



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/21/2018 **VisitType:** Monitoring Visit **Arrival:** 9:10 AM **Departure:** 12:00 PM

CCLC-153

The Sunshine House #75

208 Hurricane Shoals Road Lawrenceville, GA 30046 Gwinnett County
 (770) 339-4666 center75@sshouse.com

Regional Consultant

Kati Cosby
 Phone: (912) 544-8606
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 kati.cosby@dec.al.gov

Mailing Address
 Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/21/2018	Monitoring Visit	Good Standing	
12/01/2017	Complaint Closure	Deficient	
11/20/2017	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Back	Back bldg	PreK	2	18	C	25	C	NA	NA	Centers
Total Capacity @35 sq. ft.:			25		Total Capacity @25 sq. ft.: 0					
Main	1L	PreK	2	19	C	23	C	NA	NA	Circle Time
Main	1R	Three Year Olds and Four Year Olds	2	17	C	18	C	NA	NA	Circle Time
Main	2L	One Year Olds and Two Year Olds	1	4	C	18	C	NA	NA	Free Play
Main	2R	Three Year Olds and Four Year Olds	1	9	C	16	C	NA	NA	Circle Time
Main	Middle	One Year Olds	1	2	C	23	C	NA	NA	Floor Play
Total Capacity @35 sq. ft.:			98		Total Capacity @25 sq. ft.: 0					
Total # Children this Date:			69		Total Capacity @35 sq. ft.: 123					
					Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	0	C
Main	B	0	C

Comments

Plan of Improvement: Developed This Date 03/21/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decals.ga.gov

Dee Wright, Program Official

Date

Kati Cosby, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development. The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined, based on observations, that the Middle and second right classrooms did not have lesson plans available for review.

POI (Plan of Improvement)

The Center will keep current lesson plans on site that include appropriate instruction practices and activities and will have sufficient and varied play and learning equipment and materials to support the activities.

Correction Deadline: 4/4/2018

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined, based on observations, that in the middle classroom the closet was unlocked with a purse accessible to children. It was further determined that the cabinet lock on a door under the sink in classroom 2L was not secure and was easily opened. Bleach and cleaner spray were accessible to children under the cabinet.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 3/21/2018**Recited on 3/21/2018****Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined, based on observations, that the sink in the front left classroom was leaking and the under side of the cabinet was not enclosed properly.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 4/4/2018

591-1-1-.26 Playgrounds(CR)**Correction Deadline: 11/22/2017****Corrected on 3/21/2018****.26(4) - Previous citation was corrected in that the fencing gap was not observed on this date.****Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined, based on observations, that four vertical poles on the right side of the playground was not attached properly and presented an entrapment hazard.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 4/4/2018**Correction Deadline: 11/20/2017****Corrected on 3/21/2018****.26(9) - Previous citation was corrected in that no mushrooms were observed on this date.****Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined, based on observations, that a green netting was present on the back playground and was presenting a tripping hazard. The Consultant observed the netting to be in place for grass to start growing but the netting was balled up in areas around the playground.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 4/4/2018

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Technical Assistance

Technical Assistance

591-1-1-.17(7) - Consultant discussed with the Director that hand washing procedures should be reviewed with all staff to ensure proper hand washing is being practiced with children.

Correction Deadline: 3/21/2018

591-1-1-.20 Medications(CR)

Not Met

Finding

591-1-1-.20(3) requires the Center to maintain a record of medication dispensed that includes the date, time and amount of medication, any noticeable adverse reaction, and the signature or initials of the person administering the medication. It was determined, based on review of records, that the Center did not complete the medication dispense record for one child from February 14-16, 2018 and February 19-23, 2018. It was further determined, that the Center did not complete a medication dispense record for one child on February 27, 2018.

POI (Plan of Improvement)

The Center will train Staff responsible for dispensing medication in the accurate completion and storage of the records and will implement a plan to monitor this.

Correction Deadline: 3/21/2018

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Met

Correction Deadline: 11/30/2017

Corrected on 3/21/2018

.21(3) - Previous citation was corrected in that all drills and checks were completed as required.

Safety

591-1-1-.11 Discipline(CR)

Technical Assistance

Technical Assistance

591-1-1-.11(2) - Please be mindful of tone of voice when redirecting. The Consultant observed the teacher in the front left classroom to use a very loud tone of voice when redirecting and speaking to the children. The Consultant spoke with the Director and provided technical assistance on positive redirection.

Correction Deadline: 3/21/2018

591-1-1-.36 Transportation(CR)

Not Met

Comment

Complete documentation of transportation observed.

Finding

591-1-1-.36(4)(b) requires that the interior of a transportation vehicle be clean, in safe repair and free of hazardous items, objects and/or other non-essential items which could cause injury. It was determined, based on observations, that on bus BU28681 there were four seats with rips in the fabric and the inner foam was exposed. it was further determined, that on bus PEJ2325, two seats had rips in the fabric with exposed inner foam.

POI (Plan of Improvement)

The center will maintain that all transportation vehicles are clean, in safe repair, and free from hazards.

Correction Deadline: 4/20/2018

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 13

Records with Missing/Incomplete Components: 3

Staff # 1 Not Met

Date of Hire: 11/01/2017

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 8 Not Met

Date of Hire: 07/31/2017

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 12 Not Met

Date of Hire: 08/19/2014

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

591-1-1-.09 Criminal Records Check(CR) Met

Correction Deadline: 11/20/2017

Corrected on 3/21/2018

.09(1)(a) - Previous citation was corrected in that all staff criminal records checks were observed to be completed on this date.

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined, based on review of records, that three staff did not complete the Health and Safety training as required.

POI (Plan of Improvement)

The Center will ensure that all staff have completed the required training and will provide proof of the training to the Consultant upon completion.

Correction Deadline: 3/28/2018**Recited on 3/21/2018**

591-1-1-.31 Staff(CR)**Not Met****Finding**

591-1-1-.31(2)(b)2. requires teachers and lead caregivers to meet minimum academic requirements and qualifying experience at the time of employment. It was determined, based on a review of records, that Class 2L and 2R Lead Teachers do not meet the minimum academic credentials on this date.

POI (Plan of Improvement)

A teacher/lead caregiver will be hired that meets the minimum academic requirements and qualifying work experience.

Correction Deadline: 4/4/2018**Recited on 3/21/2018**

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Correction Deadline: 12/1/2017****Corrected on 3/21/2018**

.32(7) - Previous citation was corrected in that all children were appropriately supervised on this date.