



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/13/2017 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 8:40 AM **Departure:** 6:10 PM

CCLC-46158

USA Daycare Academy

6185 Buford Highway Peachtree Corners, GA 30071 Gwinnett County
 (770) 824-4140 usadaycareacademy@gmail.com

Regional Consultant

Dianne Clarke

Phone: (770) 357-4923

Fax: (770) 357-4922

dianne.clarke@dec.al.ga.gov

Mailing Address

6185 Buford Highway, Suit #D
 Peachtree Corners, GA 30071

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/13/2017	Complaint Investigation & Monitoring Visit	Good Standing	
02/07/2017	Initial Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room A 1 - Middle - Pre-K		0	0	C	22	C	NA	NA	
Main	Room A 2 - Rear Library - Pre-K		0	0	C	6	C	NA	NA	
Main	Room B - 2nd - Rear-Right-Preschool 4-5		0	0	C	16	C	NA	NA	
Main	Room C - 1R - Preschool 3		0	0	C	22	C	NA	NA	
Main	Room D - Front Middle - School Age		0	0	C	14	C	NA	NA	
Main	Room E 1 - 1L - Two-Year-Olds	Two Year Olds and Three Year Olds and Four Year Olds	1	4	C	20	C	NA	NA	Free Play,Breakfast
Main	Room E 2 - 1L - Rear Cubbie Room - Two-Year-Old		0	0	C	3	C	NA	NA	
Main	Room F - 2 L - Rear - Infant - Two-Year-Olds	Infants and Two Year Olds	1	2	C	10	C	NA	NA	Free Play
Main	Room G - Middle-Rear - School Age	Three Year Olds and Four Year Olds and Five Year Olds	1	6	C	10	C	NA	NA	Circle Time
Total Capacity @35 sq. ft.:			123			Total Capacity @25 sq. ft.:			0	
Total # Children this Date: 12			Total Capacity @35 sq. ft.:			Total Capacity @25 sq. ft.:			0	

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A - Front - Infant - School-Age	25	C
Main	Playground B - Picnic - Left-Side	10	C
Main	Playground C - Trike Path -Rear-Left	6	C

Comments

Plan of Improvement: Developed This Date 04/13/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



Sign up Today!

www.qualityrated.dec.al.ga.gov

Any Licensed Program Eligible to Participate

Free Approved Training

Free Technical Assistance

Eligible for \$1,000 Materials Mini Grant

1, 2, 3 Star Rated Programs Receive Bonus Packages

Great Marketing Tool

Raises the Bar in Child Care

For More Information:

Email: QualityRated@dec.al.ga.gov or Call: 855-800-7747

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Daniel Nguyen, Program Official

Date

Dianne Clarke, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Summary Report

Date: 4/13/2017 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 8:40 AM **Departure:** 6:10 PM

CCLC-46158

USA Daycare Academy

6185 Buford Highway Peachtree Corners, GA 30071 Gwinnett County
(770) 824-4140 usadaycareacademy@gmail.com

Mailing Address

6185 Buford Highway, Suit #D
Peachtree Corners, GA 30071

Regional Consultant

Dianne Clarke

Phone: (770) 357-4923

Fax: (770) 357-4922

dianne.clarke@dec.al.ga.gov

The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Reminder-Keep Hazards Inaccessible

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined, based on observation, that a four-inch gap was present between the right-side entrance area fence post and the Center's building.

POI (Plan of Improvement)

The Director stated that the fence gap will be enclosed to three and one-half inches or less, and the fence surrounding the gas meter will be raised to a minimum height of four (4) feet, as required. The owner repaired the gap during the visit.

Correction Deadline: 4/14/2017

Recited on 4/13/2017

Correction Deadline: 2/17/2017

Corrected on 4/13/2017

.26(8) - The previous citation regarding crack in the walkway and grass area and small rocks were observed to be corrected. The consultant observed the cracks to be repaired and discussed with the owner regarding monitoring it.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Not Met

Comment

Staff Stated Proper Knowledge

Finding

591-1-1-.10(3)(b) requires that center staff shall not leave infants or children unattended while being diapered or having their clothes changed on the diaper changing surface. It was determined based on a observation that a staff was observed to walk away in Room F- 2L Rear Infant-Two-Year-Old classroom while changing a child's diaper. The child was left unattended while the owner and consultant viewed video.

POI (Plan of Improvement)

The responsible person will ensure center staff are trained, procedures are reviewed periodically and diaper changing is monitored periodically.

Correction Deadline: 4/13/2017

591-1-1-.17 Hygiene(CR)

Met

Comment

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR)

Met

Comment

The provider stated that no medication is dispensed.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Observed-Discussion/Redirection

591-1-1-.13 Field Trips(CR)

Met

Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR)

Not Met

Finding

591-1-1-.36(3)(a-c) requires the Director and each Staff person responsible for or who participates in the transportation of children to meet the following requirements: (a) complete two (2) clock hours of transportation training on or before June 30, 2015 and at least every two years thereafter. (b) Effective July 1, 2015, the Director and each Staff person who will be responsible for or participate in the transportation of children shall have completed two (2) clock hours of transportation training prior to assuming any duties related to the transportation of children and at least every two years thereafter. (c) Any transportation training completed should be state approved or state accepted training. It was determined based on a review of records that one staff participating in transportation did not have evidence of the transportation training certificate.

POI (Plan of Improvement)

The center will ensure that the director, center staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 4/23/2017

Finding

591-1-1-.36(5)(b) requires either the driver or another Staff person present on the vehicle to have current evidence of cardiopulmonary resuscitation (CPR) and first aid. It was determined based on a review of records that a staff participating in transportation did not have evidence of CPR and First Aid completed.

POI (Plan of Improvement)

The center will ensure that a person is present on the vehicle with current CPR and first aid training as required.

Correction Deadline: 4/23/2017

Technical Assistance

591-1-1-.36(7)(b) - Please ensure that the medical emergency forms are completed for all children being transported.

Correction Deadline: 4/14/2017

Finding

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on a review of records that during the week of March 20, 2017, March 27, 2017 and April 10, 2017 the driver did not record when the children entered and exited the vehicle during a trip from Lilburn Elementary, Nesbit Elementary and Pleasantdale Elementary.

POI (Plan of Improvement)

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

Correction Deadline: 4/14/2017

Finding

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. The second designated Staff person must complete the following: (i) Physically walk through the entire vehicle; (ii) Visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and (iii) Sign the passenger transportation checklist (s), indicating all of the children have exited the vehicle. It was determined based on a review of records that the second check was not completed during the week of March 20, 2017, March 27, 2017, and April 10, 2017.

POI (Plan of Improvement)

The center will ensure that the second responsible staff person checks the vehicle immediately after the first check has been completed.

Correction Deadline: 4/13/2017

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Technical Assistance****Technical Assistance**

591-1-1-.30(2)(f) - Discuss regarding to ensure to place infants on their back initially when placing in the cribs.

Correction Deadline: 4/14/2017

Records Reviewed: 14**Records with Missing/Incomplete Components: 4**

Staff # 4 Not Met

Date of Hire: 04/11/2017

"Missing/Incomplete Components"

.24(d)-Evidence of Orientation Missing

Staff # 5 Not Met

Date of Hire: 02/07/2017

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 9 Not Met

Date of Hire: 03/04/2017

"Missing/Incomplete Components"

.24(d)-Evidence of Orientation Missing

Staff # 13 Not Met

Date of Hire: 03/10/2017

"Missing/Incomplete Components"

.24(d)-Evidence of Orientation Missing

591-1-1-.09 Criminal Records Check(CR)**Not Met****Comment**

Criminal Records Check complete. The consultant observed criminal records check for 13 of fourteen staff.

Finding

591-1-1-.09(1)(a) requires the Center to ensure that every Director, Employee and Provisional Employee of the Child Care Learning Center has a satisfactory records check determination before the individual is present at the Center. It was determined based on a review of records that the director did not have evidence of a satisfactory fingerprint records check determination. The director's file was not available for the consultant to review.

POI (Plan of Improvement)

The Center will obtain the Required Satisfactory Records Check Determination before an individual is present at the Center while any child is present for care or before residing in a Center.

Correction Deadline: 4/13/2017

591-1-1-.24 Personnel Records**Not Met****Finding**

591-1-1-.24(d) requires the center to have evidence of required orientation applicable to the position of director or employee. It was determined based on a review of records that the center did not have documentation to show that all staff had completed orientation in that three staff were missing evidence of having completed orientation.

POI (Plan of Improvement)

The center will ensure that documentation of orientation is on file.

Correction Deadline: 4/13/2017

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)

Not Met

Finding

591-1-1-.32(7) requires that children be supervised at all times. It was determined based on observation that children were not supervised in that a teacher entered the bathroom to assist a child in Room F 2L Rear Infant-Two-Year-Old and shut the door. An infant was in the classroom unsupervised during this time.

POI (Plan of Improvement)

The center will provide training to staff and monitor to ensure that children are supervised at all times.

Correction Deadline: 4/13/2017