Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/23/2020 **VisitType:** Licensing Study **Arrival:** 2:25 PM **Departure:** 3:25 PM

CCLC-11775

Little Caterpillars Development Center, Inc.

141 Chase Court Milledgeville, GA 31061 Baldwin County
(478) 452-1800 little_caterpillars@yahoo.com

Regional Consultant

Valarie Musselwhite

Phone: (770) 357-9988
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Mailing Address
Same

Quality Rated: ★

Compliance Zone Designation		
07/23/2020	Licensing Study	Good Standing
01/28/2020	Monitoring Visit	Good Standing
09/05/2019	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A(210)-6wks-12m		0	0	C	11	C	NA	NA	
Main	B (208)6wks-7m	Infants	1	6	C	11	C	NA	NA	Floor Play
Main	C(207) 7M-12m	Infants and One Year Olds	2	8	C	11	C	NA	NA	Nap
Main	D(206) 12M-18M	One Year Olds	2	13	C	17	C	NA	NA	Outside
Main	E(204) 12M-24M	One Year Olds	2	6	C	19	C	NA	NA	Art
Main	F(205) 18M-35M		0	0	C	23	C	NA	NA	
Main	G (209)18M-35 M	Two Year Olds	3	16	C	22	C	NA	NA	Outside
Main	H (211)3yrs	Three Year Olds	2	20	C	22	C	NA	NA	Transitioning,Outside
Main	I (213) 3 & 4yrs	Four Year Olds and Five Year Olds	2	20	C	23	C	NA	NA	Free Play
Main	J(212) 4yrs		0	0	C	18	C	NA	NA	
Main	K(214) 4yrs		0	0	C	21	C	NA	NA	
Main	L (215) 8-12yrs	Six Year Olds and Over	2	28	C	26	NC	NA	NA	Free Play,Outside
Main	L(215) 5-7 yrs		0	0	C	24	C	NA	NA	Outside,Free Play
		Total Capacity @35 sq. ft.: 248			Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 117		Total Capacity @35 sq. ft.: 248			Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	A Infants Toddlers	17	C
Main	B Toddler/Preschool	66	C

Main	C Preschool/School age	152	C
Main	D School age	171	C

Comments

An Administrative Review was conducted on July 20, 2020. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on July 27, 2020 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on June 16, 2020 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

1) Facility name, license number and visit date
2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: https://qualityrated.decal.ga.gov/
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Yvonne Council, Program Official Date

Valarie Musselwhite, Consultant Date

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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment
A variety of equipment and toys were observed throughout the center. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were also discussed and observed during a virtual walk through on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment
Swimming rules and swimming requirements due to COVID-19 were discussed.

Children's Records

Records Reviewed: 5 **Records with Missing/Incomplete Components: 4**

Child # 2 Not Met
"Missing/Incomplete Components"
.08(3)-Address of Release Person Missing

Child # 3 Not Met
"Missing/Incomplete Components"
.08(1)-Parent Names, Work Numbers

Child # 4 Not Met
"Missing/Incomplete Components"
.08(1)-Parent Names, Work Numbers

Child # 5 Not Met
"Missing/Incomplete Components"

.08(1)-Parent Names, Work Numbers

591-1-1-.08 Children's Records **Technical Assistance**

Technical Assistance
591-1-1-.08 - Please ensure children's records include complete address or any release persons and parent's work address. Please ensure a work number is listed.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment
Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment
Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR) **Defer**

Defer
591-1-1-.26(6)- A Virtual Visit was conducted due to the COVID-19 pandemic. This citation is deferred until the next regulatory visit when the rule correction can be observed in person.

POI (Plan of Improvement)
The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 2/7/2020

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment
Hand washing and sanitizing requirements for diapering were discussed with the Director on this date.

Correction Deadline: 1/28/2020

Corrected on 7/23/2020
.10(4) - Correction of previous citation in that the consultant observed a newly purchased and replaced diaper changing mat in Classroom 206 through a virtual visit. The consultant also observed all diapering mats throughout the center to be smooth and properly disinfected.

591-1-1-.17 Hygiene(CR) **Met**

Comment
Hand washing and sanitizing requirements for diapering were discussed with the Director on this date.

591-1-1-.20 Medications(CR) **Met**

Comment
Documentation for medication dispensing observed complete.

Safety

591-1-1-.05 Animals **Met**

Comment
Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment
A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date.

591-1-1-.13 Field Trips(CR) **Met**

Comment
Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Met**

Comment
Center does not currently provide routine transportation due to COVID 19.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment
Pleasant naptime environment observed.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment
Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR **Met**

Comment
Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.31 Staff(CR) **Met**

Comment
Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on June 16, 2020.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment
Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment
Adequate supervision observed on this date.