



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/21/2017 **VisitType:** Licensing Study

Arrival: 9:45 AM

Departure: 12:45 PM

FR-000011457

Riemann, Jennifer M.

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Joint with: Beth Houtz

Compliance Zone Designation		
03/21/2017	Licensing Study	Good Standing
08/02/2016	Monitoring Visit	Good Standing
03/16/2016	LS POI Follow Up	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	2	2	1	0	0
1 & 2 Years	2	1	0	1	0
3 & 4 Years	1	3	2	0	0
School Age(5+) Years	2	3	0	0	2
Total Under 13 Years	6	9	3	1	1
Total Under 18 Years	7				

Children Present: 7

Total Children: 12

Caregivers/Helpers Present: 3


Total Caregivers/Helpers: 1

Comments

The purpose of today's visit was to conduct a Licensing Study.

Plan of Improvement: Developed This Date 03/21/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p>Reminder: All employees of child care programs must be fingerprinted before January 1, 2017. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Jennifer Riemann, Program Official

Date

Rena Keene, Consultant

Date

Beth Houtz, Consultant

Date



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Findings Report

Date: 3/21/2017 **VisitType:** Licensing Study **Arrival:** 9:45 AM **Departure:** 12:45 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Not Met

Finding

290-2-3-.12(7) requires that there be table space available for each child to sit at without assistance. There also must be an appropriately sized chair or bench available for each child. It was determined on this date based upon the consultant's observation that three of the booster seats / feeding chairs used for feeding toddlers were missing a strap to secure them to the dining chairs. It was also observed that one of the three has no safety strap to keep the child secured in the seat.

POI (Plan of Improvement)

The Home Provider will procure new straps or booster seats.

Correction Deadline: 4/4/2017

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Not Met

Finding

290-2-3-.19(1)(a) requires that the Home shall provide either a safety approved crib or other equipment that is approved for infant sleep for each infant who cannot climb out of the crib or other approved equipment. Each crib shall be safety approved in compliance with Consumer Product Safety Commission (CPSC) and American Society of Testing and Materials International (ASTM) safety standards; any other equipment, such as, but not limited to, a portable crib, playpen, play yard or bassinet, shall be in compliance with current ASTM Standard Consumer Safety Specifications for Non-Full-Size Baby Cribs/Play Yards. It was determined that the Pack N Play in use for the infant present and enrolled in the Family Child Care Learning Home did not meet the requirements of meeting ASTM safety standards. Another playpen was available for use, but there was no documentation available that showed that it was manufactured less than ten years ago.

POI (Plan of Improvement)

The Home Provider will obtain a crib or sleeping equipment that meets safety requirements for each infant enrolled in the program.

Correction Deadline: 3/31/2017

290-2-3-.07 Swimming Pools & Water-related Activities(CR)**Met****Comment**

No Swimming Activities Provided

Children's Records

290-2-3-.08 Children's Records**Not Met****Finding**

290-2-3-.08(1) requires the Home to have a current and updated record for each child in care. The Home shall maintain the records while the Child is in care and for a period of one (1) year after each Child leaves care. The Provider did not have a complete file for one of the five children present during the visit.

POI (Plan of Improvement)

The Home Provider will obtain the missing information and maintain the children's records as required.

Correction Deadline: 3/21/2017

290-2-3-.08 Parental Authorization(CR)**Not Met****Finding**

290-2-3-.08 (1)(d) requires the Home to obtain Parental authorization at the time of a Child's enrollment for emergency medical care when the Parent is not available. It was determined on this date based upon the consultant's observation that the Home did not have this authorization on file for one of five children present.

POI (Plan of Improvement)

The Home Provider will have authorization for emergency medical care completed by the Parent for Children enrolled.

Correction Deadline: 3/21/2017**Comment**

Parent Authorizations Obtained/Completed

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)**Technical Assistance****Technical Assistance**

290-2-3-.11(2)(f) requires that poisons, medicines, cleaning agents and other hazardous materials be in locked areas or inaccessible to children. A soap bottle labeled "keep out of reach of children" was observed in the bathroom used by children on the counter top next to the sink. The provider switched out the soap bottle with one labeled safe for children.

Correction Deadline: 3/21/2017

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**Technical Assistance****Technical Assistance**

Provider will replace the cold water faucet handle in the rest room used by the children.

Correction Deadline: 3/21/2017

290-2-3-.13 Playgrounds(CR)**Not Met****Finding**

290-2-3-.13(2)(a) requires that outdoor play areas be kept clean and free of hazards such as exposed sharp corners of concrete or equipment, rust and splinters on equipment, broken glass, open drainage ditches, holes and stagnant water. It was determined by observation that potential hazards existed in that:

- Five out of six plastic toys on the playground were broken. The plastic bulldozer was missing part of the steering wheel, the super car was missing a steering wheel, the pink mini coupe car had a missing gas gap, the turquoise rocking horse was cracked on the back rocking area, and the kitchen play set on the right fence side had four screws exposed where a piece had broken off. All presenting potential hazards to the children.
- Three shrubs with limbs at children's eye level were present on the playground presenting a potential poking hazard to children.
- Dog feces were observed on the playground.

POI (Plan of Improvement)

To ensure the health and safety of children, the home provider will repair and maintain all equipment, cut back shrubs, and pick up all feces on a regular basis.

Correction Deadline: 4/4/2017**Recited on 3/21/2017**

Food Service

290-2-3-.10 Food Service & Nutrition**Not Met****Finding**

290-2-3-.10(4) requires that for the feeding of children under one year old the Home Provider must secure from Parents infant formula and a feeding plan. It was determined on this date based upon the consultant's observation that the provider did not have an infant feeding plan for the infant in care as required.

POI (Plan of Improvement)

The Home Provider will ensure that infant formula and a feeding plan is secured for children under one year old.

Correction Deadline: 3/21/2017

290-2-3-.10 Kitchen Operations**Not Met****Finding**

290-2-3-.10(13) requires that food preparation areas and equipment are kept clean and free of accumulated dust, dirt, food particles and grease deposits. It was determined on this date based upon the consultant's observation that the tray of the high chair had not been cleaned after breakfast. Dried food was observed on the tray.

POI (Plan of Improvement)

The Home Provider will ensure that the food preparation areas and equipment are kept clean.

Correction Deadline: 3/31/2017**Finding**

290-2-3-.10(8) requires all perishable and potentially hazardous foods to be refrigerated at a temperature of 40 degrees or below and served promptly after cooking. Hot foods shall be maintained at a temperature of 140 degrees or above except during serving. It was determined on this date based upon the consultant's observation that a container of apple juice was left out on the counter from breakfast and not refrigerated as required.

POI (Plan of Improvement)

The Home will routinely check the refrigerator temperature and adjust or repair, as needed; will refrigerate all perishable foods; will serve foods promptly after cooking; and will keep hot foods at 140 degrees Fahrenheit or above except when serving.

Correction Deadline: 3/21/2017

Technical Assistance

Please ensure spills in the refrigerator are cleaned.

Correction Deadline: 3/21/2017

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)

Met

Comment

Observed-Proper Diapering

290-2-3-.11 Diapering Areas & Practices(CR)

Technical Assistance

Technical Assistance

A small tear was observed on the front side of the changing pad exposing the inner foam. The provider corrected the tear during the visit by applying duct tape to the tear prior to diapering children.

Correction Deadline: 3/21/2017

Comment

Observed-Proper Diapering

290-2-3-.11 Medications(CR)

Met

Comment

Provider stated no medication is dispensed.

Correction Deadline: 3/21/2017

Licensure

290-2-3-.04 Application Requirements(CR)

Met

Comment

290-2-3-.04(1)(d) - Fewer than six children were present for care and provider is knowledgeable regarding the number of children who can be present in the two hours when two additional children are allowed to be present.

Correction Deadline: 3/21/2017

Policies and Procedures

290-2-3-.06 Parental Access

Technical Assistance

Technical Assistance

Provider will print and post a parent access notice.

Correction Deadline: 3/21/2017

290-2-3-.11 Posted Notices**Not Met****Finding**

290-2-3-.11(2)(b)1-6 requires that the following emergency numbers be conspicuously posted next to the telephone:

1. Physician or hospital;
2. Ambulance or rescue squad service;
3. Local fire department and
4. Local Police Department; and
5. County health department; and
6. Regional poison control center.

It was determined on this date based upon the consultant's observation that the posted notices did not include numbers for the Regional poison control center, county health department, and physician or hospital number.

POI (Plan of Improvement)

The Home Provider will post a complete listing of emergency numbers.

Correction Deadline: 4/4/2017

Safety and Discipline

290-2-3-.11 Animals**Not Met****Finding**

290-2-3-.11(1)(n) requires pets in the Home be properly vaccinated in accordance with the requirements of the local county Boards of Health. Unconfined pets shall not be permitted in child care areas when any Child is present except for supervised learning experiences. It was determined by consultant's observation of provider's pet records that one out of three vaccinations expired in December 2016 and the two other pets vaccinations expired on March 5, 2017.

POI (Plan of Improvement)

The Home will ensure that all animals are properly vaccinate and that unconfined animals are not allowed in child care areas.

Correction Deadline: 3/28/2017

290-2-3-.11 Discipline(CR)**Met****Comment**

Observed-Discussion/Redirection

290-2-3-.11 First Aid Kit**Met****Comment**

Reminder-Replace expired antibacterial ointment.

290-2-3-.11 Transportation(CR)**Met****Comment**

No transportation.

Staff Records

290-2-3-.21 Criminal Records Check(CR)**Not Met****Finding**

290-2-3-.21(1)(e) requires every Employee hired before January 1, 2014 must have either a satisfactory Preliminary Records Check Determination or a satisfactory Fingerprint Records Check Determination on file. If the Employee has only a satisfactory Preliminary Records Check, the Employee must obtain a Fingerprint Records Check Determination before January 1, 2017. It was determined on this date based upon the consultant's review of employee records that one adult who resides in the home did not have a satisfactory criminal background check letter on file.

A one day letter was left with the provider.

POI (Plan of Improvement)

The Home Provider will ensure that every employee has a Satisfactory Determination as required by the Rules. Any other relatives or adults who stop by the home must also have a satisfactory criminal background check letter on file.

Correction Deadline: 3/21/2017

290-2-3-.07 First Aid & CPR**Not Met****Finding**

290-2-3-.07(5) requires the Home to maintain for the Provider and for any Employee with direct care responsibilities current evidence of successful completion of a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid which have been offered by certified or licensed health care professionals and which dealt with emergency care for infants and children. The Provider shall attend ten clock hours of diverse training which is related to care of children and which is offered by an accredited college, university or vocational program or other Department approved source annually. Records of completion of such training programs shall be maintained in the Home by the Provider, as required by these rules. The annual ten clock hours of training shall be chosen from the following fields: (a) Child Development: including discipline, guidance, nutrition, injury control and safety; (b) Health: including sanitation, disease control, cleanliness, detection and disposition of illness; (c) Child Abuse and Neglect: including identification and reporting, and meeting the needs of abused and/or neglected children; and (d) Business Related Topics: including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two of the required ten clock hours of training. It was determined on this date based upon a review of the employee records that the provider did not have current first aid/CPR as required.

POI (Plan of Improvement)

The Home will obtain the required CPR, first aid and annual training and will keep certificates, cards, or other proof of training on file. The Home will submit proof of training to the Department, if requested.

Correction Deadline: 5/19/2017

290-2-3-.07 Independent Contractors(CR)**Met****Comment**

No Independent contractors

290-2-3-.07 Other Staff Direct Contact with Children(CR)**Met****Comment**

No additional staff

Finding

290-2-3-.07(4) requires the Provider, Employees and Provisional Employees with direct care responsibilities to complete health and safety training at the time of employment. Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the training within the first 90 days of employment. The training must address the following health and safety topics:

- (a) prevention and control of infectious diseases
- (b) prevention of sudden infant death syndrome and use of safe sleeping practices
- (c) administration of medication, consistent with standards for parental consent
- (d) prevention of and response to emergencies due to food and allergic reactions
- (e) building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic
- (f) prevention of shaken baby syndrome and abusive head trauma
- (g) emergency preparedness and response planning for emergencies resulting from a natural disaster, or threatening event such as violence at the facility,
- (h) handling and storage of hazardous materials and the appropriate disposal of bio contaminants
- (i) precautions in transporting children (if applicable).

It was determined on this date based upon the consultant's review of the employee records that the provider did not have 10 hours of annual training for 2016 as required.

POI (Plan of Improvement)

The Provider will complete the required training and will ensure any employees complete the training.

Correction Deadline: 4/20/2017

Comment

Health/Safety training reminder

290-2-3-.07 Students-in-Training(CR)

Met

Comment

No Students-in-training

290-2-3-.07 Volunteers(CR)

Met

Comment

No Volunteers

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)

Met

Comment

Appropriate Ratios Observed

290-2-3-.07 Supervision(CR)

Technical Assistance

Technical Assistance

290-2-3-.07(8) - Requirements for supervision were discussed with provider. Please ensure that an adult is always present in the child care area when provider is not present in the room. Caregiver assistants must be 18 years of age or older to be left in charge of children without an adult caregiver present.

Correction Deadline: 3/21/2017