



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 5/4/2017      **VisitType:** Licensing Study      **Arrival:** 8:50 AM      **Departure:** 1:00 PM

**CCLC-36258**

**Crossing Jordan Learning Academy**

3 E. Lathrop Ave Savannah, GA 31415 Chatham County  
 (912) 313-0400 cheryl.arkwright@email.saintleo.edu

**Regional Consultant**

Kati Cosby  
 Phone: (912) 544-8606  
 Fax: (912) 544-9425  
 kati.cosby@decal.ga.gov

**Mailing Address**

33 Fair Street  
 Savannah, GA 31408

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/04/2017	Licensing Study	Good Standing	
12/23/2016	Complaint Closure	Good Standing	
12/15/2016	Complaint Investigation Follow Up	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Back	E-Infant		0	0	C	9	C	NA	NA	
Total Capacity @35 sq. ft.: 9			Total Capacity @25 sq. ft.: 56							
Main	A-downstairs	Three Year Olds and Four Year Olds	2	13	C	24	C	34	C	Breakfast
Main	B-2's	One Year Olds and Two Year Olds	1	6	C	6	C	NA	NA	Free Play
Main	C-1&2 years	Infants and One Year Olds	1	3	C	6	C	NA	NA	Nap,Floor Play
Main	D-3-12 years		0	0	C	11	C	NA	NA	
Total Capacity @35 sq. ft.: 47			Total Capacity @25 sq. ft.: 56							
Total # Children this Date: 22			Total Capacity @35 sq. ft.: 56			Total Capacity @25 sq. ft.: 56				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	22	C

**Comments**

Plan of Improvement: To Be Submitted 05/18/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



**Sign up Today!**

[www.qualityrated.dec.ga.gov](http://www.qualityrated.dec.ga.gov)

Any Licensed Program Eligible to Participate

**Free** Approved Training

**Free** Technical Assistance

Eligible for \$1,000 Materials Mini Grant

1, 2, 3 Star Rated Programs Receive Bonus Packages

Great Marketing Tool

Raises the Bar in Child Care

For More Information:

Email: [QualityRated@dec.ga.gov](mailto:QualityRated@dec.ga.gov) or Call: 855-800-7747

O.C.G.A. Section 42.1.12(j)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.ga.gov](mailto:CCSRefutations@dec.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

\_\_\_\_\_  
Cheryl Arkwright, Program Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kati Cosby, Consultant

\_\_\_\_\_  
Date



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Findings Report**

**Date:** 5/4/2017      **VisitType:** Licensing Study      **Arrival:** 8:50 AM      **Departure:** 1:00 PM

**CCLC-36258**

**Crossing Jordan Learning Academy**

3 E. Lathrop Ave Savannah, GA 31415 Chatham County  
 (912) 313-0400 cheryl.arkwright@email.saintleo.edu

**Mailing Address**

33 Fair Street  
 Savannah, GA 31408

**Regional Consultant**

Kati Cosby  
 Phone: (912) 544-8606  
 Fax: (912) 544-9425  
 kati.cosby@decal.ga.gov

The following information is associated with a Licensing Study:

<b>Activities and Equipment</b>
---------------------------------

**591-1-1-.03 Activities** **Met**

**Correction Deadline: 8/31/2016**

**Corrected on 5/4/2017**

**.03(2) - Previous citation was corrected in that all classrooms were observed to have updated and completed lesson plans on this date.**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **Met**

**Comment**

No Swimming Activities Provided

<b>Facility</b>
-----------------

**591-1-1-.06 Bathrooms** **Met**

**Comment**

Secure Cleaning Tools Out of Reach

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Not Met**

**Defer**

591-1-1-.25(11)- Consultant will observe for corrections at permanent facility.

.....  
 .....  
 .....  
 .....  
 .....  
 .....

**Correction Deadline: 9/30/2016**

**Defer**

591-1-1-.25(12)- Consultant will observe permanent facility for corrections.

.....  
.....  
.....  
.....  
.....

**Correction Deadline: 8/31/2016**

**Finding**

591-1-1-.25(13) requires that hazardous equipment, materials and supplies be inaccessible to children. It was determined based on observation that unsafe storage of materials dangerous to children was observed as follows:

- Aveeno hand lotion was accessible to children on a low lying shelf in the first left classroom
- A plunger and toilet brush were accessible in the bathroom
- A broom was accessible in the main classroom

.....  
.....  
.....  
.....  
.....

**Correction Deadline: 5/4/2017**

**Defer**

591-1-1-.25(3)-Consultant will observe repairs at permanent facility.

.....  
.....  
.....  
.....  
.....

**Correction Deadline: 8/31/2016**

**Defer**

591-1-1-.25(7)- Consultant will observe permanent facility for corrections.

.....  
.....  
.....  
.....  
.....

**Correction Deadline: 8/31/2016**

**Finding**

591-1-1-.25(8) requires protective caps on all unused electrical outlets within children's reach and requires that electrical outlets in use be made inaccessible to children. It was determined based on observation that the following electrical outlet hazards were observed:

- outlets were uncovered and accessible in first left classroom, second left classroom and third left classroom
- a dvd player cord and computer cord in use were accessible to children.

.....

.....

.....

.....

.....

.....

**Correction Deadline: 5/4/2017**

**591-1-1-.26 Playgrounds(CR) Defer**

**Defer**

591-1-1-.26(4)- Consultant will observe for corrections at permanent facility.

**Correction Deadline: 9/1/2016**

**Technical Assistance**

591-1-1-.26(8) - Discussed with person in charge that AC unit must be fully enclosed to remain inaccessible to children in the outdoor play area.

**Correction Deadline: 5/4/2017**

**Food Service**

**591-1-1-.15 Food Service & Nutrition Met**

**Correction Deadline: 12/16/2016**

**Corrected on 5/4/2017**

.15(3) - Previous citation corrected on this date in that all bottles were observed to be labled and provider was actively labeling bottles that had arrived during Consultant's visit.

**Health and Hygiene**

**591-1-1-.10 Diapering Areas & Practices(CR) Not Met**

**Finding**

591-1-1-.10(5) requires Center Staff to wash their hands with liquid soap and warm running water immediately before and after each diaper change they perform and prohibits Staff with diaper changing responsibilities from being simultaneously assigned to kitchen food preparation duties. It was determined based on observation that staff did not wash hands after diapering and sanitizing.

.....

.....

.....

.....

.....

Correction Deadline: 5/4/2017

---

**591-1-1-.17 Hygiene(CR)**

**Not Met**

**Finding**

591-1-1-17(7)(a-d) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids; after contamination by any other means. It was determined based on observation that children were observed to not wash their hands as required.

.....

.....

.....

.....

.....

---

Correction Deadline: 5/4/2017

---

**591-1-1-.20 Medications(CR)**

**Met**

**Comment**

Person in charge stated that no medication is administered at the Center on this date.

**Policies and Procedures**

---

**591-1-1-.21 Operational Policies & Procedures**

**Not Met**

**Finding**

591-1-1-.21(3) requires that the Center conduct and document fire drills monthly and tornado and/or other emergency situations every six months. It was determined based on review of records and staff statements that no emergency drills had been conducted for 2017.

.....

.....

.....

.....

.....

---

Correction Deadline: 5/9/2017

**Safety**

---

**591-1-1-.05 Animals**

**N/A**

**Comment**

No Animals Kept

---

**591-1-1-.11 Discipline(CR)**

**Met**

**Comment**

Observed-Discussion/Redirection

**Comment**

No Field Trips at This Time

.....  
.....  
.....  
.....  
.....  
.....

**Correction Deadline: 12/29/2016**

**Corrected on 5/4/2017**

**.36(3)(a-c) - Previous citation was corrected in that Consultant observed proper training for transportation on this date.**

**Finding**

591-1-1-.36(4)(a) requires an annual safety check for each vehicle. The annual safety check, completed by a trained individual, should include a check of the: tires, headlights, horn, taillights, turn signals, brake lights, brakes, suspension, exhaust system, steering, windows, windshields and windshield wipers. A copy of the annual safety check will be kept in the Center or on the vehicle and should include evidence of any repairs and/or replacements that were identified as needed on the inspection report. It was determined the Center had no annual vehicle safety inspection on file for one vehicle, Dodge Journey and an expired vehicle safety check for one vehicle, Ford Van.

.....  
.....  
.....  
.....  
.....  
.....

**Correction Deadline: 5/9/2017**

**Finding**

591-1-1-.36(4)(c) requires that each vehicle be equipped with a fire extinguisher maintained in working order and kept inaccessible to children. It was determined based on observation that the Doge Journey vehicle did not have a fire extinguisher in the vehicle.

.....  
.....  
.....  
.....  
.....  
.....

**Correction Deadline: 5/4/2017**

**Finding**

591-1-1-.36(4)(f)1. requires that all transported children be secured in a child passenger restraining system or seat safety belt in accordance with current state and federal laws and regulations and according to manufacturer's directions. It was determined based on observation and staff statements that six children were transported in a vehicle with only five safety restraints.

.....  
.....  
.....  
.....  
.....

**Correction Deadline: 5/5/2017**

**Finding**

591-1-1-.36(4)(f)2. requires that no vehicle shall exceed the manufacturer's rated seating capacity and that proof of the seating capacity is maintained on file. It was determined based on review of records that staff transported six children in a vehicle that has a seating capacity of five.

.....  
.....  
.....  
.....  
.....

**Correction Deadline: 5/5/2017**

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met**

**Comment**

Discussed-SIDS/Infant Sleeping Position

**Comment**

Observed-Pleasant Naptime Environment

**Staff Records**

**Records Reviewed: 9**

**Records with Missing/Incomplete Components: 9**

Staff # 1

Not Met

Date of Hire: 09/16/2013

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(5)-10 Hrs. Annual Training,.24(d)-Evidence of Orientation Missing

Staff # 2

Not Met

Date of Hire: 09/16/2013

"Missing/Incomplete Components"



.14(2)-CPR missing,.14(2)-First Aid Missing,.33(5)-10 Hrs. Annual Training

Staff # 3

Not Met

Date of Hire: 11/07/2016

"Missing/Incomplete Components"

.14(2)-First Aid Missing,.14(2)-CPR missing,.33(5)-10 Hrs. Annual Training

Staff # 4

Not Met

Date of Hire: 03/30/2017

"Missing/Incomplete Components"

.24(d)-Evidence of Orientation Missing

Staff # 5

Not Met

Date of Hire: 06/05/2013

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 6

Not Met

Date of Hire: 11/07/2016

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(5)-10 Hrs. Annual Training

Staff # 7

Not Met

Date of Hire: 02/17/2017

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 8

Not Met

Date of Hire: 10/13/2016

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(5)-10 Hrs. Annual Training,.24(a)-No Record,.24(d)-Evidence of Orientation Missing

Staff # 9

Not Met

Date of Hire: 09/26/2013

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(5)-10 Hrs. Annual Training

---

**591-1-1-.09 Criminal Records Check(CR)**

**Met**

**Comment**

Criminal Records Check complete

---

**591-1-1-.14 First Aid & CPR**

**Technical Assistance**

**Technical Assistance**

Discuss requirements for first aid and CPR. Ensure that CPR has an in person training component.

**Correction Deadline: 6/3/2017**

---

**591-1-1-.33 Staff Training**

**Not Met**

**Finding**

591-1-1-.33(1)(a-l) requires the Center to ensure that initial orientation of all Employees and Provisional Employees include the following subjects: a) center policies/procedures; b) Department rules for the care, health and safety of children; c) employee's duties/responsibilities; d) reporting requirements; e) emergency weather plans; f) childhood injury control; g) administering medicine; h) reducing the risk of Sudden Infant Death Syndrome (SIDS); i) hand washing; j) fire safety; k) water safety and l) prevention of HIV/AIDS and blood borne pathogens. It was determined based on review of records that three staff were missing documentation of orientation.

.....  
.....  
.....  
.....  
.....  
.....

**Correction Deadline: 5/4/2017**

**Finding**

591-1-1-.33(5) requires ten clock hours of annual training for supervisory and caregiver Staff, except for independent contractors, Students-in-Training and volunteers, in the subjects of early childhood education, child development or subjects related to the position. It was determined based on review of records that six staff had not completed the required amount of annual training.

.....  
.....  
.....  
.....  
.....  
.....

**Correction Deadline: 6/3/2017**

**Recited on 5/4/2017**

<b>Staffing and Supervision</b>
---------------------------------

---

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Observed-Appropriate Staff:Child Ratios

---

**591-1-1-.32 Supervision(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.32(7) - Discussed supervision plan to ensure proper supervision at all times.

**Correction Deadline: 5/4/2017**