



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/20/2017 **VisitType:** Licensing Study **Arrival:** 9:20 AM **Departure:** 11:55 AM

CCLC-2125

Little Red School House

201 Third Avenue St. Simons, GA 31522 Glynn County
 (912) 638-8956 megbhaisten@gmail.com

Regional Consultant

Brandon Cason
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 carrie.spangler@decal.ga.gov

Mailing Address
 Same

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/20/2017	Licensing Study	Good Standing	
02/09/2017	POI Follow Up	Good Standing	
01/12/2017	Monitoring Visit	Support	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room B	One Year Olds and Two Year Olds	1	2	C	6	C	NA	NA	Free Play
Main	Room A-Entry	Two Year Olds and Three Year Olds and Four Year Olds	1	8	C	25	C	NA	NA	Free Play
Total Capacity @35 sq. ft.: 31			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 10			Total Capacity @35 sq. ft.: 31			Total Capacity @25 sq. ft.: 0				


Building	Playground	Playground Occupancy	Playground Compliance
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Comments

This was the first visit of the fiscal year. The facility does provide transportation during the school year and the facility cares for after school children.

Plan of Improvement: Developed This Date 07/20/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p>Reminder: All employees of child care programs must be fingerprinted before January 1, 2017. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Amy Habersham, Program Official

Date

Brandon Cason, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Disinfecting requirements discussed with the provider on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 3

Records with Missing/Incomplete Components: 2

Child # 2

Not Met

"Missing/Incomplete Components"

.08(1)(b)-Work Address Missing,.08(1)(b)-Work Number Missing

Child # 3

Not Met

"Missing/Incomplete Components"

.08(1)(b)-Work Address Missing,.08(1)(b)-Work Number Missing,.08(a)-(f)-Doctor, Clinic, Phone Numbers

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined on this date through the consultant's observation that the following was missing from the children's records

*One of three records reviewed did not list the name and telephone number of the child's primary source of health care.

*Two of three records did not list the work number nor address for two of two parents.

POI (Plan of Improvement)

Center staff will obtain the missing information.

Correction Deadline: 7/20/2017

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Reminder-Keep Hazards Inaccessible

591-1-1-.26 Playgrounds(CR)

Met

Comment

Observation-Clean/Good Repair

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR)

Met

Comment

Observed-Staff Remind Children Wash Hand

591-1-1-.20 Medications(CR)

N/A

Comment

The provider stated that as of this date that no medication was being dispensed.

Correction Deadline: 7/20/2017

Safety

591-1-1-.05 Animals **N/A**

Comment

No Animals Kept

591-1-1-.11 Discipline(CR) **Met**

Comment

Observed-Discussion/Redirection

591-1-1-.13 Field Trips(CR) **N/A**

Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR) **Not Met**

Finding

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined on this date through the consultant's observation that three children were not accounted for with a check mark or other symbol on the pm route from Oglethorpe Point Elementary School on May 12, 2017.

POI (Plan of Improvement)

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

Correction Deadline: 7/21/2017

Finding

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined on this date through the consultant's observation that a second check of the vehicle used to transport children was not conducted on the afternoon route on the following days: May 5 2017 and May 24-26 2017.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 7/20/2017

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Correct number of mats; disinfecting discussed

Staff Records

591-1-1-.09 Criminal Records Check(CR)**Met****Comment**

Criminal Records Check complete

591-1-1-.14 First Aid & CPR**Not Met****Finding**

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined on this date based upon the consultant's observation that zero staff members at the facility had current CPR and first aid training.

POI (Plan of Improvement)

The Center has a CPR and first aid class scheduled for August 1, 2017.

Correction Deadline: 8/1/2017

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined on this date through the consultant's observation that a staff member hired on January 21, 2016, did not complete the health and safety training.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 8/19/2017**Defer**

This citation was already evaluated for the calendar year of 2016. At the time of the next inspection, this rule will be evaluated for the calendar year of 2017.

POI (Plan of Improvement)

The center will plan and schedule the required 10 hours of ongoing training each year and follow up to ensure the training is completed.

Correction Deadline: 12/31/2017

591-1-1-.31 Staff(CR)**Not Met****Finding**

Previously Cited: 591-1-1.31(2)(b) requires teachers/lead caregivers to meet minimum qualifications. It was determined on this date through the consultant's observation that two lead teachers did not have a credential that meets the minimum qualifications.

591-1-1-.31(2)(b)2. requires teachers and lead caregivers to meet minimum academic requirements and qualifying experience at the time of employment. It was determined on this date based upon the consultant's observation that one lead teacher did not meet the minimum qualifications to be a lead teacher.

POI (Plan of Improvement)

The director stated that the employee was enrolled for her CDA. The employee did not have any documentation to show that she was enrolled. The consultant informed the director that if the a transcript or other supporting documentation is sent, then the citation can be removed.

Correction Deadline: 7/31/2017**Recited on 7/20/2017**

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Not Met****Finding**

591-1-1-.32(4) requires that children under three years old be housed in separate physical areas from older children and cannot be mixed with older children except at specified times and circumstances. It was determined on this date based upon the consultant's observation that two-year-old children were housed with four-year-old children at a time other than early morning or afternoon departure.

POI (Plan of Improvement)

The Center will maintain separation of these children under three years old.

Correction Deadline: 7/20/2017

591-1-1-.32 Supervision(CR)**Met****Comment**

Observed-Adequate Supervision