



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/16/2019 **VisitType:** Initial Licensing Study **Arrival:** 9:30 AM **Departure:** 2:30 PM

CCLC-50192

MontaBella Little School, Inc

226 Elm Street Lincolnton, GA 30817 Lincoln County
 (706) 359-4840 montabellalittleschool@gmail.com

Regional Consultant

Neli Todorova

Phone: (770) 359-5167

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neli.todorova@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
04/16/2019	Initial Licensing Study	Good Standing	
12/19/2018	Initial Licensing Study	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-Front- 3's & Up	Three Year Olds	1	7	C	12	C	16	C	Transitioning
Main	B-1L-Infant & 1's	Infants and One Year Olds	2	7	C	10	C	NA	NA	Diapering, Nap, Floor Play
Main	C-Back-2's	Two Year Olds	1	8	C	9	C	NA	NA	Circle Time
Total Capacity @35 sq. ft.: 31					Total Capacity @25 sq. ft.: 35					
Total # Children this Date: 22			Total Capacity @35 sq. ft.: 31			Total Capacity @25 sq. ft.: 35				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	25	C

Comments

Plan of Improvement: To Be Submitted

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Montana Dawkins, Program Official

Date

Neli Todorova, Consultant

Date



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Findings Report

Date: 4/16/2019 **VisitType:** Initial Licensing Study **Arrival:** 9:30 AM **Departure:** 2:30 PM

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 5

Child # 1	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)-Allergies and Disabilities	
Child # 2	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)-Allergies and Disabilities	
Child # 3	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)-Allergies and Disabilities	
Child # 4	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)-Emergency Contact information Missing,.08(1)-Allergies and Disabilities	

Comment

Licensed capacity observed to be routinely met by center.

Comment

The provider had added an additional toilet and the capacity increased to 31 children.

591-1-1-.25 Physical Plant - Safe Environment(CR) Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR) Met

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.18 Kitchen Operations Met

Comment

Kitchen appears clean and well organized. The center has a two compartment sink and is using all disposable dishes.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) Not Met

Comment

Proper diapering procedures observed.

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Finding

591-1-1-.10(4) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined based on consultant's observation that the pad used on the diapering table in classroom A-Front-2's had design on it and was not smooth.

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Correction Deadline: 4/19/2019

591-1-1-.17 Hygiene(CR) Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)

Met

Comment

The Provider stated no medication since the last visit and on this date.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Not Met

Technical Assistance

591-1-1-.21(1)(q) - Please ensure that the Safe Sleep Policy is signed by the parents and placed in each infant's file.

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Correction Deadline: 4/21/2019

Finding

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined that there was no documentation of tornado and lock down drills since September 2018.

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Correction Deadline: 4/21/2019

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)

Met

Comment

Center does not participate in field trips per Director's statement.

591-1-1-.36 Transportation(CR)

Met

Comment

Center does not provide transportation per Director's statement.

Sleeping & Resting Equipment

Comment

Four cribs that meet the safety requirements were observed in the Infant classroom. The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records**Records Reviewed: 7****Records with Missing/Incomplete Components: 6**

Staff # 1 Not Met

Date of Hire: 03/28/2019

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Staff # 2 Not Met

Date of Hire: 11/01/2018

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate,.24(1)-Evidence of Orientation Missing

Staff # 3 Not Met

Date of Hire: 03/01/2019

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing,.09-Criminal Records Check Missing

Staff # 4 Not Met

Date of Hire: 11/01/2018

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health & Safety Certificate

Staff # 5 Not Met

Date of Hire: 09/07/2018

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate,.24(1)-Evidence of Orientation Missing

Staff # 6 Not Met

Date of Hire: 11/01/2018

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate,.24(1)-Evidence of Orientation Missing

Records Reviewed: 7**Records with Missing/Incomplete Components: 1**

Staff # 7 Not Met

Date of Hire: 02/10/2011

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing,.33(3)-Health & Safety Certificate, .24(1)-Evidence of Orientation Missing,.33(3)-Health & Safety Certificate

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Not Met

Comment

Comprehensive Criminal record checks were observed to be complete for six staff.

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Finding

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on review of records that one staff hired 3/1/19 did not have satisfactory background check clearance on file.

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Correction Deadline: 4/16/2019

591-1-1-.14 First Aid & CPR

Not Met

Finding

591-1-1-.14(1) requires the Center Director and, at any given time, at least fifty percent (50%) of the caregiver Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Center shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined based on review of records that there was no evidence of current CPR/First aid training for the Director. Additionally, it was determined that less than 50% of staff had evidence of First Aid/CPR on file.

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Correction Deadline: 5/16/2019

Recited on 4/16/2019

Finding

591-1-1-.33(2) requires the initial orientation to include the following subjects: the Center's policies and procedures; the portions of these rules dealing with the care, health and safety of children; the Employee's assigned duties and responsibilities; reporting requirements for suspected cases of child abuse, neglect or deprivation; communicable diseases and serious injuries; emergency plans; childhood injury control; the administration of medicine; reducing the risk of Sudden Infant Death Syndrome (SIDS); hand washing; fire safety; water safety; and prevention of HIV/Aids and blood borne pathogens. It was determined based on review of records that there was no evidence of Orientation for six staff.

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Correction Deadline: 5/16/2019

Finding

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on review of records that four of seven staff did not have evidence of the Health and Safety Orientation training on file.

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Correction Deadline: 5/16/2019

Comment

Discussed: Health and Safety Training and CPR/First Aid is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

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Technical Assistance

591-1-1-.33(6) - Please ensure that staff completes at least 10 hours of annual training each calendar year.

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Correction Deadline: 5/16/2019

591-1-1-.31 Staff(CR)

Defer

Comment

Staff observed to be compliant with applicable laws and regulations.

Defer

591-1-1-.31(1)(c)-Previous citation deferred on this date as the Director is currently enrolled and will complete the 40 hour Director's training by 6/16/19.

Correction Deadline: 1/31/2019

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

A supervision plan was created on this date: Due to the diapering table facing the wall, additional staff will be available in classroom A and B during diapering. Additionally, since the children are entering the building through the playground and classroom A, supervision plans were created so that the children cross through each other's space at times that are least disruptive.

Comment

Adequate supervision observed on this date.