



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/6/2018 **VisitType:** Licensing Study **Arrival:** 8:50 AM **Departure:** 11:35 AM

CCLC-3265

Hillcrest Baptist Church Day Care Center

3045 Deans Bridge Road Augusta, GA 30906 Richmond County
 (706) 798-5600 principal@hillcrestbaptistaugusta.org

Regional Consultant

Melyn Smith
 Phone: (706) 855-3455
 Fax: (706) 434-7640
 melyn.smith@dec.al.gov

Mailing Address
 Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/06/2018	Licensing Study	Good Standing	
09/06/2017	Monitoring Visit	Good Standing	
03/15/2017	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	102*		0	0	C	20	C	NA	NA	
Main	104*	PreK	2	16	C	21	C	NA	NA	Centers
Main	112		0	0	C	21	C	NA	NA	
Main	114		0	0	C	21	C	NA	NA	
Main	116		0	0	C	21	C	NA	NA	
Main	118		0	0	C	21	C	NA	NA	

Total Capacity @35 sq. ft.: 125 Total Capacity @25 sq. ft.: 0

Total # Children this Date: 16 Total Capacity @35 sq. ft.: 125 Total Capacity @25 sq. ft.: 0


Building	Playground	Playground Occupancy	Playground Compliance
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Comments

The consultant discussed the upcoming deadline of October 1, 2018 for the Comprehensive Background Checks on this date.

Plan of Improvement: Developed This Date 03/06/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p>Reminder: All employees of child care programs must be fingerprinted before January 1, 2017. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decals.ga.gov

William Duggan, Program Official

Date

Melyn Smith, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Please be mindful to keep items that pose a hazard inaccessible to children, which includes the loose cords hanging from the VCR and/or DVD players and the televisions, as these are potential strangulation hazards.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute, especially after rainfall. Also, please ensure the black weed fabric on the playground is completely covered by the resilient surface and does not cause a tripping hazard.

Correction Deadline: 9/20/2017

Corrected on 3/6/2018

.26(8) - Previous citation corrected, based on observation, in that the climb and swinging equipment was observed to have resilient surfacing beneath the equipment and in the fall zone which was observed to be adequately maintained by the center on this date.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

The program does not enroll diapered children.

591-1-1-.17 Hygiene(CR)

Technical Assistance

Comment

Staff were observed to remind children to wash hands.

Technical Assistance

591-1-1-.17(6) - Please ensure all garbage containers that contain organic waste have tight-fitting lids.

Correction Deadline: 3/6/2018

591-1-1-.20 Medications(CR)

Met

Comment

The program does not dispense medication at this time.

Safety

591-1-1-.05 Animals

Met

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)

Met

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

Met

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 6

Records with Missing/Incomplete Components: 4

Staff # 3

Not Met

Date of Hire: 08/02/1995

"Missing/Incomplete Components"

.14(2)-CPR missing,.33(5)-10 Hrs. Annual Training

Staff # 4

Not Met

Date of Hire: 08/01/1999

"Missing/Incomplete Components"

.14(2)-CPR missing,.33(5)-10 Hrs. Annual Training

Staff # 5

Not Met

Date of Hire: 08/01/1995

"Missing/Incomplete Components"

.14(2)-CPR missing,.33(5)-10 Hrs. Annual Training

Staff # 6

Not Met

Date of Hire: 07/01/2017

"Missing/Incomplete Components"

.14(2)-CPR missing

591-1-1-.09 Criminal Records Check(CR)**Met****Comment**

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit

Comment

Criminal records checks were observed to be complete.

Correction Deadline: 9/6/2017

Corrected on 3/6/2018

.09(1)(a) - Previous citation corrected, based on review of records, in that Satisfactory Fingerprint Criminal Records Check Determinations were observed on file for all staff on this date.

591-1-1-.14 First Aid & CPR**Not Met****Finding**

591-1-1-.14(1) requires the Center Director and, at any given time, at least fifty percent (50%) of the caregiver Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Center shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined, based on review of records, that the director and three of five staff were lacking documentation of completing hands-on CPR training, as required. The staff did have documentation of current completion of first aid training on this date.

POI (Plan of Improvement)

The Center Director and at least 50% of the caregiver Staff will complete the needed training. The Director will send written verification to the consultant upon completion and will develop a plan to ensure that at least 50% of the caregiver Staff have completed this training at any given time and that evidence of successful completion of the training is on file available for inspection.

Correction Deadline: 4/12/2018

Comment

591-1-1-.14(2) - The consultant observed documentation of current hands-on CPR and first aid training for a staff member of the exempt program located at Hillcrest Baptist School, who is present at the facility throughout the operating hours, on this date.

Correction Deadline: 4/5/2018

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined, based on review of records, that three of six staff were lacking documentation of completing ten hours of annual training for 2017 as required.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 4/12/2018

591-1-1-.31 Staff(CR)

Met

Comment

591-1-1-.31(13) The consultant observed all Center staff to comply with all applicable laws and regulations on this date.

Correction Deadline: 3/6/2018

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.