



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 7/18/2017 **VisitType:** Licensing Study

**Arrival:** 1:40 PM

**Departure:** 4:30 PM

**FR-37141**

**Jackson, Vickie R**

1627 Lauranceae Way Riverdale, GA 30296 Clayton County  
(404) 316-3382 vickiejackson1958@gmail.com

**Regional Consultant**

Stephen Knighton

Phone: (770) 342-7943

Fax: (678) 891-5990

coty.cummings@dec.al.ga.gov

**Mailing Address**

Same

**Compliance Zone Designation**

07/18/2017	Licensing Study	Good Standing
01/25/2017	Monitoring Visit	Good Standing
09/20/2016	Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	2	2	0	0	0
1 & 2 Years	3	3	0	0	0
3 & 4 Years	2	2	0	0	0
School Age(5+) Years	4	0	0	3	0
Total Under 13 Years	8	7	0	0	0
Total Under 18 Years	11				

Children Present: 11

Total Children: 11

Caregivers/Helpers Present: 2

Total Caregivers/Helpers: 3

**More than 6 for pay**

6 for pay present & no-pay present does not have a notarized no-pay statement

**Comments**

Plan of Improvement: Developed This Date 07/18/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Vickie Jackson, Program Official

Date

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Stephen Knighton, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

**290-2-3-.12 Equipment and Supplies(CR)**

**Met**

**Comment**

Observed-Variety Of Equipment

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)**

**Met**

**Comment**

Observed-Pleasant Naptime Environment

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

No Swimming Activities Provided

### Children's Records

**Records Reviewed: 11**

**Records with Missing/Incomplete Components: 2**

Child # 2

Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(1)(c)

Child # 11

Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(1)(c)

**Finding**

Previously Cited: 290-2-3-.08(1)(c) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the home may not continue for more than 30 day without such evidence. It was determined on this date through the consultant's observation that one of four children enrolled did not have an immunization on file for review on this date.

290-2-3-.08(2) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the Home may not continue for more than 30 days without such evidence. It was determined based on a review of records that two enrolled children did not have current and updated immunization records on file.

**POI (Plan of Improvement)**

Previously Cited: The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled Child.

The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled Child.

**Correction Deadline: 7/21/2017**

**Recited on 7/18/2017**

<b>Facility</b>
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**290-2-3-.11 Physical Plant - Safe Environment(CR)****Not Met****Finding**

290-2-3-.11(2)(c) requires that documentation of drills required by these rules shall be maintained in the Home. The Home shall conduct drills for fire, tornado, and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Home shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records that fire drills have not been conducted since November 2016. .

**POI (Plan of Improvement)**

The Provider will develop and implement a plan and schedule for conducting the required drills, completing the documentation, keeping the documentation on file for two years.

**Correction Deadline: 8/17/2017**

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**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)****Met****Comment**

Home Clean, Free of Hazards

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**290-2-3-.13 Playgrounds(CR)****Met****Comment**

No Pool on Property

<b>Food Service</b>
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**290-2-3-.10 Food Service & Nutrition****Not Met****Finding**

290-2-3-.10(5) requires that infant formula bottles be labeled with the individual child's name. Any unused formula or milk shall be discarded or returned to the Parent at the end of the day. It was determined based on observation that all infant bottles were not labeled with all required information.

**POI (Plan of Improvement)**

The Home will check bottles each day to determine if they are already labeled with the Child's name and will label those that are not. The Home will dispose of any unused formula or milk or return it to the Parent at the end of the day.

**Correction Deadline: 7/18/2017**

**Health and Hygiene****290-2-3-.11 Children's Health and Hygiene(CR)****Met****Comment**

Staff Stated Proper Knowledge

**290-2-3-.11 Diapering Areas & Practices(CR)****Met****Comment**

Staff Stated Proper Knowledge

**290-2-3-.11 Medications(CR)****Met****Comment**

Discussed-Documentation/Procedures

**Licensure****290-2-3-.04 Application Requirements(CR)****Not Met****Finding**

290-2-3-.04(1)(d) requires a person that provides care for more than six children for pay, related or unrelated, as defined in the rules, to make application to the Department for a license to operate as a Child Care Learning Center. It was determined based on observation that the provider cared for seven unrelated children for no pay and four related children for no pay on this date.

**POI (Plan of Improvement)**

The Family Child Care Learning Home caring for more than six children shall reduce the number of children in care to six. The Family Child Care Learning Home will submit an application for a Child Care Learning Center and receive a license to operate from the Department before caring for more than six children, related or unrelated, for pay.

**Correction Deadline: 7/18/2017**

**Safety and Discipline****290-2-3-.11 Animals****Met****Comment**

No Animals Kept

**290-2-3-.11 Discipline(CR)****Met****Comment**

Pleasant Interactions Observed

**290-2-3-.11 First Aid Kit****Met****Comment**

Reminder-Replace/Add Item

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**290-2-3-.11 Transportation(CR)****Met****Comment**

No Routine Transportation Provided

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**Staff Records**

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**290-2-3-.21 Criminal Records Check(CR)****Met****Comment**

Criminal Records Check complete

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**290-2-3-.07 First Aid & CPR****Met****Comment**

Observed-Provider Certified First Aid &amp; CPR

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**290-2-3-.07 Staff Qualifications(CR)****Met****Comment**

Staff qualifications/compliance with law

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**290-2-3-.08 Staff Training****Defer****Defer**

290-2-3-.08(6) - Citation will be deferred until the end of 2017. Provider has already obtained 8 hours for 2017 calendar year.

**POI (Plan of Improvement)**

The home provider will ensure that complete training information is on file.

**Correction Deadline: 12/31/2017**

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**Staff:Child Ratios and Supervision**

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**290-2-3-.07 Staff:Child Ratios(CR)****Not Met****Finding**

290-2-3-.07(11) requires the Home to ensure that the total number of Children unrelated to the Provider in the Family Child Care Learning Home, for pay or not for pay, cannot exceed six children, except during two designated hours approved by the Department. It was determined based on observation that the provider cared for seven unrelated children for pay and four related children for no pay on this date.

**POI (Plan of Improvement)**

The Home will reduce the number of unrelated children, both for pay and not for pay, so that the total number of unrelated children in care does not exceed the number of children as specified in these rules.

**Correction Deadline: 7/28/2017**

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**290-2-3-.07 Supervision(CR)****Met****Comment**

Observed-Adequate Supervision