



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/7/2019 **VisitType:** Initial Licensing Study **Arrival:** 9:10 AM **Departure:** 12:30 PM

CCLC-49804

ICAG

3705 Engineering Drive Norcross, GA 30092 Gwinnett County
 (404) 525-5561 hrd@generationinfocus.com

Mailing Address
 Same

Regional Consultant

Jennifer Salies

Phone: (770) 357-7052

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jennifer.salies@decal.ga.gov

Joint with: Chrissy Powell

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
05/07/2019	Initial Licensing Study	Good Standing	
			Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
A	B- 5 -12yrs		0	0	C	9	C	13	C	
A	C- 5-12 years		0	0	C	6	C	8	C	
Total Capacity @35 sq. ft.: 15			Total Capacity @25 sq. ft.: 40							
B	A- 5-12 (room 27)		0	0	C	16	C	22	C	
Total Capacity @35 sq. ft.: 16			Total Capacity @25 sq. ft.: 40							
Total # Children this Date: 0			Total Capacity @35 sq. ft.: 31							
			Total Capacity @25 sq. ft.: 40							

Building	Playground	Playground Occupancy	Playground Compliance
A	All Ages	40	C

Comments

Permission to Operate was granted on this date. Facility does carry Liability Insurance. Consultant discussed Quality Rated and the new Criminal Background Checks with the Director on this Date.

Plan of Improvement: Developed This Date 05/07/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.decal.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

JASMINE ELLIS, Program Official

Date

Jennifer Salies, Consultant

Date

Chrissy Powell, Consultant

Date



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Findings Report

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Technical Assistance

Technical Assistance

591-1-1-.03(2) - Consultant discussed with the Director about having the lesson plans in each classroom of both buildings.

Correction Deadline: 5/7/2019

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Comment

Equipment and furniture observed to be properly secured.

Technical Assistance

591-1-1-.12(4) - Consultant discussed changing out shelf in classroom B of Building A so that it is sturdier. No shelves were observed in classroom A of Building B on this date.

Correction Deadline: 5/7/2019

Technical Assistance

591-1-1-.12(8) - Consultant discussed adding a variety of equipment that is age appropriate for school age children.

Correction Deadline: 5/24/2019

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms

Not Met

Comment

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

Finding

591-1-1-.06(4) requires a Center first licensed after March 1, 1991, and Centers that remodel or add to existing plumbing facilities, to have the bathroom area fully enclosed and ventilated to the outside of the building with either an open screened window or functioning exhaust fan and duct system and requires Centers without fully enclosed bathrooms to ensure there is adequate ventilation to control odors and adequate sanitation measures to prevent the spread of contagious diseases. It was determined based on consultant's observation that the ventilation fans were not functioning according to the manufacturer's guidelines in Building A and Building B.

POI (Plan of Improvement)

The Center will repair the ventilation fans so that they function according to the manufacturer's guidelines.

Correction Deadline: 6/6/2019

Technical Assistance

591-1-1-.06(6) - Please be mindful to add paper towels in bathrooms.

Correction Deadline: 5/7/2019

591-1-1-.19 License Capacity(CR)**Met****Comment**

The facility's overall licensed capacity is thirty-one (31) children.

Building A has a capacity of fifteen (15) children and Building B has a capacity of sixteen (16) children.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Comment**

No hazards observed accessible to children on this date.

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on consultant's observation that there was chipped paint accessible to the children in Building A, classroom B.

POI (Plan of Improvement)

The Center will sand and repaint the walls to ensure there is not chipped paint accessible to the children.

Correction Deadline: 5/24/2019

Finding

591-1-1-.25(7) requires that doors to rooms not approved for child care, other than the kitchen doors, be latched or locked so children cannot wander into those areas. Except in School-age Centers, interior Center door locks shall permit Personnel to open the locked room from outside of the room in an emergency. It was determined based on consultant's observation, that the electrical room area was accessible to the children.

POI (Plan of Improvement)

The Center will add a four (4) foot barrier to ensure children do not have access to that area.

Correction Deadline: 5/24/2019

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on consultant's observation that there were gaps measuring four (4) inches and seven (7) inches where the rolling gate meets the fence, when they should measure less than three and one half (3-1/2) inches. Further, it was observed that there was a gap measuring five (5) inches at the bottom of the fence over the drainage when it should measure less than three and one half (3-1/2) inches.

POI (Plan of Improvement)

The Center will add a mesh screen to enclose the gaps.

Correction Deadline: 5/24/2019

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

No children enrolled who require diapering. School age children attend only for after school hours.

591-1-1-.17 Hygiene(CR)

Met

Comment

There were no children enrolled on this date. Proper hand washing of children and staff was discussed with the director on this date.

591-1-1-.20 Medications(CR)

Met

Comment

Discussed proper medication documentation and procedures.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

There were no children enrolled on this date. The center's discipline policy was reviewed on this date. Regulations regarding proper discipline were discussed with the director on this date.

591-1-1-.36 Transportation(CR)

Met

Comment

Center does not provide routine transportation. Consultant discussed transportation requirements if/when the facility decides to incorporate transportation. The center will contact their regional consultant and complete the required two (2) hour transportation training prior to transporting children.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Sleeping/Naps are not required for this program. School age children attend only for after school hours.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete. Five (5) of five (5) staff records were observed to have comprehensive satisfactory Criminal Background Check determination letters on file.

591-1-1-.14 First Aid & CPR

Not Met

Finding

591-1-1-.14(3) requires the Center to have a first aid kit in each building of the Center and in any vehicle used by the Center for transportation of children, that contains scissors, tweezers, gauze pads, adhesive tape, thermometer, band-aids, assorted sizes, antibacterial ointment, insect-sting preparation, an antiseptic cleansing solution, triangular bandages, rubber gloves, protective eye wear, a protective face mask, and a cold pack. The first aid kit, together with a first aid instruction manual which must be kept with the kit at all times, shall be stored so that it is not accessible to children but is easily accessible to Staff. It was determined based on consultant's observation that the first aid kits in Building A and B were missing face masks and a thermometer. Further the consultant observed aspirin, antacid, and non aspirin pills in the kits.

POI (Plan of Improvement)

Center Staff will add face masks, and a thermometer to the kits and remove the aspirin, antacid and non aspirin pills from the kits.

Correction Deadline: 5/17/2019

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

There were no children enrolled on this date. Proper ratios and classroom capacities were discussed with the director on this date.

591-1-1-.32 Supervision(CR)

Met

Comment

A supervision plan was created on this date for classroom B of Building B due to the shape of the classroom. A supervision plan was also created on this date for the bathrooms located in the hallway for classrooms B and C in Building A and classroom A in Building B. Further a supervision plan was created on this date for the route to the playground for Buildings A and B.