



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/16/2017 **VisitType:** Licensing Study **Arrival:** 10:55 AM **Departure:** 1:30 PM

CCLC-2694

Jack Horner's Corner

137 Smith Avenue Bowdon, GA 30108 Carroll County
(770) 258-7363 sthdawg88@bellsouth.net

Regional Consultant

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Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/16/2017	Licensing Study	Good Standing	
12/12/2016	Monitoring Visit	Good Standing	
03/31/2016	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	Back Room	Three Year Olds and Four Year Olds	1	10	C	14	C	20	C	Lunch	
Main	Front Left	Infants and One Year Olds	2	7	C	10	C	NA	NA	Feeding	
Main	Front Right	Two Year Olds	1	10	C	15	C	NA	NA	Lunch, Transitioning	
Total Capacity @35 sq. ft.:			39			Total Capacity @25 sq. ft.:			45		
Total # Children this Date: 27			Total Capacity @35 sq. ft.:			Total Capacity @25 sq. ft.:			45		

Building	Playground	Playground Occupancy	Playground Compliance

Comments

The consultant issued and discussed the compliance and enforcement worksheet on this date.

The provider was issued a 1-day letter for fingerprint clearances.

Plan of Improvement: Developed This Date 03/16/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(j)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Sandra Hammond, Program Official

Date

Rukiya Thomas, Consultant

Date



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Findings Report

Date: 3/16/2017 VisitType: Licensing Study

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Technical Assistance

The consultant discussed ensuring that play equipment is not placed on top of the table in Back Room.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 4

Records with Missing/Incomplete Components: 3

Child # 1

Not Met

"Missing/Incomplete Components"

.08(c)-Address of Release Person Missing

Child # 2

Not Met

"Missing/Incomplete Components"

.08(c)-Address of Release Person Missing

Child # 3

Not Met

"Missing/Incomplete Components"

.08(c)-Address of Release Person Missing

Finding

591-1-1-.08(a)-(f) requires Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled that includes the following information: (a) child's name, birth date, sex, address, living arrangement, name of school if applicable; (b) names of both Parents, home and work addresses, and home and work telephone numbers; (c) name(s) and addresses of the person(s) to whom the child may be released including address, telephone number, relationship to child and other identifying information; (d) name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; (e) name and telephone number of the child's primary source of health care; and (f) known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on observation that three of four children's enrollment forms did not have full addresses for the release person(s).

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed. Corrected on site.

Correction Deadline: 3/16/2017

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Reminder-Keep Hazards Inaccessible

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that the yellow and green iron tractor and three red and blue tricycles had chipped paint and rust on Playground 1.

POI (Plan of Improvement)

The Center will repaint the tricycles and replace the swing chains. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 3/30/2017

Recited on 3/16/2017

Finding

591-1-1-.26(7) requires that climbing and swinging equipment be anchored and have a resilient surface beneath the equipment. The fall-zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on observation that there was approximately 1 inch of resilient surface beneath the swinging equipment on Playground 1.

POI (Plan of Improvement)

The Center will develop and/or follow a plan for routine inspections of the resilient surface and for replacing when needed. the center will ensure that there is at least six inches or more of resilient surface as recommended for equipment five feet or greater in height and at least three inches of resilient surface as recommended for equipment less than five feet in height.

Correction Deadline: 3/26/2017

Food Service

Finding

591-1-1-.15(2) requires that for the feeding of children less than one year old the following must be met: 1) a signed written feeding plan from Parent(s); 2) updated instructions as new food are added or changes made; 3) posting of the feeding plan in the child's assigned room; 4) amount of formula or breast milk/food to be given; 5) instructions for introducing solid foods; and 6) notation of any types of commercially premixed formula which may not be given in an emergency. It was determined that two of six infant feeding plans had not been updated since November of 2016.

POI (Plan of Improvement)

The center will secure all required information and ensure that feeding plans are update at least every three months.

Correction Deadline: 3/16/2017

Finding

591-1-1-.15(3) requires that baby bottles and formula meet the following requirements: 1) be clearly labeled with the child's name; 2) parents will supply formula or breast milk daily in bottles and only the current day's formula or breast milk will be served; 3) bottles be refrigerated at 40 degrees Fahrenheit or less; and 4) only commercially prepared, ready to-feed formula be used if provided by the center. Refrigerated or frozen breast milk shall only be heated or thawed under warm, running water or in a container of warm water. It was determined that infant bottles were not labeled with the child's name.

POI (Plan of Improvement)

To ensure that baby bottles and formula meet all requirements, the center will label all infant bottles with the child's name.

Correction Deadline: 3/16/2017

Finding

591-1-1-.15(5) requires that menus of meals and snacks meet the following requirements: 1) be provided for the current week, 2) be dated, 3) be posted near the front entrance in a location conspicuous to parents, 4) have substitutions recorded on the posted menu, and 5) be retained at the Center for six months. It was determined based on observation that substitutions were not recorded on the menu when macaroni and peaches were provided in place of chicken noodle soup and applesauce. It was also observed that there was not a current week's menu posted for parent's view.

POI (Plan of Improvement)

To ensure that menu requirements are met, the center will ensure that substitutions are recorded on the posted menu and that a current week's menu is posted.

Correction Deadline: 3/16/2017

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR)

Technical Assistance

Technical Assistance

The consultant discussed ensuring adequate hand washing practices.

591-1-1-.20 Medications(CR)

Met

Correction Deadline: 12/11/2016

Corrected on 3/16/2017

The director stated that the center no longer administers medication.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff stated adequate disciplinary practices.

591-1-1-.13 Field Trips(CR) **Met**

Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR) **Met**

Comment

No Routine Transportation Provided

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Technical Assistance**

Technical Assistance

The consultant discussed mat and bedding storage.

Correction Deadline: 3/17/2017

Staff Records

591-1-1-.09 Criminal Records Check(CR) **Not Met**

Finding

591-1-1-.09(1)(e) requires every Employee hired before January 1, 2014 have either a satisfactory Preliminary Records Check Determination or a satisfactory Fingerprint Records Check Determination on file and requires that Employees hired before January 1, 2014 that have only a satisfactory Preliminary Records Check Determination on file to obtain a Fingerprint Records Check Determination before January 1, 2017. It was determined based on observation and the director's statement that two staff had not completed or had proof of satisfactory fingerprint clearances.

POI (Plan of Improvement)

The Center will ensure that every employee hired before January 1, 2014 has a satisfactory preliminary determination or satisfactory fingerprint determination on file and will have a plan to ensure that these employees obtain a Fingerprint Records Check Determination before January 1, 2017.

Correction Deadline: 3/16/2017

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR) **Met**

Comment

Observed-Adequate Supervision