



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/12/2017 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 9:00 AM **Departure:** 2:00 PM

CCLC-4188

Kreative Minds Childcare Center

2542 Milledgeville Rd. Augusta, GA 30904 Richmond County
 (706) 364-5627 kreativeminds2@aol.com

Mailing Address
 Same

Regional Consultant

Ruby Norman

Phone: (770) 405-7959

Fax: (404) 591-5187

laura.davis@decal.ga.gov

Joint with: Melyn Smith

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/12/2017	Complaint Investigation & Monitoring Visit	Good Standing	
07/12/2017	Complaint Closure	Good Standing	
05/04/2017	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 2	Building 2		0	0	C	25	C	27	C	
Total Capacity @35 sq. ft.: 25			Total Capacity @25 sq. ft.: 114							
Building 3	Building 3		0	0	C	12	C	NA	NA	
Total Capacity @35 sq. ft.: 12			Total Capacity @25 sq. ft.: 114							
Main	2nd Right	Three Year Olds and Four Year Olds	1	16	C	16	C	NA	NA	Transitioning
Main	Back Left	Six Year Olds and Over	2	27	C	22	NC	30	C	Outside
Main	Back Right	One Year Olds and Three Year Olds	1	13	NC	22	C	NA	NA	Story
Main	First Right	Infants and One Year Olds	2	12	C	17	C	NA	NA	Feeding,Nap,Flo or Play
Total Capacity @35 sq. ft.: 77			Total Capacity @25 sq. ft.: 114							
Total # Children this Date: 68			Total Capacity @35 sq. ft.: 114			Total Capacity @25 sq. ft.: 114				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG- Back Playground	58	C
Main	PG- Front Playground	21	C

Comments

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Cheryl Harvey, Program Official

Date

Ruby Norman, Consultant

Date

Melyn Smith, Consultant

Date



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Summary Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Not Met

Finding

591-1-1-.12(4) requires that equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over. It was determined that in the back left classroom there was an unsecured television on a table in the back right side of the classroom.

POI (Plan of Improvement)

The Center will ensure that the identified equipment or furniture and any other such existing or future items are secured adequately and will have a system for checking these for stability.

Correction Deadline: 7/12/2017

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Facility

591-1-1-.19 License Capacity(CR)

Not Met

Finding

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on observation that in the back left classroom there were 27 children in the classroom. The classroom licensed capacity is 22 for this room

POI (Plan of Improvement)

The Center will limit the number of children in this space to the licensed capacity.

Correction Deadline: 7/12/2017

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that in the 2nd right classroom there were two uncovered outlets, a purse in an unlocked cabinet and a broom and dust pan in the right corner of the classroom and in the first right classroom there was a purse accessible in the back right corner, two pairs of scissors in the drawer under the changing table and a broom in the back right corner.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 7/12/2017

591-1-1-.26 Playgrounds(CR)**Not Met****Technical Assistance**

591-1-1-.26 - Please maintain grass growing through the mulch on playground around swing and climbing structure and ensure that the mulch is smaller in size.

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that ants were observed around piping surrounding the swing set. It was further determined that a spike was protruding near piping surrounding the swing set as well as a spike protruding from the piping surrounding the climbing structure.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 7/12/2017

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR)**Met****Comment**

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR)**Met****Comment**

Director stated that no medication is dispensed at this time.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Not Met****Finding**

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on review of records that the center the did not have documentation for completing tornado and other emergency drills for every six months required.

POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

Correction Deadline: 7/17/2017

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Observed-Discussion/Redirection

591-1-1-.36 Transportation(CR)

Met

Correction Deadline: 5/5/2017

Corrected on 7/12/2017

.36(7)(d)1. - The previous citation was corrected in that the first vehicle checks were complete.

Correction Deadline: 5/4/2017

Corrected on 7/12/2017

.36(7)(d)2. - The previous citation was corrected in that the second checks were documented and complete.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Observed-Pleasant Naptime Environment

Staff Records

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Criminal Records Check complete

591-1-1-.14 First Aid & CPR

Met

Correction Deadline: 6/3/2017

Corrected on 7/12/2017

.14(1) - The previous citation was corrected in that review of records indicate six staff members had CPR/First Aid Training.

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on review of records that six out of eight staff did not complete health and safety training as required.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 8/11/2017

Correction Deadline: 6/3/2017

Corrected on 7/12/2017

.33(5) - The previous citation was corrected in that staff training hours was reviewed in personele files for 2017 for all staff.

Comment

591-1-1-.33(5) - The consultant discussed with the Director that the cook needs to complete nutrition training by December 31, 2017.

Correction Deadline: 8/11/2017

591-1-1-.31 Staff(CR)

Met

Comment

591-1-1-.31(13) - Center staff were observed to comply with all applicable laws and regulations on this date.

Correction Deadline: 7/12/2017

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Not Met

Finding

591-1-1-.32(2) requires the Center maintain Staff:child ratios in mixed-age groups based on the age of the youngest group of children that includes more than twenty percent of the total number of children in the mixed-age group. It was determined based on observation that the ratio was 1:13 in the back right classroom. There were three one-year old's and ten two-year old's with one teacher on this date.

POI (Plan of Improvement)

The Center will provide adequate staff when there is a mixed-age group.

Correction Deadline: 7/12/2017

591-1-1-.32 Supervision(CR)

Technical Assistance

Technical Assistance

591-1-1-.32(7) - Please ensure that school age children are supervised as they go to and from the restroom.

Correction Deadline: 7/12/2017