



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 6/21/2017 **VisitType:** Licensing Study

Arrival: 9:00 AM

Departure: 11:45 AM

CCLC-37783

Smart Start Learning Center, LLC

942 Linton Road Sandersville, GA 31082 Washington County
 (478) 552-8447 smartstartlearningcenter@yahoo.com

Regional Consultant

Ruby Norman

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laura.davis@dec.al.ga.gov

Mailing Address

Same

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
06/21/2017	Licensing Study	Good Standing	
12/08/2016	Monitoring Visit	Good Standing	
06/14/2016	POI Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A /B- 1R	Infants	1	1	C	11	C	NA	NA	Feeding
Main	C - School Age		0	0	C	5	C	NA	NA	
Main	D - 4's 2nd R	Three Year Olds and Five Year Olds and Six Year Olds and Over	1	7	C	7	C	NA	NA	Transitioning
Main	E-3's - 3rd L		0	0	C	6	C	NA	NA	
Total Capacity @35 sq. ft.:			29		Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 8			Total Capacity @35 sq. ft.:		Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	34	C

Comments

Plan of Improvement: Developed This Date 06/21/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Nateshia Scott, Program Official

Date

Ruby Norman, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(1) requires the Center to provide a daily planned program of varied and developmentally appropriate activities to promote social, emotional, physical, cognitive, language and literacy growth. Center Staff shall use a variety of teaching methods to accommodate the needs of the children's different learning styles. It was determined based on observation that lesson plans for Classroom A, D and E were not posted and available.

POI (Plan of Improvement)

The Center will plan a program that includes a variety of developmentally appropriate activities that are provided daily, train Staff to use various teaching methods, and monitor both.

Correction Deadline: 6/21/2017

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 5

Child # 1

Not Met

"Missing/Incomplete Components"

.08(a)-(f)-Parent Names, Work Numbers,.08(c)-Address of Release Person Missing,.08(g)-Immunization

Child # 2

Not Met

"Missing/Incomplete Components"

.08(a)-(f)-Parent Names, Work Numbers,.08(c)-Address of Release Person Missing,.08(g)-Immunization

Child # 3 Not Met

"Missing/Incomplete Components"

.08(g)-Immunization

Child # 4 Not Met

"Missing/Incomplete Components"

.08(a)-(f)-Parent Names, Work Numbers,.08(a)-(f)-Doctor, Clinic, Phone Numbers,.08(c)-Name of Release Person Missing,.08(g)-Immunization

Child # 5 Not Met

"Missing/Incomplete Components"

.08(a)-(f)-Parent Names, Work Numbers

591-1-1-.08 Children's Records

Not Met

Finding

591-1-1-.08(a)-(f) requires Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled that includes the following information: (a) child's name, birth date, sex, address, living arrangement, name of school if applicable; (b) names of both Parents, home and work addresses, and home and work telephone numbers; (c) name(s) and addresses of the person(s) to whom the child may be released including address, telephone number, relationship to child and other identifying information; (d) name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; (e) name and telephone number of the child's primary source of health care; and (f) known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on review of records the following: one out five is missing the physician number, four out of five are missing parent work number, two out five are missing address for release of person and one out five are missing the name of release of person.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 6/21/2017

Finding

591-1-1-.08(g) requires Center Staff to maintain a file for each child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations for each child enrolled in the center on a form approved by the Department, and to allow no child to continue enrollment in the Center for more than thirty (30) days without such evidence. It was determined based on review of records that three out of five children did not have immunizations on file and one out of five had an expired immunization as of 4/21/2017 on file.

POI (Plan of Improvement)

Center staff will have and use a plan to track immunization forms for all enrolled children and to ensure the form or affidavit are obtained from the parent or guardian within 30 days of enrollment. Parents will be informed their child cannot remain enrolled in the center without this documentation.

Correction Deadline: 7/1/2017

Evening Care

591-1-1-.32 Staffing/Supervision(CR)

Met

Comment

No evening care hours

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Reminder-Keep Hazards Inaccessible

591-1-1-.26 Playgrounds(CR)**Met****Correction Deadline: 12/18/2016****Corrected on 6/21/2017****.26(6) - The previous citation was corrected in that the blue and yellow play structure was not observed on the playground.**

Food Service

591-1-1-.15 Food Service & Nutrition**Not Met****Finding**

591-1-1-.15(1) requires that meals and snacks are provided are served that varied daily, with serving sizes dependent upon the age of the child, meet nutritional guidelines as established by the United States Department of Agriculture Child Care Food Program and to offer additional servings of nutritious food to children over and above the required daily minimum, if not contraindicated by special diets. It was determined based on observation that the children were served eggs, grits, sausage and milk, missing the fruit component for breakfast.

POI (Plan of Improvement)

Center staff will prepare menus and/or serve foods that meet the USDA guidelines and will offer and serve seconds to children.

Correction Deadline: 6/21/2017**Finding**

591-1-1-.15(5) requires that menus of meals and snacks meet the following requirements: 1) be provided for the current week, 2) be dated, 3) be posted near the front entrance in a location conspicuous to parents, 4) have substitutions recorded on the posted menu, and 5) be retained at the Center for six months. It was determined based on observation that the menu requirements were not met as follows: substitution for breakfast, eggs, grits, sausage and milk was not recorded in the place of pancakes/waffles, pineapples, milk which was observed on the menu on this day.

POI (Plan of Improvement)

To ensure that menu requirements are met, the center will [].

Correction Deadline: 6/21/2017

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR)**Met****Comment**

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR)**Met****Comment**

The director stated that no medication is dispensed at this time.

Safety

591-1-1-.11 Discipline(CR)

Technical Assistance

Technical Assistance

591-1-1-.11 - Please ensure the use of time out is no more than the age of the child. Example a three year old should not be in time out more than three minutes.

591-1-1-.13 Field Trips(CR)

Met

Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR)

Met

Comment

No Routine Transportation Provided

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Staff stated proper knowledge of sleeping position for an infant.

Staff Records

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Criminal Records Check complete

591-1-1-.14 First Aid & CPR

Not Met

Finding

591-1-1-.14(3) requires the Center to have a first aid kit in each building of the Center and in any vehicle used by the Center for transportation of children, that contains scissors, tweezers, gauze pads, adhesive tape, thermometer, Band-Aid, assorted sizes, antibacterial ointment, insect-sting preparation, an antiseptic cleansing solution, triangular bandages, rubber gloves, protective eye wear, a protective face mask, and a cold pack. The first aid kit, together with a first aid instruction manual which must be kept with the kit at all times, shall be stored so that it is not accessible to children but is easily accessible to Staff. It was determined based on observation that the first aid kit was missing adhesive tape, insect-sting preparation, antiseptic, triangular Bandage (for a sling) fast mask and first aid manual.

POI (Plan of Improvement)

Center Staff will provide any missing first aid kits, add any missing items to each first aid kit and will develop and use a plan for checking the kits and replacing missing items in each kit in the future. First aid kits and instruction manuals will be stored so that they kits are not accessible to children but are easily accessible to Center Staff.

Correction Deadline: 7/1/2017

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(3)(a)-(b) requires that training required in the first year of employment include at least four clock hours in any of the following: a) disease control, cleanliness, basic hygiene, illness detection, illness disposition and childhood injury control and b) two clock hours in identifying, reporting, and meeting the needs of abused, neglected or deprived children. It was determined based on review of records that a staff employed for one year did not have documentation of two hours of child abuse training and four hours of injury control/infectious disease for the first year of employment.

POI (Plan of Improvement)

The center will plan and schedule training and follow up to ensure that direct care staff complete the required hours of training in the required subjects.

Correction Deadline: 7/21/2017**Recited on 6/21/2017**

591-1-1-.31 Staff(CR)**Met****Correction Deadline: 5/16/2016****Corrected on 6/21/2017**

.31(1)(b) - The previous citation was corrected in that the Director had verification of an Associates Degree in Early Childhood on file.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)**Met****Comment**

Observed-Adequate Supervision