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1st Right		0	0		9	C	NA	NA	
Main	B-1st Left		0	0		14	C	NA	NA	
Main	C-Back Left		0	0		22	C	NA	NA	
Main	D-2nd Left		0	0		18	C	NA	NA	
Main	E-2nd Right		0	0		19	C	NA	NA	
Main	F-Back Right		0	0		35	C	NA	NA	
Total Capacity @35 sq. ft.: 117			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 0			Total Capacity @35 sq. ft.: 117							
			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
Main	A-Preschool & SA	45	C
Main	B-Infant/Toddlers	26	C

Comments

The purpose of the visit was to follow up with the provider regarding technical assistance services, and the results of the office conference that was conducted. The TA consultant discussed concerns with the owner, and ways that I can support the center. The technical assistance agreement was discussed and signed on this day. Goals were developed and discussed with the provider. The technical assistance consultant will go to the Atlanta office to look for the provider's ILS visit and make a copy to email to the provider. The office conference was conducted and the owner is waiting for the ruling from Laura Davis per the owner. The provider would like to conduct training for the infant and two-year-old classroom staff. The consultant will conduct a core rules training, lesson plan training, and classroom observations. Contact will be made when ready. Further follow up will be made during the scheduled technical assistance visit.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Sophia Wright, Program Official

Date

Lisa Johnson, Consultant

Date

**Bright from the Start - Georgia Department of Early Care and Learning**

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Phone: (404)657-5562 www.dec.state.ga.us

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Facility

Rule: 591-1-1-.25(13)Indoor Storage-Hazards

Plan of Improvement: The staff will ensure that hazards are kept inaccessible to the children in care daily as required.

Step Number	Action Step	Person Responsible	Due Date	Status	Completion Date	Action Taken	Action Date
1	The director will conduct a walk through each morning and in the afternoon to ensure that no hazards are accessible to the children in care. -The director will ensure that all staff purses are locked up.	All staff	10/15/2018	Developed			10/15/2018

Rule: 591-1-1-.07(5)Pacifiers and other attachments around neck

Plan of Improvement: The infant room staff will remove all pacifier attachments on this day and explain to the parents that it is a rule violation from the state.

Step Number	Action Step	Person Responsible	Due Date	Status	Completion Date	Action Taken	Action Date
1	The infant room staff remove all attachments for the pacifier's and return them to the families. The TA consultant discussed the rule with the teachers on this day. 10/15/18: No attachments were observed.	Infant room teachers and owner	07/11/2017	Completed	10/15/2018	Further follow up will be made during the next TA visit.	07/11/2017

Rule: 591-1-1-.17(8)Handwashing-Staff

Plan of Improvement: All classroom staff will ensure that proper handwashing is implemented during all required times and diapering times daily as required.

Step Number	Action Step	Person Responsible	Due Date	Status	Completion Date	Action Taken	Action Date
1	The diapering staff will review diapering policies and procedures to ensure that proper handwashing is implemented as required. The director will monitor the diapering classrooms daily to ensure that proper handwashing is observed during these times. 11/27/17, 10/15/18: All staff will undergo CR training with the TA consultant to ensure that proper hand washing is implemented daily. 10/15/18: The owner would like training for the new staff.	All staff	11/05/2018	Developed		The TA consultant discussed the proper diapering policies with the staff on this day. Further follow up will be made during the next TA visit. 11/27/17: The TA consultant discussed conducting a CR training with the director on this date. Handwashing will be followed up on during the next scheduled visit on 11/29/17.	10/15/2018

Rule: 591-1-1-.32(1) Ratios

Plan of Improvement: All staff at Shenandoah learning center will ensure that appropriate staff child ratios are followed on a daily basis.

Step Number	Action Step	Person Responsible	Due Date	Status	Completion Date	Action Taken	Action Date
1	All staff at Shenandoah learning center will ensure that appropriate staff child ratios are followed on a daily basis. All staff will ensure that communication is made to the director when the staff child ratios are over, or close to reaching the limit. The director will also conduct a walk through throughout the day of each classroom to do a head count, and ensure that a floater does not have to come in to assist with ratios. The center will ensure that an extra staff person is on site for extra coverage. 10/15/18: Appropriate staff child ratios were observed.	All staff	11/27/2017	Completed	10/15/2018	The owner/director had a staff member who happened to be late the day of the visit. The TA consultant will conduct a head count and follow up on the staff child ratios citation on 11/29/17.	11/27/2017