Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/5/2018 **VisitType:** Monitoring Visit **Arrival:** 9:45 AM **Departure:** 1:05 PM

CCLC-499

Little Treasures Learning Center

1695 E.G. Miles Pkwy. Hinesville, GA 31313 Liberty County
(912) 876-5750 littletreasures1ga@yahoo.com

Regional Consultant

Kesha McNeal

Phone: (866) 359-1672
Fax: (866) 359-7490
kesha.mcneal@decal.ga.gov

Mailing Address
Same

Quality Rated: ★ ★

Compliance Zone Designation		
04/05/2018	Monitoring Visit	Good Standing
11/08/2017	Licensing Study	Good Standing
09/05/2017	Complaint Closure	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
1	3yrs	Three Year Olds and Four Year Olds	1	14	C	15	C	NA	NA	Transitioning,Outside,Lunch
1	Toddler		0	0	C	9	C	NA	NA	
1	Toddler	One Year Olds	1	8	C	13	C	NA	NA	Free Play,Centers,Transitioning
		Total Capacity @35 sq. ft.: 37			Total Capacity @25 sq. ft.: 0					
Main	DELETE DUP		0	0	C	8	C	NA	NA	
Main	infant	Infants	2	6	C	8	C	NA	NA	Diapering,Feeding,Nap,Transitioning
Main	Lf. Hall last class on right	Two Year Olds	1	10	C	18	C	NA	NA	Transitioning,Outside
Main	Pre k	Five Year Olds and Six Year Olds and Over	1	16	C	20	C	NA	NA	Lunch,Transitioning,Centers
Main	Rt hall, last class on left	Six Year Olds and Over	1	14	C	18	C	NA	NA	Lunch,Transitioning,Free Play
Main	Rt. hall, 2nd to last rm on left	One Year Olds and Two Year Olds	1	5	C	17	C	NA	NA	Transitioning,Diapering,Centers
		Total Capacity @35 sq. ft.: 89			Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 73		Total Capacity @35 sq. ft.: 126			Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground infant/toddler	22	C
Main	Playground pre school	12	C

Comments
The center director provided two files for employees hired since the last visit

The center does conduct transportation, and admisnters medication. At this time the center is not conducting any field trips.

Plan of Improvement: Developed This Date 04/05/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

1) Facility name, license number and visit date
2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

QUALITY RATED CHILD CARE

CAPS CHILDCARE AND PARENT SERVICES

Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: https://qualityrated.decal.ga.gov/
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Lisa Dowd, Program Official Date

Kesha McNeal, Consultant Date

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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.03 Activities **Not Met**

Finding
591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined based on the consultant's observation that the infant classroom, the one year old classroom, and the toddler classroom on the right hall did not have evidence of current lesson plans on site.

POI (Plan of Improvement)
The Center will keep current lesson plans on site that include appropriate instruction practices and activities and will have sufficient and varied play and learning equipment and materials to support the activities.

Correction Deadline: 4/5/2018

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment
A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment
Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment
Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment
Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR) **Met**

Comment
Playground observed to be clean and in good repair.

Correction Deadline: 11/18/2017

Corrected on 4/5/2018
.26(6) - Previous citation observed corrected in that the center repainted the tricycles.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Not Met**

Finding
591-1-1-.10(4) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined based on the consultant's observation that the diaper changing surface in the infant classroom was not cleaned with a disinfectant after diapering. It was further determined based on the consultant's observation that the diaper changing pad in the one year old classroom was nonporous in that the changing pad a tear located on the right side.

POI (Plan of Improvement)
The Center will ensure there is a smooth, nonporous changing surface that has a guard or rails for safety in each classroom that houses children wearing diapers. Center Staff will be trained and have adequate supplies to properly clean the diaper changing surface between each diaper change.

Correction Deadline: 4/5/2018

591-1-1-.17 Hygiene(CR) **Met**

Comment
Proper hand washing observed throughout the center.

Comment
Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) **Met**

Comment
Discussed proper medication documentation and procedures.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Correction Deadline: 11/13/2017

Corrected on 4/5/2018
.21(3) - Previous citation observed corrected in tha the center had documented emergency drills since the last visit.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment
Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR) **Not Met**

Comment
Paperwork, checklist, permission forms, annual inspection form and proper check of the vehicle after transportation were discussed with the director.

Comment
The vehicle had an approved fire extinguisher and first aid kit on this date.

Technical Assistance
591-1-1-.36(4)(b) - Please ensure that the interior of a transportation vehicle be clean, in safe repair and free of hazardous items, objects and/or other non-essential items which could cause injury. On this the consultant observed the front right seat on the white bus had a tear with exposed foam, and on the brown van there was a tear with exposed foam on the front row on the right.

Correction Deadline: 4/6/2018

Finding
591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based on the consultant's review of records that on February 23, 2018 for the afternoon route from Lyman Hall the center did not document the second check of the vehicle.

POI (Plan of Improvement)
The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 4/5/2018

Recited on 4/5/2018

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Not Met**

Comment
Pleasant naptime environment observed.

Comment
The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Finding
591-1-1-.30(1)(d) requires that all sleeping and resting equipment shall be arranged to avoid obstructing access to exit doors, to provide the caregivers access to each child, and to prevent children's access to cords hanging from window treatments and other hazardous objects. To reduce the transfer of airborne diseases, sleeping and resting equipment shall be arranged as follows. There shall be a minimum of twenty-four inch (24") corridor between each row of sleeping or resting equipment. There shall be a minimum of twelve inches (12") between each piece of sleeping or resting equipment in each row of equipment. Children shall be placed on cots and mats so that one child's head is toward another child's feet in the same row. It was determined based on the consultant's observation that the sleeping equipment in the infant classroom was not a minimum of twelve inches (12") between each piece of sleeping or resting equipment in each row of equipment.

POI (Plan of Improvement)
The Center will arrange and place sleeping and resting equipment according to the requirements in the rule; will train Staff; and will monitor for continued compliance.

Correction Deadline: 4/5/2018

Staff Records

591-1-1-.09 Criminal Records Check(CR) **Met**

Comment
Criminal records checks were observed to be complete.

Comment
Director provided two file(s) for employees hired since last visit.

Correction Deadline: 11/8/2017

Corrected on 4/5/2018
.09(1)(d) - Previous citation observed corrected in that all current employees had evidence of a satisfactory determination letter.

Correction Deadline: 11/8/2017

Corrected on 4/5/2018
.09(1)(i) - Previous citation observed corrected in that all current employees had evidence of a satisfactory determination letter.

591-1-1-.31 Staff(CR) **Met**

Comment
Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment
Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment
Adequate supervision observed on this date.