



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/28/2017 **VisitType:** Monitoring Visit **Arrival:** 9:05 AM **Departure:** 11:10 AM

CCLC-35740

The Learning Center

1518 Huie Road Lake City, GA 30260 Clayton County
 (770) 960-1999 travis.barnes@att.net

Regional Consultant

Jessica Grant
 Phone: (770) 359-5808
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 jessica.grant@decal.ga.gov

Mailing Address
 Same

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
03/28/2017	Monitoring Visit	Good Standing	
08/29/2016	Complaint Closure	Good Standing	
08/29/2016	Complaint Investigation & Licensing Study	Good Standing	

Good Standing	- Program is demonstrating an acceptable level of performance in meeting the rules.
Support	- Program performance is demonstrating a need for improvement in meeting rules.
Deficient	- Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Rm. A- Infants	Infants	1	5	C	19	C	NA	NA	Diapering
Main	Rm. B- Afterschool		0	0	C	18	C	NA	NA	Not In Use
Main	Rm. C: 18mth - 2yrs	One Year Olds and Two Year Olds	2	12	C	19	C	NA	NA	Circle Time
Main	Rm. D	Three Year Olds and Four Year Olds and Five Year Olds	1	11	C	20	C	NA	NA	Transitioning

Total Capacity @35 sq. ft.: 76

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 28

Total Capacity @35 sq. ft.: 76

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	A- Infants - 1yrs	6	C
Main	B-2 TO 3yrs	54	C

Comments

Plan of Improvement: Developed This Date 03/28/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(j)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Tabitha Johnson, Program Official

Date

Jessica Grant, Consultant

Date



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Findings Report

Date: 3/28/2017 **VisitType:** Monitoring Visit **Arrival:** 9:05 AM **Departure:** 11:10 AM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

No Swimming Activities Provided

Children's Records

591-1-1-.08 Children's Records **Met**

Correction Deadline: 8/29/2016

Corrected on 3/28/2017

Records check during previous inspection.

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR) **Not Met**

Finding

591-1-1-.25(13) requires that hazardous equipment, materials and supplies be inaccessible to children. It was determined by observation that cleaning supplies were accessible to the children underneath the sink in the preschool classroom. There was no latch on the cabinet door to prevent the children from having access.

POI (Plan of Improvement)

To ensure the safe storage of hazardous items, the center will add a latch to the cabinet.

Correction Deadline: 3/28/2017

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined by observation that the top bar on the left side of the fence on the back playground was missing causing the fencing material to detach. The fence pole between the two playgrounds was leaning.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 3/28/2017**Correction Deadline: 8/29/2016****Corrected on 3/28/2017****Corrections observed.**

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Observed-Proper Diapering

Correction Deadline: 8/29/2016**Corrected on 3/28/2017****Corrections observed.**

591-1-1-.17 Hygiene(CR)**Met****Comment**

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR)**Met****Comment**

No medication has been dispensed, per the director.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Observed-Discussion/Redirection

591-1-1-.13 Field Trips(CR)**Met****Comment**

Observed-Complete Documentation

591-1-1-.36 Transportation(CR)**Not Met****Comment**

Observed-Complete Documentation

Comment

Vehicle had fire extinguisher and first aid kit

Finding

591-1-1-.36(5)(b) requires either the driver or another Staff person present on the vehicle to have current evidence of cardiopulmonary resuscitation (CPR) and first aid. It was determined by review of files that the driver does not have the required current CPR and first aid training completed.

POI (Plan of Improvement)

The center will ensure that a person is present on the vehicle with current CPR and first aid training as required.

Correction Deadline: 4/7/2017

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

Correction Deadline: 8/29/2016

Corrected on 3/28/2017
Clean sheets observed.

Correction Deadline: 8/29/2016

Corrected on 3/28/2017
No stained sheets observed. Sheets are changed daily according to the staff.

Correction Deadline: 8/30/2016

Corrected on 3/28/2017
Staff stated proper placement of infants.

Staff Records

Records Reviewed: 9 Records with Missing/Incomplete Components: 4

Staff # 1 Not Met
Date of Hire: 02/19/2013
"Missing/Incomplete Components"
.14(2)-CPR missing,.14(2)-First Aid Missing,.09-Criminal Records Check Missing,.33(5)-10 Hrs. Annual Training

Staff # 2 Not Met
"Missing/Incomplete Components"
.33(5)-10 Hrs. Annual Training

Staff # 3 Not Met
Date of Hire: 02/01/2016
"Missing/Incomplete Components"
.33(3)-1st Yr. Training - 10 hrs.

Staff # 7 Not Met
Date of Hire: 01/17/2013
"Missing/Incomplete Components"
.14(2)-CPR missing,.14(2)-First Aid Missing

591-1-1-.09 Criminal Records Check(CR)**Not Met****Correction Deadline: 8/29/2016****Corrected on 3/28/2017****Corrections observed.****Finding**

591-1-1-.09(1)(e) requires every Employee hired before January 1, 2014 have either a satisfactory Preliminary Records Check Determination or a satisfactory Fingerprint Records Check Determination on file and requires that Employees hired before January 1, 2014 that have only a satisfactory Preliminary Records Check Determination on file to obtain a Fingerprint Records Check Determination before January 1, 2017. It was determined by review of files that one staff did not have the required fingerprint determination completed as required.

POI (Plan of Improvement)

The Center will ensure that every employee hired before January 1, 2014 has a satisfactory preliminary determination or satisfactory fingerprint determination on file and will have a plan to ensure that these employees obtain a Fingerprint Records Check Determination before January 1, 2017.

Correction Deadline: 3/28/2017

591-1-1-.14 First Aid & CPR**Not Met****Finding**

591-1-1-.14(1) requires the Center Director to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid that is conducted by certified or licensed health care professionals and deals with the provision of emergency care to infants and children. In addition, at least fifty percent (50%) of the caregiver Staff shall have completed such training at any given time. It was determined by review of files that only one staff out of nine had current CPR and first aid completed. The director did not have current CPR and first aid.

POI (Plan of Improvement)

The Center director and at least 50% of the caregiver Staff will complete the needed training. The director will send written verification to the consultant upon completion and will develop a plan to ensure that at least 50% of the caregiver Staff have completed this training at any given time.

Correction Deadline: 4/27/2017**Recited on 3/28/2017**

591-1-1-.24 Personnel Records**Met****Correction Deadline: 9/3/2016****Corrected on 3/28/2017****Files observed for all staff.**

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(3) requires all staff who provide any direct care to children, except independent contractors, Students-in-Training and volunteers, to obtain ten (10) clock hours of training or instruction in child care issues from an accredited school or Department-approved source. It was determined by review of files that one staff did not have the first year ten hours of training completed as required.

POI (Plan of Improvement)

The center will plan and schedule training and follow up to ensure that direct care staff complete the required training.

Correction Deadline: 4/27/2017

Finding

591-1-1-.33(5) requires ten clock hours of annual training for supervisory and caregiver Staff, except for independent contractors, Students-in-Training and volunteers, in the subjects of early childhood education, child development or subjects related to the position. It was determined by review of files that two staff did not have ten hours of training completed for 2016.

POI (Plan of Improvement)

The center will plan and schedule the required 10 hours of ongoing training each year and follow up to ensure the training is completed.

Correction Deadline: 4/27/2017

Recited on 3/28/2017

591-1-1-.31 Staff(CR)

Not Met

Finding

591-1-1.31(2)(b) requires teachers/lead caregivers to meet minimum qualifications. It was determined by review of files that two lead teachers have not met the credential requirements.

POI (Plan of Improvement)

The Center will ensure that teachers/lead caregivers meet minimum qualifications.

Correction Deadline: 6/30/2017

Recited on 3/28/2017

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Adequate Supervision