



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 8/3/2017      **VisitType:** Monitoring Visit      **Arrival:** 10:40 AM      **Departure:** 1:10 PM

**CCLC-3233**

**Learning Tree Child Care And Learning Center, The**  
 302 Smith Street Vidalia, GA 30474 Toombs County  
 (912) 537-1119 rachael85@bellsouth.net

**Regional Consultant**

Kesha McNeal  
 Phone: (866) 359-1672  
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 kesha.mcneal@decal.ga.gov

**Mailing Address**  
 P.O. Box 1865  
 Vidalia, GA 30475

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/03/2017	Monitoring Visit	Good Standing	
02/21/2017	POI Follow Up	Good Standing	
01/24/2017	Licensing Study	Support	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - Left	Three Year Olds and Four Year Olds and Six Year Olds and Over	2	17	C	22	C	NA	NA	Clean Up, Centers, Transitioning, Free Play, Lunch
Main	B-Middle Right	Two Year Olds	1	8	C	22	C	NA	NA	Music, Free Play, Lunch, Transitioning
Main	C - Far Right	Infants	1	5	C	8	C	NA	NA	Transitioning, Nap, Diapering, Feeding, Free Play, Floor Play
Total Capacity @35 sq. ft.: 52					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 30			Total Capacity @35 sq. ft.: 52			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground - 1	39	C
Main	Playground - 2	73	C

**Comments**

The center director provided one file for an employee hired since the last visit. The facility does not conduct transportation or field trips. The consultant and director discussed the following items:  
 \* The director must develop an updated emergency procedures plan. The consultant left a template of the emergency procedure plan for the facility on this date.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.ga.gov](mailto:CCSRefutations@dec.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

\_\_\_\_\_  
Sheron Bailey, Program Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Keshia McNeal, Consultant

\_\_\_\_\_  
Date



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### Findings Report

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#### CCLC-3233

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

#### 591-1-1-.03 Activities

Not Met

##### Finding

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined based on the consultant's observation that the far right classroom did not have current lesson plans on site.

##### POI (Plan of Improvement)

The Center will keep current lesson plans on site that include appropriate instruction practices and activities and will have sufficient and varied play and learning equipment and materials to support the activities.

**Correction Deadline: 8/3/2017**

#### 591-1-1-.12 Equipment & Toys(CR)

Met

##### Comment

Observed-Variety Throughout Center

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

##### Comment

No Swimming Activities Provided

### Facility

#### 591-1-1-.19 License Capacity(CR)

Met

##### Comment

Licensed Capacity Routinely Met

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Met****Comment**

Reminder-Keep Hazards Inaccessible. Please ensure that the broom and dust pan are inaccessible in the left classroom.

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**591-1-1-.26 Playgrounds(CR)****Not Met****Technical Assistance**

Please ensure that all fencing material including zip ties are in good repair and not hazardous to children in care.

**Correction Deadline: 8/3/2017****Finding**

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on the consultant's observation that the red merry go round, the double silver slide, and the white climbing structure had less than three inches of resilient surface beneath the equipment on this date.

**POI (Plan of Improvement)**

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

**Correction Deadline: 8/13/2017****Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on the consultant's observation that there was thorny bushes and plants located along the back side of left and right playground. It was further determined based on the consultant's observation that there was a hole located on the front middle section of the right playground measuring two feet, two inches causing a potential tripping hazard.

**POI (Plan of Improvement)**

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

**Correction Deadline: 8/3/2017**

<b>Food Service</b>
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**591-1-1-.15 Food Service & Nutrition****Met****Technical Assistance**

Please ensure that the center provides a menu listing snacks to served for the current week.

**Correction Deadline: 8/3/2017**

<b>Health and Hygiene</b>
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**591-1-1-.07 Children's Health****Met****Correction Deadline: 2/21/2017****Corrected on 8/3/2017**

It was determined based on the consultant's observation that no items were attached to children on this date.

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**591-1-1-.10 Diapering Areas & Practices(CR)****Not Met****Finding**

591-1-1-.10(4) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined based on the consultant's observation that the diaper changing surface in the far right classroom was not cleaned with a disinfectant.

**POI (Plan of Improvement)**

The Center will ensure there is a smooth, nonporous changing surface that has a guard or rails for safety in each classroom that houses children wearing diapers. Center Staff will be trained and have adequate supplies to properly clean the diaper changing surface between each diaper change.

**Correction Deadline: 8/3/2017**

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**591-1-1-.17 Hygiene(CR)****Not Met****Finding**

591-1-1-.17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on the consultant's observation that children did not wash their hands with liquid soap and warm running water as required after diapering in the far right classroom.

**POI (Plan of Improvement)**

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

**Correction Deadline: 8/3/2017****Finding**

591-1-1-.17(8) requires staff to wash their hands with liquid soap and warm running water upon arrival for the day, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after diapering each child, dispensing medication, applying topical medications, handling and preparing food, eating, drinking, preparing bottles, feeding each child, assisting children with eating and drinking, after toileting or assisting children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, handling bodily fluids and after contamination by any means. It was determined based on the consultant's observation that staff did not wash their hands with liquid soap and warm running water while handling and preparing food.

**POI (Plan of Improvement)**

The Center will ensure liquid soap and warm running water are available for handwashing, train Staff on the handwashing requirements, review the requirements with Staff periodically, and monitor handwashing.

**Correction Deadline: 8/3/2017**

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**591-1-1-.20 Medications(CR)****Met****Comment**

Discussed-Documentation/Procedures. On this date the center director stated that no medication is being dispensed.

<b>Safety</b>
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**591-1-1-.11 Discipline(CR)****Met****Comment**

Observed-Discussion/Redirection

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**591-1-1-.36 Transportation(CR)****Met****Comment**

No Routine Transportation Provided

## Sleeping & Resting Equipment

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Not Met****Finding**

591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based on the consultant's observation that two of five sheets in the far right classroom were not changed as needed.

**POI (Plan of Improvement)**

The center will ensure that each crib has an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant.

**Correction Deadline: 8/3/2017****Finding**

591-1-1-.30(4). requires that if cots and mats are stored in the children's activity room or area, they shall be stored to prevent children's access to them and to allow maximum use of play space. When storage is available and used for the storage of cots and mats that allows the cots, mats and any bedding to be stored without touching any other cots, mats or bedding, the bedding may be left on the cot or mat. When such storage is not available for the cots and mats, each child's bedding shall be kept separate from other children's bedding and stored in containers marked for individual use, such as, but not limited to, bins, cubbies, or bags. It was determined based on the consultant's observation that cots and mats were accessible to children in the Middle, and Left Classroom.

**POI (Plan of Improvement)**

The Center will store cots and mats so children do not have access to them and they don't take up play space and will store them so each child's bedding is separate from the others.

**Correction Deadline: 8/3/2017**

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## Staff Records

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**591-1-1-.09 Criminal Records Check(CR)****Met****Comment**

Criminal Records Check complete

**Comment**

One new staff hired since last visit.

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**591-1-1-.33 Staff Training****Met****Comment**

Observed - Documentation Of Training

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**591-1-1-.31 Staff(CR)****Met****Comment**

Center staff complied with all applicable laws and regulations on this date.

**Correction Deadline: 8/3/2017**

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## Staffing and Supervision

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Observed-Appropriate Staff:Child Ratios

**Comment**

Observed-Adequate Supervision