**Bright from the Start Georgia Department of Early Care and Learning**
**2 Martin Luther King Jr. Drive SE, 670 East Tower**
**Atlanta, GA 30334**
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 5/29/2019 **VisitType:** Licensing Study **Arrival:** 10:40 AM **Departure:** 2:15 PM

**CCLC-37786**

**New Beginning International Preparatory Academy**

4932 Phillips Drive Forest Park, GA 30297 Clayton County
(404) 963-7200 michaelscandrick1958@yahoo.com

**Regional Consultant**

Laura Swann

Phone: (706) 855-3454
Fax: (706) 434-7641
laura.swann@decal.ga.gov

**Mailing Address**
Same

Quality Rated: ★

| Compliance Zone Designation | | |
|---|---|---|
| 05/29/2019 | Licensing Study | Good Standing |
| 03/14/2019 | Complaint Investigation Follow Up | Good Standing |
| 12/05/2018 | Complaint Closure | Good Standing |

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.
**Support** - Program performance is demonstrating a need for improvement in meeting rules.
**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|---|---|---|---|---|---|---|---|---|---|---|
| Main | A | Infants and One Year Olds | 1 | 3 | C | 6 | C | NA | NA | Feeding,Nap |
| Main | B | One Year Olds | 1 | 5 | C | 10 | C | NA | NA | Lunch,Transitioning |
| Main | C | | 0 | 0 | C | 22 | C | NA | NA | |
| Main | D | | 0 | 0 | C | 9 | C | NA | NA | |
| Main | E | | 0 | 0 | C | 14 | C | NA | NA | |
| | | Total Capacity @35 sq. ft.: 61 | | | Total Capacity @25 sq. ft.: 0 | | | | | |
| Total # Children this Date: 8 | | Total Capacity @35 sq. ft.: 61 | | | Total Capacity @25 sq. ft.: 0 | | | | | |

| Building | Playground | Playground Occupancy | Playground Compliance |
|---|---|---|---|
| Main | Outside | 28 | C |

**Comments**

Plan of Improvement: Developed This Date 05/29/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

---

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

1) Facility name, license number and visit date
2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

---

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

QUALITY RATED CHILD CARE

CAPS

**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: https://qualityrated.decal.ga.gov/
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Yasmice Usher, Program Official Date

Laura Swann, Consultant Date

**Bright from the Start Georgia Department of Early Care and Learning**
**2 Martin Luther King Jr. Drive SE, 670 East Tower**
**Atlanta, GA 30334**
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Findings Report**

**Date:** 5/29/2019 **VisitType:** Licensing Study **Arrival:** 10:40 AM **Departure:** 2:15 PM

**CCLC-37786**

**New Beginning International Preparatory Academy**

4932 Phillips Drive Forest Park, GA 30297 Clayton County
(404) 963-7200 michaelscandrick1958@yahoo.com

**Mailing Address**
Same

**Regional Consultant**

Laura Swann

Phone: (706) 855-3454
Fax: (706) 434-7641
laura.swann@decal.ga.gov

**The following information is associated with a Licensing Study:**

## Activities and Equipment

**591-1-1-.03 Activities** **Not Met**

**Finding**
591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined based on observation that classrooms A and B did not have current lesson plans.

**POI (Plan of Improvement)**
The Center will keep current lesson plans on site that include appropriate instruction practices and activities and will have sufficient and varied play and learning equipment and materials to support the activities.

**Correction Deadline: 5/30/2019**

**591-1-1-.12 Equipment & Toys(CR)** **Not Met**

**Finding**
591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined based on observation that in classroom C in the yellow paint section the yellow hanging cubbies had the last shelf on the right not attached on the left side with nails exposed.

**POI (Plan of Improvement)**
The Center will ensure that equipment and furniture are used by the age-appropriate group of children. The center will repair or remove the shelf.

**Correction Deadline: 6/3/2019**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **Met**

**Comment**
Center does not provide swimming activities.

## Children's Records

**591-1-1-.08 Children's Records** **Met**

**Comment**
Records were observed to be complete and well organized.

## Facility

**591-1-1-.06 Bathrooms** **Met**

**Comment**
Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**
Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Technical Assistance**

**Comment**
Please be mindful to keep items that pose a hazard inaccessible to children.

**Technical Assistance**
591-1-1-.25(8) - Please monitor all cords in use to ensure they are secured to the wall and inaccessible to the children in care.

**Correction Deadline: 5/29/2019**

**591-1-1-.25 Physical Plant-Structural/Mechanical** **Technical Assistance**

**Technical Assistance**
591-1-1-.25(4) - Please monitor the temperature in the center to ensure it is between 65-85 degrees Fahrenheit.

**Correction Deadline: 5/29/2019**

**591-1-1-.26 Playgrounds(CR)** **Not Met**

**Technical Assistance**
591-1-1-.26(6) - Please monitor the metal tricycles for rust sand and repaint when needed.

**Correction Deadline: 6/8/2019**

**Finding**
591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that there was exposed black landscaping mat presenting a possible tripping hazard near the Yellow Slides and Red Outdoor Equipment on the playground. There were also exposed tree roots throughout the area presenting a possible a tripping hazard. Further, low tree limbs were hanging down on the back section of the play area.

**POI (Plan of Improvement)**
The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards. The center will ensure to cover the exposed black landscaping mat and spray paint the exposed tree roots. The center will trim the low hanging tree limbs.

**Correction Deadline: 6/3/2019**

**Recited on 5/29/2019**

## Food Service

**591-1-1-.15 Food Service & Nutrition** **Met**

**Comment**
Infant feeding forms are updated regularly.

**591-1-1-.18 Kitchen Operations** **Met**

**Comment**
Please ensure that all food items are stored in airtight containers.

## Health and Hygiene

**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**
Proper diapering procedures observed.

**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**
Staff were observed to remind children to wash hands.

**591-1-1-.20 Medications(CR)** **Met**

**Comment**
The Provider currently does not dispense/administer medication.

## Safety

**591-1-1-.05 Animals** **Met**

**Comment**
Center does not keep animals on premises.

**591-1-1-.11 Discipline(CR)** **Met**

**Comment**
Age-appropriate discussion and/or redirection observed.

**591-1-1-.13 Field Trips(CR)** **Met**

**Comment**
Center does not participate in field trips at this time. Parents can take their own children on an activity scheduled by the center.

**591-1-1-.36 Transportation(CR)** **Met**

**Comment**
Center does not provide routine transportation.

## Sleeping & Resting Equipment

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Not Met**

**Finding**
591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based on staff statements that crib sheets were changed one time a week on Fridays.

**POI (Plan of Improvement)**
The center will ensure that each crib has an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant.

**Correction Deadline: 5/29/2019**

**Technical Assistance**
591-1-1-.30(1)(b)1 - Please monitor all cots for wear and repair or replace when needed.

**Correction Deadline: 5/29/2019**

## Staff Records

**Records Reviewed: 5** **Records with Missing/Incomplete Components: 3**

Staff # 2 Not Met

Date of Hire: 10/09/2018

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health & Safety Certificate

Staff # 4 Not Met

Date of Hire: 05/30/2017

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.33(3)-Health & Safety Certificate

Staff # 5 Not Met

Date of Hire: 09/15/2014

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**
Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit

**Comment**
Criminal record checks were observed to be complete.

**591-1-1-.14 First Aid & CPR** **Not Met**

**Finding**
591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of records that one staff hired October 23, 2018, had not obtained certification in first aid and CPR within 90 days of their hire date

**POI (Plan of Improvement)**
The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

**Correction Deadline: 6/28/2019**

**591-1-1-.33 Staff Training** **Not Met**

**Finding**
591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on a review of records that two staff hired June 27, 2017, and October 23, 2018, had not completed the health and safety training within the first 90 days of employment.

**POI (Plan of Improvement)**
The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

**Correction Deadline: 6/28/2019**

**Finding**
591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on a review of records that 3 staff had not completed the ten hours of annual training for 2018.

**POI (Plan of Improvement)**
The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

**Correction Deadline: 12/31/2019**

**Technical Assistance**
591-1-1-.33(7) -Consultant reviewed with the director the need to keep a copy of training documentation in staff files and be available to the Department for inspection.

**Correction Deadline: 6/8/2019**

**591-1-1-.31 Staff(CR)** **Met**

**Comment**
Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

## Staffing and Supervision

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**
Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)** **Met**

**Comment**
Adequate supervision observed on this date.