Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/10/2018 **VisitType:** Licensing Study **Arrival:** 1:00 PM **Departure:** 2:30 PM

FR-36945

Nobles-Williams, Wonda M

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(912) 265-0894 pandjearlychildcare@gmail.com

Regional Consultant

Jerica Davis

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Mailing Address
Same

Quality Rated:

Compliance Zone Designation		
10/10/2018	Licensing Study	Good Standing
02/01/2018	Monitoring Visit	Good Standing
09/07/2017	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	1	1	0	0	0
1 & 2 Years	1	1	0	0	0
3 & 4 Years	1	3	0	1	0
School Age(5+) Years	0	0	0	0	0
Total Under 13 Years	3	5	0	1	0
Total Under 18 Years	3				

Children Present: 3 Total Children: 6

Caregivers/Helpers Present: 1 Total Caregivers/Helpers: 1

Comments
The purpose of today's visit is to conduct a licensing study.

The provider stated that she does not provide transportation, field trips, swimming activities, or administer medications.

The provider is currently participating in the Quailty Rated program and has earned a rating of one star.

Plan of Improvement: Developed This Date 10/10/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

1) Facility name, license number and visit date
2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

QUALITY RATED CHILD CARE

CAPS CHILDCARE AND PARENT SERVICES

Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: https://qualityrated.decal.ga.gov/
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Wonda Nobles-Williams, Program Official Date

Jerica Davis, Consultant Date

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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR) **Met**

Comment
A variety of equipment and toys were observed.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR) **Not Met**

Technical Assistance
Please ensure that cots and mats shall be of sound construction and of sufficient size to accommodate comfortably the size and weight of the child. Mats must be in good repair, washable, covered with waterproof material and at least two inches (2") thick.

Correction Deadline: 10/20/2018

Technical Assistance
Please ensure that a top and bottom sheet or covering are provided during all naps.

Correction Deadline: 10/10/2018

Finding
290-2-3-.19(2)(c) requires that infants shall only sleep in a safety approved crib or other equipment approved for infant sleep as described in 290-2-3-.19(1)(a) and shall not sleep in any other equipment, such as, but not limited to, a car safety seat, bouncy seat, highchair, or swing. Infants who arrive at the facility asleep or fall asleep in such equipment or on the floor shall be transferred to a safety approved crib or other equipment approved for infant sleep. It was determined based on the consultant's observation that a two-month-old infant was observed to be asleep in a car seat and not in a safety approved crib as required.

POI (Plan of Improvement)
The Home Provider will move infants who fall asleep in equipment other than a safety-approved crib such as a car safety seat, highchair or swing, or on the floor, to a safety-approved crib.

Correction Deadline: 10/10/2018

290-2-3-.07 Swimming Pools & Water-related Activities(CR) **Met**

Comment
Home does not provide swimming activities.

Children's Records

Records Reviewed: 6 **Records with Missing/Incomplete Components: 1**

Child # 6 Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(2)

290-2-3-.08 Children's Records **Not Met**

Finding
290-2-3-.08(2) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the Home may not continue for more than 30 days without such evidence. It was determined based on a review or records that one child did not have evidence of age-appropriate immunizations on file as required.

POI (Plan of Improvement)
The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled Child.

Correction Deadline: 10/10/2018

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR) **Met**

Comment
No hazards observed accessible to children on this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR) **Technical Assistance**

Technical Assistance
Please ensure all electrical outlets accessible to children are covered.

Correction Deadline: 10/10/2018

290-2-3-.13 Playgrounds(CR) **Technical Assistance**

Technical Assistance
Please ensure to clean up all sticks and tree branches before taking children on the playground.

Correction Deadline: 10/20/2018

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR) **Met**

Comment
Proper hand washing observed throughout the Home.

290-2-3-.11 Diapering Areas & Practices(CR) **Met**

Comment
Proper diapering procedures observed.

290-2-3-.11 Medications(CR) **Met**

Comment
Discussed proper medication documentation and procedures. The provider stated that no medications are currently being dispensed.

Licensure

290-2-3-.04 Application Requirements(CR) **Met**

Comment
Appropriate number of children observed in Family Child Care Learning Home this date.

Safety and Discipline

290-2-3-.11 Discipline(CR) **Met**

Comment
Age-appropriate discussion and/or redirection observed.

290-2-3-.11 Transportation(CR) **Met**

Comment
The provider does not provide routine transportation.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment
Provider stated that there have been no new hires or residents since the last visit.

290-2-3-.07 Staff Qualifications(CR) **Met**

Comment
Staff observed to be compliant with applicable laws and regulations.

290-2-3-.07 Staff Training **Not Met**

Finding
290-2-3-.07(6) requires the Home to maintain for the Provider and any Provisional Employee or Employee, current evidence of successful completion of ten (10) clock hours of diverse training which is related to the care of children and which is offered by an accredited college, university or vocational program or other Department approved source annually. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training programs shall be maintained in the Home by the Provider, as required by these rules. It was determined based on a review of records that the provider did not complete ten annual training hours for the 2017 calendar year as required.

POI (Plan of Improvement)
The Home will obtain the required annual training and will keep certificates, cards, or other proof of training on file. The Home will submit proof of training to the Department, if requested.

Correction Deadline: 11/9/2018

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR) **Met**

Comment
Appropriate ratios were observed on this date.

290-2-3-.07 Supervision(CR) **Met**

Comment
Adequate supervision observed on this date.